

**Cutler-Orosi Joint Unified School District
Regular Meeting of the Board of Trustees
Thursday, May 9, 2024-
Open Session: 3:30 p.m. - Closed Session 6:30 p.m.**

**Meeting Location:
Orosi High School – Gym/Staff Lounge
41815 Road 128 - Orosi, Ca 93647
(559) 528-4763**

REGULAR BOARD MEETING AGENDA

ROLL CALL AND ESTABLISHMENT OF QUORUM

	<u>Present</u>	<u>Absent</u>
Sandra Williams, Board President	_____	_____
Delia Martinez, Board Vice President	_____	_____
Joni Jordan, Board Clerk	_____	_____
Mary Helen Espino, Trustee	_____	_____
Marisol Rubalcaba, Trustee	_____	_____
Margie Salazar, Trustee	_____	_____
Javier Quevedo, Trustee	_____	_____

Staff:

Yolanda Valdez	_____	Linda Montemayor	_____	Marlena Celaya	_____
Craig Drennan	_____	Jayboy Camaquin	_____	Victoria Guzman	_____
Shevonne Swanson	_____	Ray Quintana	_____	Larissa Goosev	_____
Faith Coleman	_____	Leanne Cerda	_____	Diana Vides	_____
Sunsie Tumacder	_____	Veronica Raigoza	_____	Melissa Delgadillo	_____
Raffi Soghomonian	_____	Laura Gonzalez	_____	Yovana Castillo	_____
Lisa Castillo	_____	Jody Rush	_____	COUTA Representative	_____
Antoni Quintanilla	_____	Micaela Macareno	_____	CSEA Representative	_____

PLEASE BE COURTEOUS AND SILENCE YOUR CELL PHONES. – THANK YOU

Notice to the public: The meetings of the Board are scheduled for the purpose of conducting business of the school district and, therefore, are not public meetings, but rather meetings held in public. Questions regarding procedures and practices should be addressed to your school principal or to the District Superintendent. Members of the public will be given an opportunity to speak at every regular meeting of the Board—3 minutes per speaker and up to 20 minutes total on any given item. To speak members of the public must fill out a card requesting time. The cards are available at the Board meeting. To place an item on the agenda, arrangements must be made with the Superintendent ten (10) days prior to a regular Board meeting.

Meeting facilities are accessible to persons with disabilities. By request, alternative agenda document formats are available to persons with disabilities. To arrange for an alternative agenda document format or to arrange for aid or services to modify or to accommodate persons with a disability in order for them to participate in a public meeting, please provide a written request to the Superintendent at the District Office at least three (3) working days prior to any public meeting.

Cutler-Orosi Joint Unified School District complies with the American Disabilities Act of 1973, Section 504, by providing educational and employment opportunities on a non-discriminatory basis. The District does not discriminate on the basis of race, ethnicity, marital or parental status, religion, creed, color, national origin, sex, or physical or mental disability. The District also complies with Executive Order 13145, which prohibits employment discrimination based on “protected genetic information” in the Executive branch. The coordinator for non-discrimination is the Assistant Superintendent, located at the District Office, 12623 Avenue 416, Orosi, CA 93647. The phone number is (559)528-4763. NOTICE: If documents are distributed to the Board Members concerning an agenda item within 72 hours of a regular Board meeting, at the same time, the documents will be made available for public inspection at the District Office located at 12623 Avenue 416, Orosi, CA.

CALL TO ORDER- REGULAR OPEN SESSION at: __Time: _____ By: _____

Pledge of Allegiance led by: _____

BOARD GOALS:

1. **Achieve academic excellence and meet the needs for all students in a safe supportive environment.**
2. **Build human capacity by investing in training, coaching, and setting expectations for students, parents, staff and the Board to support student achievement.**
3. **Create efficient and effective systems that are innovative, accountable and proactive.**

PRESENTATIONS AND REPORTS (non-action items)

Superintendent’s Report

- **District Awards/ Recognitions**
- **Orosi High School Student Board Rep. Report**
- **Lovell High School Student Board Rep. Report**
- **Site Logic Presentation**
- **AVID National Demonstration School Presentation**

RECESS

Motion for recess made by: _____

Motion Seconded by: _____

Recess called _____ p.m.

_____/_____/_____

Yes No Abstain

Recess closed at _____ p.m.

PUBLIC COMMENTS FOR CONSENT/ CURRICULUM & INSTRUCTION AND ADMINISTRATIVE /ORGANIZATIONAL ITEMS INCLUDED ON THE AGENDA:

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CONSENT ITEMS

<u>Item #</u>	<u>Page #</u>	<u>Description</u>	<u>Goal #</u>
1	12-21	Minutes of the Regular Board Meeting Dated April 11, 2024	3
2	22-30	Minutes of the Regular Board Meeting Dated April 25, 2024	3
3	31-40	Accounts Payable Total Payments Dated March 29, 2024, through April 26, 2024	3
4	41-42	April Cash Balance Report	3
5	43-46	Budget Revision #9	3
6	47-49	Interdistrict Transfer Requests	1, 3
7	50-62	University of Massachusetts (MUASS) Global Internship Contract Agreement	3
8	63-72	Approve Growthpoint Technologies Memorandum of Understanding for Cutler, Palm, and Golden Valley Elementary School	1, 3
9	73-77	Approve Growthpoint Technologies Memorandum of Understanding for El Monte Middle School	1, 3
10	78-79	Approve 2024-2025 Interquest Detection Canines	1
11	80-87	Ratify Educational Resource Service Agreement with TCOE for Library Media Services for 2024-2025	1, 2, 3
12	88-91	Approve Memorandum of Understanding with Family Health Care Network for Primary Care and Mental Health Services	3
13	92-95	Work Based Learning (WBL): Leadership Development AG/FFA Regional Officer Leadership Conference (ROLC) Overnight Stay Trip	1, 2, 3

Motion to approve Item #1- 13 made by: _____

Motion Seconded by: _____

_____/_____/_____
 Yes No Abstain

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CURRICULUM/ INSTRUCTION ITEMS

<u>Item #</u>	<u>Page #</u>	<u>Description</u>	<u>Board Goal</u>
14	96	May Curriculum and Instruction Report Motion to approve Item #14 made by: _____ Motion Seconded by: _____ _____ / _____ / _____ Yes No Abstain	3
15	97-99	Approval of List of Proposed Graduates for Orosi High School and Lovell High School Motion to approve Item #15 made by: _____ Motion Seconded by: _____ _____ / _____ / _____ Yes No Abstain	1
16	100-102	Approval of El Monte Middle School’s 2024-2025 Bell Schedule Motion to approve Item #16 made by: _____ Motion Seconded by: _____ _____ / _____ / _____ Yes No Abstain	1, 3

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ADMINISTRATIVE/ ORGANIZATIONAL ITEMS

<u>Item #</u>	<u>Page #</u>	<u>Description</u>	<u>Board Goal</u>
17	103-108	Resolution No. 2023-2024-18 In the Matter of Ordering Regular Governing Board Elections and Specifications of the Election Order	3
		Motion to approve Item # 17 made by: _____ Motion Seconded by: _____ _____/_____/_____ Yes No Abstain	
18	109-110	Resolution No. 2023-2024-19 Authorizing the Director of Transportation to Make Applications for and Sign For Certain Assurances for Local, State and Federal Funds	3
		Motion to approve Item # 18 made by: _____ Motion Seconded by: _____ _____/_____/_____ Yes No Abstain	
19	111-113	Resolution No. 2023-2024-20 for Application for State Funding for New Construction and Modernization Funding	3
		Motion to approve Item # 19 made by: _____ Motion Seconded by: _____ _____/_____/_____ Yes No Abstain	
20	114-117	Approval of Change Order for OHS Aquatic Facility Underground Utilities	3
		Motion to approve Item #20 made by: _____ Motion Seconded by: _____ _____/_____/_____ Yes No Abstain	
21	118	Addition to Contractor Prequalification List	3
		Motion to approve Item #21 made by: _____ Motion Seconded by: _____ _____/_____/_____ Yes No Abstain	

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ADMINISTRATIVE/ORGANIZATIONAL ITEMS – continued

27 129 Accept CSEA’s Initial Proposal to the District for the 2024-2025 School Year 3

Motion to approve Item #27 made by: _____

Motion Seconded by: _____

_____/_____/_____
Yes No Abstain

28 130 Public Hearing to Adopt the District’s Initial Proposal to CSEA for the 2024-2025 School Year 3

Hearing Start Time: _____

Hearing End Time: _____

29 131 Adopt the District’s Initial Proposal to CSEA for the 2024-2025 School Year 3

Motion to approve Item #29 made by: _____

Motion Seconded by: _____

_____/_____/_____
Yes No Abstain

PUBLIC COMMENTS CLOSED SESSION ITEMS:

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CLOSING ACTIVITIES: The Governing Board members have an opportunity to comment.

Motion to adjourn to Closed Session at _____ p.m. made by: _____

Motion Seconded by: _____

_____/_____/_____
Yes No Abstain

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CLOSED SESSION

Board Goal

Item A
Page(s)

Personnel (Gov. Code 54957): The Board will meet to consider Public Employee Appointment/Employment for the position(s) of:

3

1. Grant Funded Custodian Bus Driver at El Monte Middle School and Orosi High School, effective April 8, 2024. GRANT FUNDED
2. Groundskeeper Bus Driver at the District Office, effective April 8, 2024.
3. Food Service Clerk at Cutler Elementary School, effective April 8, 2024.
4. R&E Aide at Palm Elementary School, effective April 10, 2024.
5. Custodian Bus Driver at Palm Elementary School and El Monte Middle School, effective April 29, 2024.
6. Campus Security at El Monte Middle School, effective April 22, 2024.
7. Grant Funded School Psychologist for the 2024-2025 school year, site to be determined, pending verification and clearances. GRANT FUNDED
8. Assistant Superintendent of Administrative Services, start date to be determined, pending verification and clearances.
9. Appointment of Certificated Teacher Contract Renewals for the 2024-2025 school year as per attached list.
10. Appointment of Certificated Administrative Contract Renewals for the 2024-2025 school year as per attached list.

PROMOTIONS/REASSIGNMENTS:

11. from Office Assistant I to Office Assistant II at Orosi High, effective April 15, 2024.
12. from Campus Security Instructional Aide to Library Aide at Palm Elementary School, effective April 22, 2024.

RESIGNATIONS/RETIREMENTS:

13. R&E Aide at Golden Valley Elementary School, resigned effective April 19, 2024.
14. Grant Funded Community Schools Program Coordinator at Monson Sultana School, resigned effective April 12, 2024. GRANT FUNDED
15. Campus Security at Orosi High School, resigned effective April 24, 2024.
16. Instructional Aide at Cutler Elementary School, resigned effective April 8, 2024.
17. Campus Security at Cutler Elementary School, last workday June 4, 2024 and is retiring effective June 5, 2024
18. Agricultural Science Teacher at Orosi High School, resigning effective June 30, 2024.
19. Counselor I at El Monte Middle School, resigning effective June 30, 2024.

LEAVES: (Statutory – For Informational Purposes):

20. Bilingual Instructional Aide at Palm Elementary, on Maternity leave beginning April 22, 2024 through 6-8 weeks post-partum.
21. Counselor at Monson-Sultana School, on Maternity leave beginning May 2, 2024 through 6-8 weeks post-partum.
22. Recreation & Enrichment Aide at Palm Elementary, on Baby Bonding Leave beginning April 2, 2024 through April 30, 2024.
23. School Psychologist at District Wide, on Baby Bonding Leave beginning April 23, 2024 through April 26, 2024.
24. Counselor II at Orosi High School, on Baby Bonding Leave beginning April 15, 2024 through June 12, 2024.

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Motion to approve Item A - Public Employee Appointment/Employment for the position(s) listed made by: _____ Motion Seconded by: _____
_____/_____/_____
Yes No Abstain

Item B Public Employee Discipline/Dismissal/Release, G.C. 54957 3

Motion to approve Item B - Public Employee Discipline Dismissal Release made by: _____ Motion Seconded by: _____
_____/_____/_____
Yes No Abstain

Item C Conference with Labor Negotiators – Gov. Code Section 54957.6, 3549.1 – (Non-Action discussion item only) 3

District Designated Representatives: Yolanda Valdez
Craig Drennan
Dr. Ken Caves

Employee Organization: COUTA
CSEA Chapter #253

Unrepresented Employees: Confidential/Management
(all positions in this group)

Adjournment to Open Session:

Motion to adjourn Closed Session at _____ p.m. and reconvene into Open Session made by: _____ Motion Seconded by: _____
_____/_____/_____
Yes No Abstain

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REPORTING OF CLOSED SESSION ITEMS

Item A **Personnel (Gov. Code 54957): The Board will meet to consider Public** 3
EMPLOYMENT/ADDITIONAL POSITIONS/HOURS:

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<u>Item B</u>	Public Employee Discipline/Dismissal/Release, G.C. 54957	3
<u>Item C</u>	Conference with Labor Negotiators – Gov. Code Section 54957.6, 3549.1 – (Non-Action discussion item only)	3

ADMINISTRATIVE/ORGANIZATIONAL – continued

30	135-137	Resolution No. 2023-2024-21: Authorizing Sale of Obsolete District Property	3
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Motion to approve Item #30 made by: _____

Motion Seconded by: _____

_____/_____/_____
Yes No Abstain

CLOSING ACTIVITIES: The Governing Board members have an opportunity to comment.

The next Regular Meeting of the Board of Trustees will be held on Thursday, June 13, 2024, with Open Session beginning at 5:30 p.m. and Closed Session at 6:30 p.m. The Board Meeting will take place at the COJUSD Board Room – 12623 Avenue 416, Orosi CA 93647.

ADJOURNMENT: Motion to adjourn the meeting made by: _____

Motion Seconded by: _____

_____/_____/_____
Yes No Abstain

Meeting adjourned at: _____ p.m.

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**CUTLER-OROSI JOINT UNIFIED SCHOOL DISTRICT
Regular Board Meeting Agenda
May 9, 2024**

AGENDA SECTION: CONSENT

AGENDA ITEM: MINUTES OF THE REGULAR BOARD MEETING
DATED APRIL 11, 2024

ATTACHMENTS: MINUTES OF THE REGULAR BOARD MEETING
DATED APRIL 11, 2024

FUNDING SOURCE: N/A

DISCUSSION:

A Regular Meeting of the Board of Trustees was held on April 11, 2024. Attached for review and approval are the minutes from the meeting.

ITEM SUBMITTED AND APPROVED BY:

Name and title of administrator who reviewed and approved this item: Yolanda Valdez, Superintendent

BOARD GOAL:

- 1. Achieve academic excellence and meet the needs of all students in a safe supportive environment.
- 2. Build human capacity by investing in training, coaching, and setting expectations for students, parents, staff, and the Board to support student achievement.
- 3. Create efficient and effective systems that are innovative, accountable, and proactive.

RECOMMENDATION:

The Superintendent recommends the Board approve the Regular Board Meeting Minutes Dated April 11, 2024.

PROPOSED ACTION:

APPROVE

Item #:1

Cutler-Orosi Joint Unified School District
 Office Phone Number:(559) 528-4763
 Meeting Location:
 COJUSD - Board Room
 12623 Avenue 416
 Orosi CA 93647

MINUTES OF THE BOARD OF TRUSTEES REGULAR BOARD MEETING

<u>Regular</u>	<u>5:30 p.m.</u>	<u>Thursday</u>	<u>April 11, 2024</u>
Type of Meeting	Time	Day	Date

ROSTER OF ATTENDANCE

Board of Trustees

Sandra Williams, Board President
 Delia Martinez, Vice President
 Joni Jordan, Board Clerk
 Mary Helen Espino, Trustee
 Marisol Rubalcaba, Trustee
 Margie Salazar, Trustee
 Javier Quevedo, Trustee

District Office Administrative Staff

Yolanda Valdez Antonio Quintanilla
 Craig Drennan Linda Montemayor
 Shevonne Swanson Jayboy Camaquin
 Faith Coleman Ray Quintana
 Sunsie Tumacder Veronica Raigoza
 Raffi Soghomonian Laura Gonzalez
 Lisa Castillo Micaela Macareno

School Site Principals

Marlena Celaya – Orosi High School
 Larissa Goosev – El Monte Middle School
 Diana Vides – Cutler Elementary
 Melissa Delgadillo – Golden Valley Elementary
 Yovanna Castillo – Palm Elementary School

ALL TO ORDER

Board President Sandra Williams called the meeting to order at 5:35 p.m.

Pledge of Allegiance:

The Pledge of Allegiance was led by Trustee Marisol Rubalcaba.

Others Present:

Cynthia Parris, Jayboy Camaquin, Yaimar De Leon, Annaly Alvarado, Tabitha Placencia, Norma Aguirre, Isaak Gomez, Mario Rodriguez, Leanne Cerda, Olivia Ramirez, Vanessa Harvey, Katie Walther, Javier Haro, Amelia Madrigal, Alexa Rodriguez, Anna Rubio, Anna Gonzalez, Maribel McCall, Faith Coleman, Ray Quintana, Laura Gonzalez, Sunsie Tumacder, Katy Carter, Jonathan Gaspar, Ariana Araujo, Marisol Rodriguez, Mariaelena Vasquez, Mercedes Cuevas, Kathleen Giannandrea, Daniela Rivera De Leon, Gloria De Leon, Virgilio Ang, Emily Dominguez, Louie Martinez, Cristian Montejano, Omar Araujo, Ryle Alvarez, Adriana Perez, Karson Kalashian, Antonio Quintanilla, Diana Vides, Aransasu Rodriguez, Susan Ang, Art Gomez, Juan Lopez, Renee Gutierrez

**Superintendent Presentations/ Reports –
 Non- Action Items**

Superintendent Valdez introduced OHS Principal Marlena Celaya who stated OHS Student Board Representative Javier Rodriguez would be presenting the program recognitions.

• **Orosi High School Presentation**

OHS Student Board Representative Jorge Rodriguez presented upcoming events to the Board and conducted recognitions for the following school groups/programs:

- Leadership
- Student Voice
- Science Olympiad
- Academic Decathlon
- Speech/Debate
- Music/Performing Arts
- Academy of Sustainable Agriculture
- Academy of Engineering and Green Technology
- Academy of Health Sciences
- Athletics
- AVID
- Valley ROP
- Arts, Media, Entertainment Pathway
- Afterschool Program

Following the program acknowledgements OHS Principal Marlena Celaya presented recognitions to the following individuals for their hard work and dedication to OHS.

Maribel McCall – Parent Volunteer

Ana Gonzalez – Classified Employee

Certificated Employees – Yamar Deleon and Kathryn Walther

- **Alternative Schools Presentation**
- **Safety/Facilities Report**

No presentation was presented for Alternative Schools.

IT Director Ray Quintana informed the Board a new web filter had been installed in the district internet system to provide higher security for all devices on the district network. He informed the security cameras were almost completed district wide as they were now finishing up the Family Education Center with was the final site to complete.

MOT Raffi Soghomonian informed was a bit behind schedule and the recent rain had put them a bit behind. He stated they were still hoping to have the projects completed by June. He informed the OHS pool and auditorium projects had also been delayed because of the rain. He stated they were hoping to have the projects completed by September. He informed the District had recently been awarded a grant from the Alta Healthcare District for additional lighting in the Sports Park. He concluded his report by informing the Board the next project that will begin is the kinder wing at Palm Elementary school which will include 6 classrooms.

Recess:

A motion was made by Trustee Delia Martinez seconded by Trustee Marisol Rubalcaba to go into recess at 6:38 p.m. Recess closed at 6:30 p.m. The motion was approved with vote of 7 to 0 with the votes as follows:

Sandra Williams – Yes

Delia Martinez – Yes

Joni Jordan – Yes

Mary Helen Espino – Yes

Marisol Rubalcaba – Yes

Margie Salazar – Yes

Javier Quevedo – Yes

**Public Comments/ Comments on Consent/
Curriculum & Instruction and
Administrative/ Organizational Items:**

Parent Samantha Garcia at Cutler Elementary School presented a public comment to the Board regarding and issue her child had with the lunch service at cutler school. She stated she was very upset about the lunch structure when taking trips.

Consent Items:

- 1 Minutes of the Regular Board Meeting Dated March 14, 2024
- 2 Accounts Payable Total Payments Dated March 1, 2024, through March 27, 2024
- 3 March Cash Balance Report
- 4 Budget Revision #8

Board President Williams presented the consent items. Superintendent Valdez informed there were no questions presented for the items. Board President Williams noted a correction to the agenda. She informed Item number 12 incorrectly listed the page number twice and in the wrong column of the agenda. She informed this was a typo and needed to be removed from the title of the agenda item listed in Item 12.

- 5 Ratify EDAPT School Incorporated Agreement
- 6 Approval of the Agreement for Document Tracking Services
- 7 Ratify Contract with Discipline Associates LLC, for Training Services by Heidy Lafleur
- 8 Ratify Tulare County Office of Education Agency Agreement No. 240723
- 9 Approval of Agreement for Special Services with Caves and Associates Management Consultants – Labor Relations
- 10 Approval of Agreement with ICIMS for Background Check Services
- 11 Approval of Interdistrict Transfer Requests
- 12 Approval of Orosi High School Senior Class Grad Nite Overnight Trip to Anaheim, CA
- 13 Approval of National Association of Basketball Coaches (NABC) Championship Basketball Clinic in Las Vegas, NV
- 14 Additions to Contractor Prequalification List
- 15 Update Board Policy and Administrative Regulation 5126 – Awards for Achievements
- 16 Update Board Policy and Administrative Regulation 6115 – Ceremonies and Observances

No additional comments or corrections were presented.

A motion was made by Trustee Margie Salazar seconded by Trustee Joni Jordan to approve Items #1-16. The motion was approved with vote of 7 to 0 with the votes as follows:

Sandra Williams – Yes
 Delia Martinez – Yes
 Joni Jordan – Yes
 Mary Helen Espino – Yes
 Marisol Rubalcaba – Yes
 Margie Salazar – Yes
 Javier Quevedo – Yes

Curriculum/Instruction Items:

- 17 April Curriculum/Instruction Report

Board President Williams presented Item 30. Assistant Superintendent Shevonne Swanson introduced Community Schools Grant Director Laura Gonzalez who provided a report with additional information the community schools grant funded programs and positions.

A motion was made by Trustee Javier Quevedo seconded by Trustee Marisol Rubalcaba to accept the report for Item #17. The motion was approved with vote of 7 to 0 with the votes as follows:

Sandra Williams – Yes
 Delia Martinez – Yes
 Joni Jordan – Yes
 Mary Helen Espino – Yes
 Marisol Rubalcaba – Yes
 Margie Salazar – Yes
 Javier Quevedo – Yes

- 18 Approval of 2024-2025 Elementary Schools Schedule

Assistant Superintendent Shevonne Swanson informed the Board the district was hoping to expand the elementary school day for all grade levels to be released at 3pm. she informed this would allow all grades to get additional elective courses in programs like music, art , PE and STEM.

A motion was made by Trustee Margie Salazar seconded by Trustee Joni Jordan to approve Item #17. The motion was approved with vote of 7 to 0 with the votes as follows:

Sandra Williams – Yes
 Delia Martinez – Yes
 Joni Jordan – Yes
 Mary Helen Espino – Yes
 Marisol Rubalcaba – Yes
 Margie Salazar – Yes
 Javier Quevedo – Yes

- 19 Public Hearing Regarding Ethnic Studies as a new Required Course

Board President Williams opened a public hearing at 7:00 pm for comments regarding Ethnic Studies as a new Required Course. Assistant Superintendent Swanson informed the new course was a new requirement from the State. He informed the state allowed each LEA to determine the length of the course. She introduced Isaak Gomez and Eric Lentz from the OHS History and Social Sciences department, who provided a presentation regarding the newly required course. They informed Ms. Giannandrea and Eliana Banuelos also helped with the process of the new course. They informed the course would be a semester long course for 9th grade students. They presented a course description of each of the following units, Unit 1: Identity, Unit 2: Race and Ethnicity, Unit 3: History and Migration and Unit 4: Language, Culture and Learning. Trustee Delia Martinez thanked Mrs. Swanson for the collaborative work done to offer a course that is integrated into the ELA standards for students.

No additional comments were presented. The hearing closed at 7:09 p.m.

Administrative/ Organizational Items:

- 20 Approve Donation and Disposal of Obsolete Instructional Materials

Board president Williams presented Item #20. Assistant Superintendent Swanson informed the Board had just approved a new curriculum therefore they would now need to dispose of the current curriculum.

- A motion was made by Trustee Delia Martinez seconded by Trustee Joni Jordan to approve Item #20. The motion was approved with vote of 7 to 0 with the votes as follows:
- Sandra Williams – Yes
 Delia Martinez – Yes
 Joni Jordan – Yes
 Mary Helen Espino – Yes
 Marisol Rubalcaba – Yes
 Margie Salazar – Yes
 Javier Quevedo – Yes
- 21 Public Hearing to Accept COUTA’s Initial Proposal to the District for the 2024-2025 School Year
- Board President William opened a public hearing at 7:10 p.m. to discuss and/or comment on COUTA’s Initial Proposal to the district. Assistant Superintendent Craig Drennan informed the proposal had been sunshined at the previous meeting and the next step was the hearing then acceptance of the proposal. No additional comments were presented. The hearing closed at 7:11 p.m.
- 22 Accept COUTA’s Initial Proposal to the District for the 2024-2025 School Year
- After the hearing A motion was made by Trustee Delia Martinez, seconded by Trustee Margie Salazar to approve Item #22. The motion was approved with vote of 7 to 0 with the votes as follows:
- Sandra Williams – Yes
 Delia Martinez – Yes
 Joni Jordan – Yes
 Mary Helen Espino – Yes
 Marisol Rubalcaba – Yes
 Margie Salazar – Yes
 Javier Quevedo – Yes
- 23 Public Hearing to Adopt the District Initial Proposal to COUTA for the 2024-2025 School Year
- Board President William opened a public hearing at 7:12 p.m. to discuss and/or comment on the District’s Initial Proposal to COUTA Assistant Superintendent Craig Drennan informed the proposal had been sunshined at the previous meeting and the next step was the hearing then acceptance of the proposal. No additional comments were presented. The hearing closed at 7:13 p.m.
- 24 Adopt District’s Initial Proposal to COUTA for the 2024-2025 School Year
- A motion was made by Trustee Margie Salazar seconded by Trustee Marisol Rubalcaba to approve Item #24. The motion was approved with vote of 7 to 0 with the votes as follows:
- Sandra Williams – Yes
 Delia Martinez – Yes
 Joni Jordan – Yes
 Mary Helen Espino – Yes
 Marisol Rubalcaba – Yes
 Margie Salazar – Yes
 Javier Quevedo – Yes
- 25 Approval of (1) Special Education Program Specialist Position and (1) Part-Time Outreach Aide
- Board President Williams Presented Item #25. Superintendent Valdez asked Special Services Director Antonio Quintanilla to review the item. He informed the Board that currently the district was contracted with county to obtain the services at a part-time 2 days per week bases at a rate of \$90K annually. He informed with the district hiring the position in house they would have the ability to offer full time services for the district at a similar rate. He informed it would in the long run be a saving for the district as it would allow for the district to collapse positions and offer the same services with one district employee. Trustee Joni Jordan asked if the person hired would offer more than

2 days per week services. Mr. Quintanilla informed the new hire would work the full time 5 days per week schedule.

Superintendent Valdez informed the 2nd position listed in item #25 was for an outreach aide to provide services at the alternative schools in the adult education classes. Superintendent Valdez informed the adult school programs were increasing in enrolled students and therefore the outreach aide would assist the program.

Public Comments on Closed Session Items:

No additional comments were presented.

Closing Comments:

A motion was made by Trustee Delia Martienz, seconded by Trustee Marisol Rubalcaba to approve Item #25. The motion was approved with vote of 7 to 0 with the votes as follows:

Sandra Williams – Yes
 Delia Martinez – Yes
 Joni Jordan – Yes
 Mary Helen Espino – Yes
 Marisol Rubalcaba – Yes
 Margie Salazar – Yes
 Javier Quevedo – Yes

Adjourn to Closed Session:

No comments were presented.

The Board thanked everyone for attending and thanked the High School for a great presentation. Trustee Joni Jordan stated she was very pleased to see Orosi High doing great things and competing and winning when faced up against larger schools. Trustee Delia Martinez stated she attended the TCOE Equity Conference and was very impressed with how OHS students conducted the student voice section of the conference. She stated she heard lots of great feedback regarding the students' presentations. Board President Williams stated she was very pleased with the Superintendent Chats and hearing from parents. She thanked the parents who presented a comment regarding the lunch issue. She informed the district would look into the matter.

Reconvene to Open Session:

A motion was made by Trustee Delia Martinez, seconded by Trustee Marisol Rubalcaba to adjourn to Closed Session at 7:38 p.m. The Motion was approved with the following vote of 7 to 0 with the votes as follows:

Sandra Williams – Yes
 Delia Martinez – Yes
 Joni Jordan – Yes
 Mary Helen Espino – Yes
 Marisol Rubalcaba – Yes
 Margie Salazar – Yes
 Javier Quevedo – Yes

Reporting of Closed Session Items:

A motion was made by Trustee Joni Jordan seconded by Trustee Margie Salazar to Reconvene to Open Session at 7:25 p.m. The Motion was approved with the following vote of 7 to 0 with the votes as follows:

Sandra Williams – Yes
 Delia Martinez – Yes
 Joni Jordan – Yes
 Mary Helen Espino – Yes
 Marisol Rubalcaba – Yes
 Margie Salazar – Yes
 Javier Quevedo – Yes

Item A – Personnel Item

During Closed Session the following items were also presented for review and action:

EMPLOYMENT/ADDITIONAL POSITIONS/HOURS:

1. Vanessa Ortiz, Special Education Aide at Golden Valley Elementary School, effective March 11, 2024.
2. Vanessa Renta, Bilingual Instructional Aide at El Monte Middle School, effective March 11, 2024.
3. Yadira Uribe Rosales, R&E Aide at Cutler Elementary School, effective March 18, 2024.
4. Jacob Ray, Percussion Technician at Orosi High School, effective March 18, 2024.
5. Juan Mosqueda Rosales, R&E Aide at Golden Valley Elementary School, effective March 20, 2024.
6. Annabelle Rocha, Outreach Aide at the Family Education Center, effective April 1, 2024.
7. Alondra Garcia Figueroa, R&E Aide at El Monte Middle School, effective April 3, 2024.
8. Christopher Huerta, Custodian Bus Driver at El Monte Middle School, effective April 1, 2024.
9. Cesar Barajas, Grant Funded Counselor II for the 2024-2025 school year, District Wide, pending verification and clearances. GRANT FUNDED
10. Richard Garcia, Grant Funded Educational Social Worker for the 2024-2025 school year, District Wide, pending verification and clearances. GRANT FUNDED
11. Julio Martinez, Grant Funded Counselor I for the 2024-2025 school year at Lovell High School, pending verification and clearances. GRANT FUNDED
12. Calvin Carr, Music Teacher for the 2024-2025 school year, site and grade to be determined: pending verification and clearances.

PROMOTIONS/REASSIGNMENTS:

1. Aaliyah Gonzalez, from Campus Security 3.25 hours at Palm Elementary School to Campus Security 5.5 hours at Golden Valley Elementary School, effective March 18, 2024.
2. Johanna Puentes, from Campus Security at El Monte Middle School to Outreach Aide at the Family Education Center, effective April 1, 2024.
3. Jakob Flores, from IT Temp Technician to Site Compute Technician, effective March 18, 2024.
4. Jacob Marroquin, from IT Temp Technician to Site Compute Technician, effective March 18, 2024.
5. Noah Macareno, from IT Temp Technician to Site Compute Technician, effective March 18, 2024.
6. Diego Macareno, from IT Temp Technician to Site Compute Technician, effective March 18, 2024.
7. Amanda Gonzalez, from 5.5-hour Office Assistant II at the Family Education Center to 8-hour Office Assistant II at the Family Education Center, effective March 18, 2024.
8. Lauryn Ortega, from 5.5-hour Special Education Aide at El Monte Middle School to 4-hour Special Education Aide at Golden Valley Elementary School, effective April 2, 2024.

9. Mia Holguin, from R&E Aide to R&E Assistant Lead at El Monte Middle School, effective April 2, 2024.
10. Jose Angel Garnica, from Counselor I at Lovell High School to Counselor II at Orosi High School, effective July 1, 2024.

RESIGNATIONS/RETIREMENTS:

11. Veronica Chavez, Library Aide at Palm Elementary School, retired effective March 15, 2024.
12. Angela Franks, Teacher at Palm Elementary School, retiring effective June 5, 2024.
13. Craig B. Drennan, Assistant Superintendent – Administrative Services, retiring effective June 7, 2024.

LEAVES: (Statutory – For Informational Purposes):

14. Vanessa Trujillo, R&E Aide at El Monte Middle School, on Maternity leave beginning March 3, 2024, through 6-8 weeks post-partum.
15. Maria Guerra Quiroz, Instructional Aide at Golden Valley Elementary, on Maternity leave beginning March 20, 2024, through 6-8 weeks post-partum.
16. Jakob Flores, Computer Tech at District Office, on Baby Bonding Leave beginning February 20, 2024, through April 21, 2024.
17. Raquel Barragan, Teacher at Golden Valley Elementary, on Baby Bonding Leave beginning April 2, 2024, through April 30, 2024.
18. Erica Nunez, Teacher at Golden Valley Elementary, on Baby Bonding Leave beginning March 28, 2024, through May 20, 2024.

During Closed Session a motion was made by Trustee Delia Martinez seconded by Joni Jordan to the Personnel Letter as presented. The motion was approved with vote of 6-0 with the votes as follows:

Sandra Williams – Yes
 Delia Martinez – Yes
 Joni Jordan – Yes
 Mary Helen Espino – Yes
 Marisol Rubalcaba – Abstain
 Margie Salazar – Yes
 Javier Quevedo – Yes

Item B – Discipline/Dismissal/Release
Resolution No. 2023-2024-14
Resolution No. 2023-2024-15
Resolution No. 2023-2024-16
Resolution No. 2023-2024-17

Assistant Superintendent Drennan informed the Board 3 of the 4 resolutions presented were being pulled from the agenda as the three employees have presented resignations and therefore no resolution was required. He informed only resolution No. 2023-2024-17 was presented for approval during closed session.

During Closed Session A motion to approve Item B – Discipline/Dismissal/Release was made by Trustee Delia Martinez seconded by Javier Quevedo to approved Resolution No. 2023-2024-17. The motion was approved with vote of 7-0 with the votes as follows:

Sandra Williams – Yes
 Delia Martinez – Yes
 Joni Jordan – Yes
 Mary Helen Espino – Yes
 Marisol Rubalcaba – Yes
 Margie Salazar – Yes

	Javier Quevedo – Yes
Item C: Conference with Labor Negotiators	No Action was taken on Item C.
Comments:	No additional comments were presented.
Adjournment:	<p>A motion was made by Trustee Joni Jordan seconded by Trustee Marisol Rubalcaba to approve adjourn the meeting at 8:01 p.m. The motion was approved with a vote of 7-0 with the votes as follows:</p> <p>Sandra Williams – Yes Delia Martinez – Yes Joni Jordan – Yes Mary Helen Espino – Yes Marisol Rubalcaba – Yes Margie Salazar – Yes Javier Quevedo – Yes</p> <p>Respectfully Submitted</p> <p>Yolanda Valdez Superintendent (MM)</p>

**CUTLER-OROSI JOINT UNIFIED SCHOOL DISTRICT
Regular Board Meeting Agenda
May 9, 2024**

AGENDA SECTION: CONSENT

AGENDA ITEM: MINUTES OF THE REGULAR BOARD MEETING
DATED APRIL 25, 2024

ATTACHMENTS: MINUTES OF THE REGULAR BOARD MEETING
DATED APRIL 25, 2024

FUNDING SOURCE: N/A

DISCUSSION:

A Regular Meeting of the Board of Trustees was held on April 25, 2024. Attached for review and approval are the minutes from the meeting.

ITEM SUBMITTED AND APPROVED BY:

Name and title of administrator who reviewed and approved this item: Yolanda Valdez, Superintendent

BOARD GOAL:

1. Achieve academic excellence and meet the needs of all students in a safe supportive environment.

2. Build human capacity by investing in training, coaching, and setting expectations for students, parents, staff, and the Board to support student achievement.

3. Create efficient and effective systems that are innovative, accountable, and proactive.

RECOMMENDATION:

The Superintendent recommends the Board approve the Regular Board Meeting Minutes Dated April 25, 2024.

PROPOSED ACTION:

APPROVE

Item #:2

Cutler-Orosi Joint Unified School District
 Office Phone Number:(559) 528-4763
 Meeting Location:
 COJUSD - Board Room
 12623 Avenue 416
 Orosi CA 93647

MINUTES OF THE BOARD OF TRUSTEES REGULAR BOARD MEETING

<u>Regular</u> Type of Meeting	<u>5:30 p.m.</u> Time	<u>Thursday</u> Day	<u>April 25, 2024</u> Date
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ROSTER OF ATTENDANCE

Board of Trustees

Sandra Williams, Board President
 Delia Martinez, Vice President
 Joni Jordan, Board Clerk - Absent
 Mary Helen Espino, Trustee
 Marisol Rubalcaba, Trustee
 Margie Salazar, Trustee
 Javier Quevedo, Trustee

District Office Administrative Staff

Yolanda Valdez Antonio Quintanilla
 Shevonne Swanson Veronica Raigoza
 Sunsie Tumacder Jayboy Camaquin
 Raffi Soghomonian Ray Quintana
 Sunsie Tumacder Laura Gonzalez
 Micaela Macareno

School Site Principals

Marlena Celaya – Orosi High School
 Larissa Goosev – El Monte Middle School
 Diana Vides – Cutler Elementary
 Melissa Delgadillo – Golden Valley Elementary
 Yovanna Castillo – Palm Elementary School

ALL TO ORDER

Board President Sandra Williams called the meeting to order at 5:36 p.m.

Pledge of Allegiance:

Board President Williams led the Pledge of Allegiance.

Others Present:

Cynthia Parris, Renee Gonzalez, Karson Kalashian, Lindsay Mendoza, Josefina Trevino, Yaimar DeLeon, Norma Aguirre, Genesis Valle, Mario Rodriguez, Tabitha Plasencia, Guillermo Moreno, Fabrizio Lofaro, Raymond Macareno

**Superintendent Presentations/ Reports –
 Non- Action Items**

Superintendent Valdez and the Board recognized Executive Assistant Micaela Macareno in recognition of Administrative Professionals day.

- **College of the Sequoias
 Presentation – Dr. Brent Calvin**
- **Speech and Debate Presentation**
- **Senior Voice Session**

COS President Dr. Brent Calvin provided a report presentation to the Board on current student data as well on updates on new facilities projects for the college. He informed of a food pantry and a program that offers clothing to students who might need professional clothing for an interview. Board president Williams asked where the food for the pantry came from. Dr. Calvin informed they purchased some food as well have gathered food from local grocers who donate to the pantry. Mr. Karson Kalashian asked why there was such a significant difference in the number of students enrolled, 284, and the number of graduates listed 28. Dr. Calvin informed not all students were in associate degree programs. He stated students may be taking courses and transfer to a four year and others might be taking certificate programs. Superintendent Valdes thanked Dr. Calvin for his report and congratulated him for all the great work he is doing at COS.

Speech and Debate Teacher Karson Kalashian presented Superintendent Valdez with the Administrator of the Year Award for the Sierra District NFL Awards and he informed Alex Widman, former OHS student had received the volunteer of the year award.

After the presentations the OHS, Principal Marlena Celaya conducted a senior voice session. Mrs. Celaya thanked the College and Career Director for coordinating the session. She informed the Tulare County Office of Education had invited OHS to conduct and model a senior voice session at their recent Unity Conference. She informed she was proud of the students and had received lots of positive feedback from the student's presentation. Senior students share their experiences at the high school with Board members, teachers, and administrators. Superintendent Valdez introduced Valley ROP Superintendent Fabrizio Lafaro and thanked him for his time in participating in Senior Voice and she also congratulated him for a recent award he had received. They had the opportunity to rotate and share with separate groups. At the end

of the session the board shared what they learned from students in each of the sessions, both positive and/or negative.

**Public Comments/ Comments on Consent/
Curriculum & Instruction and
Administrative/ Organizational Items:**

Board President William presented the Consent Items and entertained comments and/or questions.

Superintendent Valdez informed there were several policy updates included as Mr. Drennan was wrapping up any updates prior to his retirement.

Consent Items:

- 1 Interdistrict Transfer Requests
- 2 Approve Memorandum of Understanding (MOU) with West Ed
- 3 Kami License Renewal: 2024-2025 School Year
- 4 Approval of Orosi High School Out of State Overnight Field Trip to Chicago Illinois for Speech and Debate Tournament
- 5 Approval of Orosi High School Out of State Overnight Field Trip to Bell, Nebraska for Speech and Debate Tournament
- 6 Accept the Quarterly Williams Uniform Complaint Report for January – March 2024
- 7 Update Board Bylaw 9223 – Filling Vacancies
- 8 Update Board Bylaw 9270 – Conflict of Interest
- 9 Update Board Bylaw 9320 – Meetings and Notices
- 10 Update Board Bylaw 9321 – Closed Session
- 11 Update Board Bylaw 9322 – Agenda/Meeting Agenda

- 12 Update Board Bylaw 9323 – Meeting Conduct
- 13 Update Board Bylaw 9323.2 Actions by the Board
- 14 Update Board Policy and Administrative Regulation 0460-Local Control and Accountability Plan
- 15 Update Board Policy 0500 – Accountability
- 16 Update Board Policy 0520 – Intervention in Underperforming Schools
- 17 Update Board Policy 1113 – District and School Websites
- 18 Update Administrative Regulation 1220 – Citizens Advisory Committee
- 19 Update Board Policy and Administrative Regulation 1250 – Visitors/Outsiders
- 20 Update Board Policy 1431 – Waivers
- 21 Update Board Policy 3311.1 – Uniform Public Constructions Cost Accounting
- 22 Update Board Policy and Administrative Regulation 3400 – Management of District Assets/Accounts
- 23 Update Administrative Regulation 3516.2 – Bomb Threats
- 24 Update Administrative Regulation 3514 – Facilities Inspection

- 25 Update Administrative Regulation 3580 – District Records
- 26 Update Board Policy 4030 – Nondiscrimination in Employment
- 27 Update Board Policy 4111, 4211, 4311 – Recruitment and Selection
- 28 Update Administrative Regulation and Exhibit 4112.5, 4215.5, 4312.5 – Criminal Record Check
- 29 Update Board Policy and Administrative Regulation 4118 – Dismissal/Suspension/Disciplinary Action
- 30 Update Board Policy and Administrative Regulation 4200 – Classified Personnel
- 31 Update Board Policy and Administrative Regulation 4140, 4240, 4340 – Bargaining Units
- 32 Update Administrative Regulation 4161.2, 4261.2, 4361.2 – Personal Leaves
- 33 Update Board Policy and Administrative Regulation 4157, 4257, 4357 – Employee Safety
- 34 Update Administrative Regulation 4161 – Leaves
- 35 Update Administrative Regulation 4157, 4257, 4357 – Employee Safety
- 36 Update Board Policy and Administrative Regulation 4218

– Dismissal/Suspension/
Disciplinary Action

- 37 Update Administrative
Regulation and Board Policy
5131.2 – Bullying

A motion was made by Trustee Margie Salazar seconded by Trustee Joni Jordan to approve Items #1-37. The motion was approved with vote of 6 to 0 with the votes as follows:

Sandra Williams – Yes
Delia Martinez – Yes
Joni Jordan – Absent
Mary Helen Espino – Yes
Marisol Rubalcaba – Yes
Margie Salazar – Yes
Javier Quevedo – Yes

Curriculum/Instruction Items:

- 38 Approve New Course: Ethnic
Studies

Board President Williams presented Item #38. Assistant Superintendent informed the Board the curriculum had a public hearing at the previous meeting where the department shared information about the new curriculum. She informed the item was now being presented for final approval.

A motion was made by Trustee Javier Quevedo seconded by Trustee Marisol Rubalcaba to accept the report for Item #38. The motion was approved with vote of 6 to 0 with the votes as follows:

Sandra Williams – Yes
Delia Martinez – Yes
Joni Jordan – Absent
Mary Helen Espino – Yes
Marisol Rubalcaba – Yes
Margie Salazar – Yes
Javier Quevedo – Yes

- 39 Approve New Elementary ELA
and SLA Curriculum: McGraw
Hill Education Wonders 2023 and
Maravillas

Assistant Superintendent Swanson stated the district has had the same curriculum for a few years. She informed the State had recently released new standards and the new curriculum presented met the requirements. She informed they worked with teachers and the group all agreed the curriculum presented was what they preferred of the options provided.

A motion was made by Trustee Delia Martinez seconded by Trustee Marisol Rubalcaba to approve Item #39. The motion was approved with vote of 6 to 0 with the votes as follows:

Sandra Williams – Yes
Delia Martinez – Yes
Joni Jordan – Absent
Mary Helen Espino – Yes
Marisol Rubalcaba – Yes
Margie Salazar – Yes
Javier Quevedo – Yes

Administrative/ Organizational Items:

- 40 First Reading – Board Policy
5116.2 – Involuntary Student
Transfers

Board President Williams presented the Administrative/Organizational Items. Superintendent Valdez informed Item #40 was presented for first reading and review. She stated the policy would be presented again for final approval at the following board meeting.

No action was taken on Item #40.

- | | | |
|----|--------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 41 | Approval of Subsequent Variable Term Waiver for Annaly Alvarado | <p>Board President Williams presented Item #41. Superintendent Valdez informed Annaly Alvarado OHS Assistant Principal was currently completing her credential program. She informed this was a routine item and the waiver would allow her to continue in her position while she finished up her credential program.</p> <p><u>A motion was made by Trustee Mary Helen Espino seconded by Trustee Delia Martinez to approve Item #41. The motion was approved with vote of 6 to 0 with the votes as follows:</u></p> <p>Sandra Williams – Yes
 Delia Martinez – Yes
 Joni Jordan – Absent
 Mary Helen Espino – Yes
 Marisol Rubalcaba – Yes
 Margie Salazar – Yes
 Javier Quevedo – Yes</p> |
| 42 | Approve Donation and Disposal of Obsolete Instructional Materials | <p>Board President Williams presented Item #42. Assistant Superintendent Swanson informed the Board had just approved a new curriculum and this item would allow the district to donate and or dispose of the current materials. She stated the plan was to send the materials home with students at the end of the year to give them reading materials for home during the summer.</p> <p><u>After the hearing A motion was made by Trustee Javier Quevedo, seconded by Marisol Rubalcaba to approve Item #42. The motion was approved with vote of 6 to 0 with the votes as follows:</u></p> <p>Sandra Williams – Yes
 Delia Martinez – Yes
 Joni Jordan – Absent
 Mary Helen Espino – Yes
 Marisol Rubalcaba – Yes
 Margie Salazar – Yes
 Javier Quevedo – Yes</p> |
| 43 | Sunshine CSEA’s Initial Proposal to the District for the 2024-2025 School Year | <p>Board President Williams presented Item #43. Superintendent Valdez informed the next two items were annual routine items. She stated in the previous meeting they approved the proposal to and from COUTA and now they were sunshining the proposal form CSEA which would then be presented in the next meeting for approval.</p> <p><u>A motion was made by Trustee Margie Salazar seconded by Trustee Delia Martinez to approve Item #43. The motion was approved with vote of 6 to 0 with the votes as follows:</u></p> <p>Sandra Williams – Yes
 Delia Martinez – Yes
 Joni Jordan – Absent
 Mary Helen Espino – Yes
 Marisol Rubalcaba – Yes
 Margie Salazar – Yes
 Javier Quevedo – Yes</p> |
| 44 | Sunshine District Initial Proposal to CSEA for the 2024-2025 School Year | <p>Superintendent Valdez informed there was a correction in Item #44. She stated there was a typo on Article #18 -Leaves. She stated it was submitted as Article 17 but should have been Article 18.</p> |

A motion was made by Trustee Javier Quevedo, seconded by Trustee Margie Salazar to approve Item #44. The motion was approved with vote of 6 to 0 with the votes as follows:

Sandra Williams – Yes
 Delia Martinez – Yes
 Joni Jordan – Yes
 Mary Helen Espino – Yes
 Marisol Rubalcaba – Yes
 Margie Salazar – Absent
 Javier Quevedo – Yes

Public Comments on Closed Session Items: No comments were presented.

Closing Comments: The Board thanked everyone for attending and thanked the students for speaking and using their voice to share their experience at OHS. Superintendent Valdez informed the Board OHS students had just placed 3rd in a county competition at TCOE where they competed against much larger schools. She stated they created a water filtration system to help with the water issues in east Orosi. She informed the students did great presenting their work and sharing their stories causing those in the audience to get emotional about the unfortunate water situation in that area. She stated she was proud of the team for their accomplishment.

Adjourn to Closed Session: A motion was made by Trustee Marisol Rubalcaba, seconded by Trustee Margie Salazar to adjourn to Closed Session at 7:33 p.m. The Motion was approved with the following vote of 6 to 0 with the votes as follows:

Reconvene to Open Session:

Sandra Williams – Yes
 Delia Martinez – Yes
 Joni Jordan – Absent
 Mary Helen Espino – Yes
 Marisol Rubalcaba – Yes
 Margie Salazar – Yes
 Javier Quevedo – Yes

Reporting of Closed Session Items: A motion was made by Trustee Delia Martinez seconded by Trustee Javier Quevedo to Reconvene to Open Session at 8:01 p.m. The Motion was approved with the following vote of 6 to 0 with the votes as follows:

Sandra Williams – Yes
 Delia Martinez – Yes
 Joni Jordan – Absent
 Mary Helen Espino – Yes
 Marisol Rubalcaba – Yes
 Margie Salazar – Yes
 Javier Quevedo – Yes

Item A – Personnel Item No action was taken on Item A.

Item B – Discipline/Dismissal/Release No action was taken on Item B.

Item C: Conference with Labor Negotiators No action was taken on Item C.

Comments: No additional comments were presented.

Adjournment:

A motion was made by Trustee Marisol Rubalcaba seconded by Trustee Margie Salazar to adjourn the meeting at 8:03 p.m. The motion was approved with a vote of 6-0 with the votes as follows:

Sandra Williams – Yes
Delia Martinez – Yes
Joni Jordan – Absent
Mary Helen Espino – Yes
Marisol Rubalcaba – Yes
Margie Salazar – Yes
Javier Quevedo – Yes

Respectfully Submitted

Yolanda Valdez Superintendent (MM)

CUTLER-OROSI JOINT UNIFIED SCHOOL DISTRICT
Regular Board Meeting Agenda
May 9, 2024

AGENDA SECTION: CONSENT

AGENDA ITEM: ACCOUNTS PAYABLE TOTAL PAYMENTS
DATED MARCH 29, 2024 THROUGH APRIL 26,
2024

ATTACHMENTS: TOTAL PAYMENTS REPORT

FUNDING SOURCE: N/A

DISCUSSION:

Attached is the Accounts Payable Total Payments Report. The report is dated March 29, 2024 through April 26, 2024 and is for expenditures paid during these periods.

ITEM SUBMITTED AND APPROVED BY: *Name and title of administrator who reviewed and approved this item: Faith Coleman, Chief Financial Officer*

BOARD GOAL:

1. Achieve academic excellence and meet the needs for all students in a safe supportive environment.

2. Build human capacity by investing in training, coaching, and setting expectations for students, parents, staff and the Board to support student achievement.

X 3. Create efficient and effective systems that are innovative, accountable and proactive.

RECOMMENDATION: **The Superintendent recommends the Board approve the Accounts Payable Total Payments Report.**

PROPOSED ACTION: **APPROVE**

Item #: 3

TOTAL PAYMENTS SUMMARY REPORT

March 29, 2024 - April 26, 2024

Books, Materials & Supplies <i>40xxx - 44000</i>	\$	387,408
Food - Food Services <i>47xxx</i>	\$	287,277
Professional Services, Operations & Repairs <i>51xxx - 54xxx, 56xxx - 58000</i>	\$	741,557
Utilities & Communications <i>55xxx & 59xxx</i>	\$	111,479
Capital Outlay (Construction & Equipment) <i>6xxxx</i>	\$	1,509,022
Developer fees refund due to exemption <i>86810</i>	\$	7,792
COP payment <i>86810</i>	\$	442,003
Health Insurance <i>9xxxx</i>	\$	764,175
TOTAL	\$	4,250,713

Summary

12:56:25PM

Date Paid between 03/29/2024 and 04/26/2024

Vendor No.	Vendor Name	Ven. Type	1099	Amount
48	WESTERN ASSOCIATION OF SCHOOLS	03	00	Total Payment Amount: \$1,190.00 *
2257	FRONTIER COMMUNICATIONS	00	00	Total Payment Amount: \$435.29 *
4237	OROSI PUBLIC UTILITY DIST. (0)	09	00	Total Payment Amount: \$7,056.40 *
4269	P G & E	00	00	Total Payment Amount: \$76,132.61 *
4325	CLINES BUSINESS EQUIPMENT INC.	03	00	Total Payment Amount: \$15,516.66 *
4372	PENAS DISPOSAL SERVICE INC.	03	00	Total Payment Amount: \$12,617.03 *
5388	GAS COMPANY, THE	03	00	Total Payment Amount: \$4,732.11 *
10120	MIDWAY AUTO PARTS (9)	06	06	Total Payment Amount: \$306.87 *
11714	DINUBA LUMBER (6)	03	00	Total Payment Amount: \$2,158.24 *
11851	CUTLER PUBLIC UTILITY	09	00	Total Payment Amount: \$1,638.83 *
12284	CAVES & ASSOCIATES	02	06	Total Payment Amount: \$1,500.00 *
13418	LEES SERVICE	03	00	Total Payment Amount: \$677.14 *
13576	ABE-EL WHOLESALE, INC.	03	00	Total Payment Amount: \$21,572.45 *
14036	EWING IRRIGATION PRODUCTS	03	00	Total Payment Amount: \$1,610.03 *
15790	GOPHER SPORT	03	00	Total Payment Amount: \$955.81 *
16246	EMPLOYMENT DEVELOPMENT DEPT.	00	00	Total Payment Amount: \$5,896.71 *
16918	CLASSIC CHARTER	03	00	Total Payment Amount: \$2,839.00 *
17821	YETTEM SEWER	00	00	Total Payment Amount: \$133.50 *
18760	STAPLES, INC.	03	00	Total Payment Amount: \$798.64 *
19008	ODP BUSINESS SOLUTIONS,LLC	09	00	Total Payment Amount: \$4,246.59 *
19177	LAKESHORE LEARNING MATERIALS	03	00	Total Payment Amount: \$3,901.57 *
19216	CSET	03	00	Total Payment Amount: \$3,183.82 *
19420	PRODUCERS	03	00	Total Payment Amount: \$37,781.81 *
19430	GOLD STAR FOODS	03	00	Total Payment Amount: \$216,783.85 *
19438	SYSCO FOODSERVICES OF	03	00	Total Payment Amount: \$8,204.50 *
19707	APPLE COMPUTER INC	00	00	Total Payment Amount: \$16,518.84 *
19710	POSITIVE PROMOTIONS	03	00	Total Payment Amount: \$8,627.70 *
19719	SAN JOAQUIN PEST CONTROL OF	03	00	Total Payment Amount: \$350.00 *
19773	JENSEN & PILEGARD	03	00	Total Payment Amount: \$413.47 *
19903	HOME DEPOT CREDIT SERVICES	00	00	Total Payment Amount: \$130.74 *
20287	MEDICAL BILLING TECHNOLOGIES	05	05	Total Payment Amount: \$4,959.32 *
20632	ERNEST PACKAGING SOLUTIONS	03	00	Total Payment Amount: \$6,666.58 *

Date Paid between 03/29/2024 and 04/26/2024

Summary

Vendor No.	Vendor Name	Ven. Type	1099	Amount
20648	INTERQUEST DETECTION CANINES	01	06	Total Payment Amount: \$560.00 *
20861	SISC III	09	00	Total Payment Amount: \$758,278.60 *
20936	INSECT LORE	03	00	Total Payment Amount: \$289.01 *
20969	QUINN POWER SYSTEMS	03	00	Total Payment Amount: \$156.38 *
21035	CHETS PLUMBING CO	01	06	Total Payment Amount: \$8,682.07 *
21220	SCHOLASTIC BOOK FAIRS	03	00	Total Payment Amount: \$3,463.47 *
21391	SMART & FINAL	00	00	Total Payment Amount: \$523.86 *
21607	FERGUSON ENTERPRISES INC.#690	03	00	Total Payment Amount: \$833.62 *
21646	GALLEGOS, VIDALA	00	00	Total Payment Amount: \$250.58 *
21808	DEMCO	03	00	Total Payment Amount: \$247.46 *
21832	LAWRENCE TRACTOR CO.	03	00	Total Payment Amount: \$1,514.16 *
21891	VERIZON WIRELESS	00	00	Total Payment Amount: \$4,148.35 *
21902	FLINN SCIENTIFIC	03	00	Total Payment Amount: \$1,091.77 *
22023	TULARE COUNTY ENVIRONMENTAL HE	09	00	Total Payment Amount: \$390.00 *
22058	TORRES, ROBERTA	00	00	Total Payment Amount: \$47.08 *
22069	TULARE COUNTY OFFICE OF ED.ERS	00	00	Total Payment Amount: \$31,564.00 *
22086	FRUIT GROWERS SUPPLY	03	00	Total Payment Amount: \$234.85 *
22162	GEARY PACIFIC SUPPLY	03	00	Total Payment Amount: \$10,541.04 *
22441	CDW-G	03	00	Total Payment Amount: \$34,459.00 *
22640	JORGENSEN COMPANY	03	00	Total Payment Amount: \$107.33 *
22743	BIG BROTHERS BIG SISTERS	09	00	Total Payment Amount: \$67,500.00 *
22793	W & E ELECTRIC	06	01	Total Payment Amount: \$79.89 *
22963	TULARE COUNTY OFFICE OF EDUCAT	09	00	Total Payment Amount: \$27,911.00 *
23060	DELL COMPUTER CORP.	00	00	Total Payment Amount: \$7,590.05 *
23175	4IMPRINT	03	00	Total Payment Amount: \$1,487.48 *
23181	SCHOOLWORKS INC.	03	00	Total Payment Amount: \$3,000.00 *
23238	TETER	06	06	Total Payment Amount: \$56,661.80 *
23310	PLATINUM THEATRES, INC.	03	00	Total Payment Amount: \$50.00 *
23484	CENTRAL VALLEY LOCK & SAFE	03	00	Total Payment Amount: \$89.07 *
23655	JUNIOR LIBRARY GUILD	03	00	Total Payment Amount: \$27.32 *
23879	BEST BEST & KRIEGER LLP	06	09	Total Payment Amount: \$2,813.00 *
23892	BAKEMARK	03	00	Total Payment Amount: \$2,534.92 *

Date Paid between 03/29/2024 and 04/26/2024

Summary

Vendor No.	Vendor Name	Ven. Type	1099	Amount
23896	GOLDEN EAGLE CHARTER INC.	03	00	Total Payment Amount: \$6,183.90 *
24123	TECHNICON ENGINEERING SERVICES	03	00	Total Payment Amount: \$6,206.00 *
24195	AWARDS AND SIGNS UNLIMITED	03	00	Total Payment Amount: \$97.65 *
24313	EXETER MERCANTILE CO.	03	00	Total Payment Amount: \$131.17 *
24341	ZWEIGLE SEPTIC, LLC	03	00	Total Payment Amount: \$800.00 *
24380	A & G TELEPHONE SERVICE INC.	03	00	Total Payment Amount: \$27,301.85 *
24400	SCHOOL OUTFITTERS	06	06	Total Payment Amount: \$2,268.43 *
24436	BUSWEST - FRESNO	03	00	Total Payment Amount: \$1,832.74 *
24487	STUARTS JOHANSON & THOMAS	00	00	Total Payment Amount: \$9.71 *
24513	MCCLUNG, LINDA	00	00	Total Payment Amount: \$22.65 *
24545	DEPARTMENT OF JUSTICE	09	00	Total Payment Amount: \$1,329.00 *
24637	SWRCB ACCOUNTING OFFICE	09	00	Total Payment Amount: \$704.00 *
24642	FRESNO CHAFFEE ZOO	09	00	Total Payment Amount: \$226.00 *
24756	U. S. BANK	03	00	Total Payment Amount: \$59,231.00 *
24786	ANG, SUSAN T.	00	00	Total Payment Amount: \$60.00 *
24791	SUAREZ, ELLEN	00	00	Total Payment Amount: \$43.42 *
24800	APPLE INC.	00	00	Total Payment Amount: \$7,383.52 *
24884	HERRERA, STEPHANIE	00	00	Total Payment Amount: \$354.45 *
24887	WYRICK BOOK COMPANY	01	06	Total Payment Amount: \$9,339.82 *
24898	LEO'S NURSERY	02	06	Total Payment Amount: \$64.65 *
24929	SHERWIN-WILLIAMS CO., THE	03	00	Total Payment Amount: \$72.47 *
25012	US AIRCONDITIONING DIST. INC	03	00	Total Payment Amount: \$525.50 *
25076	WANDLER, ERIN	00	00	Total Payment Amount: \$396.77 *
25113	WESTERN BUILDING MATERIALS	03	00	Total Payment Amount: \$916.25 *
25141	TRANSFINDER	03	00	Total Payment Amount: \$4,900.00 *
25205	AUTO ZONE	00	00	Total Payment Amount: \$1,735.93 *
25209	JANSSON, DAVID	00	00	Total Payment Amount: \$1,631.96 *
25217	RICKS VENDING DISTRIBUTION	03	00	Total Payment Amount: \$936.94 *
25229	LOWES #98007297470	00	00	Total Payment Amount: \$1,456.82 *
25274	GARCIA, GABRIELA	00	00	Total Payment Amount: \$45.31 *
25364	AMERICAN INCORPORATED	03	00	Total Payment Amount: \$292,070.70 *
25389	LIGHTSPEED TECHNOLOGIES INC	03	00	Total Payment Amount: \$7,045.71 *

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Summary

Date Paid between 03/29/2024 and 04/26/2024

Vendor No.	Vendor Name	Ven. Type	1099	Amount
25435	PARRIS, CYNTHIA	00	00	Total Payment Amount: \$419.34 *
25438	RANGEL, JOSEFINA	00	00	Total Payment Amount: \$18.60 *
25449	DIGITECH INTEGRATION INC	03	00	Total Payment Amount: \$3,188.98 *
25488	RUSSELL SIGLER INC.	03	00	Total Payment Amount: \$137.98 *
25618	DUVALL, LISA	00	00	Total Payment Amount: \$18.65 *
25711	W.W. GRAINGER, INC.	03	00	Total Payment Amount: \$57.97 *
25721	FASTRAK VIOLATION PROCESS DEPT	00	00	Total Payment Amount: \$7.00 *
25741	FRESNO MOBILE RADIO	03	00	Total Payment Amount: \$390.00 *
25757	PROJECT LEAD THE WAY	03	00	Total Payment Amount: \$5,188.17 *
25771	WILLIAMS, SONYA	00	00	Total Payment Amount: \$54.12 *
25792	CHILDS AND COMPANY, INC.	03	00	Total Payment Amount: \$2,164.82 *
25828	MAGANA, LETICIA	00	00	Total Payment Amount: \$163.64 *
25950	IMPERIAL DADE	00	00	Total Payment Amount: \$7,267.07 *
25977	JS COMMUNICATIONS, INC.	03	00	Total Payment Amount: \$393.29 *
26016	O'REILLY AUTO PARTS	03	00	Total Payment Amount: \$84.56 *
26021	D. HAUPTMAN CO // FOLD-A-GOAL	03	00	Total Payment Amount: \$107.64 *
26045	RIGO'SIGNS	01	06	Total Payment Amount: \$1,552.60 *
26057	BSN SPORTS, INC	03	00	Total Payment Amount: \$4,823.21 *
26059	JOSTENS SOUTH VALLEY	00	00	Total Payment Amount: \$888.94 *
26063	TRUCK PARTS AND SERVICES	03	00	Total Payment Amount: \$91.63 *
26089	FOLLETT CONTENT SOLUTIONS	03	00	Total Payment Amount: \$1,201.49 *
26109	CVIN LLC	03	00	Total Payment Amount: \$3,653.14 *
26162	J & E RESTAURANT SUPPLY INC	03	00	Total Payment Amount: \$823.00 *
26270	A&E INDUSTRIAL CLEANING	03	00	Total Payment Amount: \$45,181.78 *
26320	VALLEY SECURITY ALARM	03	00	Total Payment Amount: \$2,236.00 *
26395	MEDALLION SUPPLY	03	00	Total Payment Amount: \$3,172.49 *
26398	HCI SYSTEMS, INC.	03	00	Total Payment Amount: \$3,199.50 *
26415	ESQUEDA, ROSALIND	01	06	Total Payment Amount: \$2,990.00 *
26478	VALLEY ROP	09	00	Total Payment Amount: \$101,513.74 *
26489	ERC	03	00	Total Payment Amount: \$17,500.00 *
26497	BULK BOOKSTORE	03	00	Total Payment Amount: \$1,296.45 *
26640	WALMART	00	00	Total Payment Amount: \$5,881.06 *

Summary

Date Paid between 03/29/2024 and 04/26/2024

Vendor No.	Vendor Name	Ven. Type	1099	Amount
26666	G2SOLUTIONS, INC.	03	00	Total Payment Amount: \$99.95 *
26687	DOCTORS OCCUPAIONAL TESTING SO	01	05	Total Payment Amount: \$75.00 *
26711	DUMONT PRINTING	03	00	Total Payment Amount: \$3,310.30 *
26757	AMERGIS HEALTHCARE STAFFING,IN	03	00	Total Payment Amount: \$4,140.00 *
26910	PLAZA CONCRETE, INC.	03	00	Total Payment Amount: \$830.47 *
26912	AMAZON CAPITAL SERVICES	00	00	Total Payment Amount: \$37,181.64 *
26916	ORTEGA'S TAQUERIA	01	06	Total Payment Amount: \$2,172.00 *
26958	QUALITY LAPEL PINS	03	00	Total Payment Amount: \$621.84 *
26973	CAL APPAREL	03	00	Total Payment Amount: \$3,292.43 *
27192	WILMINGTON TRUST	00	00	Total Payment Amount: \$442,002.50 *
27238	VIA TRAILWAYS	03	00	Total Payment Amount: \$6,814.08 *
27242	BLUELIGHT ELECTRIC	01	06	Total Payment Amount: \$5,740.00 *
27264	VALLEY ELEVATOR, INC	03	01	Total Payment Amount: \$1,768.75 *
27362	SIERRA VIEW CONSTRUCTION	01	06	Total Payment Amount: \$10,000.00 *
27393	INSTITUTE FOR MULTI SENSORY ED	06	06	Total Payment Amount: \$306.58 *
27415	CALIFORNIA LIVESTOCK SERVICES	01	06	Total Payment Amount: \$2,000.00 *
27428	CINTAS	03	00	Total Payment Amount: \$3,447.24 *
27456	ZAJONC CORP	03	00	Total Payment Amount: \$41,566.25 *
27461	JOHNSTONE SUPPLY	03	00	Total Payment Amount: \$7,548.59 *
27483	PARENTS AS TEACHERS	03	00	Total Payment Amount: \$2,450.00 *
27488	YETTEM-SEVILLE CSD	03	00	Total Payment Amount: \$87.65 *
27493	SOLIAANT HEALTH, LLC	06	06	Total Payment Amount: \$10,972.50 *
27497	MARTHA JUAREZ ALVAREZ	01	06	Total Payment Amount: \$400.00 *
27503	SCHOLASTIC TEACHER STORE	00	00	Total Payment Amount: \$513.02 *
27504	SCHOLASTIC BOOKCLUBS	00	00	Total Payment Amount: \$321.78 *
27517	SIERRA RANGE CONSTRUCTION	03	00	Total Payment Amount: \$16,625.00 *
27532	ALLIED STORAGE CONTAINERS	03	00	Total Payment Amount: \$1,134.61 *
27546	CALIFORNIA SCIENCE LEAGUE	00	00	Total Payment Amount: \$325.00 *
27565	CALIFORNIA TURF EQUIPMENT	03	00	Total Payment Amount: \$24,782.49 *
27574	HD SUPPLY	03	00	Total Payment Amount: \$5,684.75 *
27588	PRECISION CONCRETE CUTTING	00	00	Total Payment Amount: \$21,680.82 *
27593	LEAF	06	01	Total Payment Amount: \$4,627.12 *

Summary

Date Paid between 03/29/2024 and 04/26/2024

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Vendor No.	Vendor Name	Ven. Type	1099	Amount
27595	WATER SYSTEM SOLUTIONS LLC	03	00	Total Payment Amount: \$235.00 *
27608	BDJTECH	03	00	Total Payment Amount: \$182,765.86 *
27609	NICK'S CUSTOM GOLF CARS	03	00	Total Payment Amount: \$54,974.59 *
27622	DAB THERAPY SERVICES	01	05	Total Payment Amount: \$585.00 *
27663	SAVECO #22	03	00	Total Payment Amount: \$349.66 *
27692	AVELAR, ZUZZETH	00	00	Total Payment Amount: \$22.91 *
27710	YOSEMITE MOUNTAIN SUGAR PINE	03	00	Total Payment Amount: \$2,012.00 *
27744	TULARE CHARTER ACSA	00	00	Total Payment Amount: \$280.00 *
27779	CENTRAL VALLEY AIR HEATING	03	00	Total Payment Amount: \$13,200.00 *
27788	AT & T CALNET 4	00	00	Total Payment Amount: \$3,638.33 *
27799	WILSON FIRE SPRINKLER CO	00	00	Total Payment Amount: \$600.00 *
27800	SAN JOAQUIN AUTO ELECTRIC, INC	03	00	Total Payment Amount: \$421.48 *
27802	MEEHLEIS MODULAR BUILDINGS, IN	03	00	Total Payment Amount: \$527,962.50 *
27880	DR. LEE PRITZL	09	06	Total Payment Amount: \$5,888.81 *
27899	MINERAL KING PUBLISHING, INC.	03	00	Total Payment Amount: \$2,674.63 *
27902	PREFERRED MOBILE EQUIPMENT	01	06	Total Payment Amount: \$170.00 *
27903	VIDES, DIANA	00	00	Total Payment Amount: \$176.76 *
27923	DR. ELIZET MORET ED CONSULTING	01	06	Total Payment Amount: \$3,400.00 *
27926	QUADIENT LEASING USA, INC.	03	00	Total Payment Amount: \$1,890.00 *
27941	CALIFORNIA COMMERCIAL POOLS,	03	00	Total Payment Amount: \$438,558.00 *
28002	OVIEDO, JACLYN	00	00	Total Payment Amount: \$58.15 *
28016	MONTES PRECIADO, MARIA G.	00	00	Total Payment Amount: \$25.50 *
28049	EDHARD	03	00	Total Payment Amount: \$10,953.47 *
28054	CHURROS OASIS & CATERING	01	06	Total Payment Amount: \$430.00 *
28055	VASQUEZ, MONIQUE MARIAH	01	06	Total Payment Amount: \$960.00 *
28059	GIRLS ON THE RUN	03	00	Total Payment Amount: \$450.00 *
28061	VENTRIS LEARNING LLC	03	00	Total Payment Amount: \$95.42 *
28062	EDAPT SCHOOLS INCORPORATED	03	00	Total Payment Amount: \$5,000.00 *
28065	AFRICAN DRUM INTERACTIVE, LLC	01	06	Total Payment Amount: \$3,375.00 *
28067	CALIFORNIA COUNTY	09	06	Total Payment Amount: \$1,050.00 *
28068	ESTRADA, KAYLA	00	00	Total Payment Amount: \$81.78 *
28071	KID SPARK EDUCATION	09	06	Total Payment Amount: \$629.49 *

12:56:25PM

Summary

Date Paid between 03/29/2024 and 04/26/2024

Vendor No.	Vendor Name	Ven. Type	1099	Amount
28072	ICIMS	03	00	Total Payment Amount: \$17,500.00 *
28075	EPIC GAMESZGO	06	06	Total Payment Amount: \$712.25 *
28076	GONZALEZ, LAURA	00	00	Total Payment Amount: \$40.25 *
28077	LOPEZ-RAYGOZA, MARIBEL	03	00	Total Payment Amount: \$150.00 *
28078	TULARE-KINGS COUNTIES YOUTH	09	06	Total Payment Amount: \$150,750.00 *
28079	BARRAGAN, JOSE	01	00	Total Payment Amount: \$7,792.39 *
28081	JMP OFFICE TECHNOLOGIES	00	00	Total Payment Amount: \$676.46 *
				Total Payment Amount: \$4,250,712.50 *

12:56:25PM

Summary

Date Paid between 03/29/2024 and 04/26/2024

Vendor No.	Vendor Name	Ven. Type	1099	Amount
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Grand Total Payment Amount: \$4,250,712.50 **

CUTLER-OROSI JOINT UNIFIED SCHOOL DISTRICT
Regular Board Meeting Agenda
May 9, 2024

AGENDA SECTION: CONSENT

AGENDA ITEM: APRIL CASH BALANCE REPORT

ATTACHMENTS: APRIL CASH BALANCE REPORT

FUNDING SOURCE: N/A

DISCUSSION:

At the start of each month, the Business Office reviews the District’s cash position to ensure adequate cash reserves are on hand to pay for District operations. The April Cash Balance Report is positive and submitted for review.

ITEM SUBMITTED AND APPROVED BY: *Name and title of administrator who reviewed and approved this item: Faith Coleman, Chief Financial Officer*

BOARD GOAL:

- 1. Achieve academic excellence and meet the needs for all students in a safe supportive environment.
- 2. Build human capacity by investing in training, coaching, and setting expectations for students, parents, staff and the Board to support student achievement.
- 3. Create efficient and effective systems that are innovative, accountable and proactive.

RECOMMENDATION: **The Superintendent recommends the Board approve the April Cash Balance Report**

PROPOSED ACTION: **APPROVE**

Item #: 4

County Fund Number	District Fund Number	Current Cash 91110	Previous Total Payroll Objects	Percentage (%)
608	8 0100	\$72,753,904.90	\$5,517,941.70	1,318.50
N/A	8 0800	\$0.00		
AAQ	8 1100	\$72,525.33	\$17,061.39	425.08
AWL	8 1200	\$779,234.92	\$170,230.03	457.75
AUB	8 1300	\$2,053,509.49	\$166,925.37	1,230.20
AAT	8 1700	\$0.60		
AZT	8 2110	\$0.01		
AJS	8 2120	\$1,304,390.47		
AJK	8 2510	\$37,963.78		
AAW	8 3500	\$464,085.83		
ABF	8 3510	\$6,600,621.33		
AAV	8 4000	\$0.05		
689	8 5100	\$1,025,896.97		
61C	8 5110	\$600,090.67		
61D	8 5120	\$0.00		
Report Total				
		\$85,692,224.35		

CUTLER-OROSI JOINT UNIFIED SCHOOL DISTRICT
Regular Board Meeting Agenda
May 9, 2024

AGENDA SECTION: CONSENT

AGENDA ITEM: BUDGET REVISION # 9

ATTACHMENTS: BUDGET REVISION # 9

FUNDING SOURCE: N/A

DISCUSSION:

Each month the District Business Office ensures that all the expenditures are in line with the District’s Adopted Budget. Revisions must be made to reflect the reality of the day to day living to accommodate the fluctuation in the program resources.

The attached Budget Revision # 9 is for April 2024.

ITEM SUBMITTED AND APPROVED BY: *Name and title of administrator who reviewed and approved this item: Faith Coleman, Chief Financial Officer*

- BOARD GOAL:**
- 1. Achieve academic excellence and meet the needs for all students in a safe supportive environment.
 - 2. Build human capacity by investing in training, coaching, and setting expectations for students, parents, staff and the Board to support student achievement.
 - 3. Create efficient and effective systems that are innovative, accountable and proactive.

RECOMMENDATION: **The Superintendent recommends the Board approve the Budget Revision # 9.**

PROPOSED ACTION: **APPROVE**

Item #: 5

Budget Revision #9						
8 Cutler-Orosi Jt. Unified School District						
Fiscal Year: 2024 April						
		<u>Original</u> <u>Approved Budget</u>	<u>Revised</u> <u>Approved Budget</u>	<u>Change</u> <u>Amount</u>	<u>Proposed</u> <u>Revised Budget</u>	<u>Explanations</u>
Fund:	010 General Fund					
LCFF		62,464,279	61,599,012	-	61,599,012	
Federal Revenues		15,890,347	23,690,473	3,424,712	27,115,185	1
Other State Revenues		9,435,169	13,911,259	702,872	14,614,131	1
Other Local Revenues		4,275,390	4,103,176	134,600	4,237,776	1
Revenues		92,065,185	103,303,920	4,262,184	107,566,104	
Expenditures						
Certificated Salaries		31,163,411	32,571,304	(8,467)	32,562,837	1
Classified Salaries		12,487,369	14,132,989	(15,407)	14,117,582	1
Employee Benefits		23,083,658	24,211,919	(2,708)	24,209,211	1
Books and Supplies		13,866,596	18,477,953	60,914	18,538,867	1
Services, Other Operating		10,626,300	17,326,154	(50,435)	17,275,719	1
Capital Outlay		8,344,526	32,951,837	1,781,351	34,733,188	1
Other Outgo		715,719	1,303,054	-	1,303,054	
Indirect Costs		(135,181)	(180,792)	5,721	(175,071)	1
Total Expenditures		100,152,398	140,794,418	1,770,969	142,565,387	
Other Financing Sources / Uses						
Transfer Out		394,700	-	-	-	
Fund:	110 Adult Education Fund					
Federal Revenues		36,550	57,807	-	57,807	
Other State Revenue		313,899	314,155	-	314,155	
Other Local Revenue		-	-	-	-	
Revenues		350,449	371,962	-	371,962	
Expenditures						
Certificated Salaries		93,254	135,614	-	135,614	
Classified Salaries		54,865	36,758	-	36,758	
Employee Benefits		65,136	68,627	-	68,627	
Books and Supplies		48,000	18,568	6,464	25,032	2
Services, Other Operating		77,646	100,837	(6,464)	94,373	2
Capital Outlay		-	-	-	-	
Other Outgo		11,548	11,558	-	11,558	
Total Expenditures		350,449	371,962	-	371,962	

Budget Revision #9						
8 Cutler-Orosi Jt. Unified School District						
Fiscal Year: 2024 April						
		<u>Original</u> <u>Approved Budget</u>	<u>Revised</u> <u>Approved Budget</u>	<u>Change</u> <u>Amount</u>	<u>Proposed</u> <u>Revised Budget</u>	<u>Explanations</u>
Fund:	120 Child Development Fund					
Other State Revenues		1,611,658	2,299,188	-	2,299,188	
Other Local Revenues		-	2,548	-	2,548	
Revenues		1,611,658	2,301,736	-	2,301,736	
Expenditures						
Certificated Salaries		154,070	165,379	-	165,379	
Classified Salaries		780,943	1,050,787	-	1,050,787	
Employee Benefits		516,933	658,537	-	658,537	
Books and Supplies		34,803	77,375	-	77,375	
Services, Other Operating		64,700	171,000	-	171,000	
Capital Outlay		-	94,795	-	94,795	
Indirect Costs		60,209	81,315	-	81,315	
Total Expenditures		1,611,658	2,299,188	-	2,299,188	
Fund:	130 Cafeteria Special Revenue Fund					
Federal Revenues		3,667,054	3,901,925	-	3,901,925	
Other State Revenues		788,027	788,027	-	788,027	
Other Local Revenues		4,000	4,000	-	4,000	
Revenues		4,459,081	4,693,952	-	4,693,952	
Expenditures						
Certificated Salaries		19,631	21,038	-	21,038	
Classified Salaries		1,110,708	1,199,084	6,900	1,205,984	3
Employee Benefits		573,068	647,178	12,906	660,084	3
Books and Supplies		2,673,064	3,071,545	-	3,071,545	
Services, Other Operating		92,901	151,801	190	151,991	3
Capital Outlay		-	67,701	-	67,701	
Indirect Costs		63,424	88,136	-	88,136	
Total Expenditures		4,532,796	5,246,483	19,996	5,266,479	
Fund:	251 Developer Fees Fund					
Other Local Revenues		200,000	54,379	-	54,379	
Revenues		200,000	54,379	-	54,379	
Expenditures						

Budget Revision #9						
8 Cutler-Orosi Jt. Unified School District						
Fiscal Year: 2024 April						
	<u>Original</u>	<u>Revised</u>	<u>Change</u>	<u>Proposed</u>		
	<u>Approved Budget</u>	<u>Approved Budget</u>	<u>Amount</u>	<u>Revised Budget</u>	<u>Explanations</u>	
Services Other Operating	-	-	-	-		
Capital Outlay	-	-	-	-		
Other Outgo	594,700	54,379	-	54,379		
Total Expenditures	594,700	54,379	-	54,379		
Other Financing Sources/Uses						
Transfer In	394,700	-	-	-		
Transfer Out						
Fund: 35x County Facilities Funds						
Other State Revenues	4,208,363	4,232,034	-	4,208,363		
Revenues	4,208,363	4,232,034	-	4,208,363		
Expenditures						
Capital Outlay	4,320,764	13,422,833	-	13,422,833		
General Fund						
1) Federal Revenues was increased in reflect the CFI grant, Other State Revenues was also increased \$702,872 too based on reflect Prop 28 grant and the LCFF Equity Multiplier grant. Other Local Revenues were increased due to Medi-cal billing reimbursements. Certificated Salaries was reduced \$8,467 based on current program needs as well as Classified Salaries reduced \$15,407, Employee Benefits were reduced \$2,708 to align with current salaries. Books & Supplies were increased \$60,914 and Services decreased \$50,435. Capital Outlay was increased based on current project timelines. Indirect Costs were increased \$5,721 to align with current budgets.						
Adult School Fund						
2) Books and Supplies was increased by \$6,464 and Services were decreased by \$6,464 to account for program needs.						
Cafeteria Fund						
3) Classified Salaries, Employee Benefits and Services were all increased based on program needs.						

CUTLER-OROSI JOINT UNIFIED SCHOOL DISTRICT
Regular Board Meeting Agenda
May 9, 2024

AGENDA SECTION: CONSENT

AGENDA ITEM: INTERDISTRICT TRANSFER LIST

ATTACHMENTS: INTERDISTRICT TRANSFER REQUEST LIST

FUNDING SOURCE: N/A

DISCUSSION: Attached is a list of Interdistrict transfer requests for students transferring in or out of the District that have been approved or denied.

ITEM SUBMITTED AND APPROVED BY:

Name and title of administrator who reviewed and approved this item: Shevonne Swanson, Assistant Superintendent of Educational Services

BOARD GOAL:

- | | |
|-------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> | 1. Achieve academic excellence and meet the needs for all students in a safe supportive environment. |
| <input type="checkbox"/> | 2. Build human capacity by investing in training, coaching, and setting expectations for students, parents, staff, and the Board to support student achievement. |
| <input checked="" type="checkbox"/> | 3. Create efficient and effective systems that are innovative, accountable, and proactive. |

RECOMMENDATION:

The Superintendent recommends the Board approve the Interdistrict requests.

PROPOSED ACTION:

ACCEPT

Item #: 6

**CUTLER-OROSI JOINT UNIFIED SCHOOL DISTRICT
Regular Board Meeting Agenda
May 9, 2024**

AGENDA SECTION: CONSENT
AGENDA ITEM: UNIVERSITY OF MASSACHUSETTS (UMASS)
GLOBAL INTERNSHIP CONTRACT AGREEMENT
ATTACHMENTS: INTERNSHIP AGREEMENT
FUNDING SOURCE: N/A

DISCUSSION:

This agreement by and between UMASS Global (previously Brandman University) and Cutler-Orosi Joint Unified School District will allow the university to provide intern services to the District. An Internship Credential authorizes the same service at the same level as the Preliminary Credential with some exceptions. The Internship Credential is only valid in one school district or consortium under the preconditions established by State law. Each intern candidate is to work under the direct supervision of a UMASS Global Supervisor, from the Visalia Campus, and District Mentor who provides general support at the cooperating school. Included with the agreement is a Supervised Internship and Fieldwork Agreement which defines the meaning of "intern" and states the District as being the "fieldwork site" and explains the responsibilities of the University and the District.

The term of this agreement will be from July 1, 2024 through July 1, 2029.

ITEM SUBMITTED AND APPROVED BY: *Name and title of administrator who reviewed and approved this item: Craig B. Drennan, CBD, Assistant Superintendent*

- BOARD GOAL:**
- 1. Achieve academic excellence and meet the needs for all students in a safe supportive environment.
 - 2. Build human capacity by investing in training, coaching, and setting expectations for students, parents, staff and the Board to support student achievement.
 - 3. Create efficient and effective systems that are innovative, accountable and proactive.

RECOMMENDATION: **The Superintendent recommends the Board approve the Agreement between the District and University of Massachusetts.**

PROPOSED ACTION: **APPROVE**



SUPERVISED INTERNSHIP AGREEMENT

Please check below all the applicable supervised internship programs in which your District will be participating with University of Massachusetts Global.

SINGLE SUBJECT	<input checked="" type="checkbox"/>	SCHOOL PSYCHOLOGY	<input type="checkbox"/>
MULTIPLE SUBJECTS	<input checked="" type="checkbox"/>	SCHOOL COUNSELING	<input type="checkbox"/>
SPECIAL EDUCATION	<input checked="" type="checkbox"/>	EDUCATION ADMINISTRATION	<input type="checkbox"/>

THIS AGREEMENT is made and entered into by and between University of Massachusetts Global hereinafter called the "UNIVERSITY," and the Cutler-Orosi Joint Unified School District, hereinafter called "FIELDWORK SITE."

WHEREAS, an INTERN, as defined in Appendix A, is required to enroll in education courses while serving under the supervision of experienced UNIVERSITY and FIELDWORK SITE professionals, during which time the INTERN shall hold an internship credential granted by the California Commission on Teacher Credentialing, (hereinafter the "COMMISSION").

I. RESPONSIBILITIES OF THE UNIVERSITY

- A. The UNIVERSITY will assure that the student shall have completed the necessary educational prerequisites, if so required, to be eligible for supervised fieldwork. For intern teachers, this includes the minimum number of preservice hours required by the CTC for issuance of the Intern Credential.
- B. Each Intern shall apply for the Internship Credential through the Teacher Accreditation Department at University of Massachusetts Global, upon verification of employment from the School District.
- C. The UNIVERSITY shall designate a faculty or staff member to coordinate, consult, and collaborate with the classroom teacher or district designee of the FIELDWORK SITE, the activities of each student assigned to FIELDWORK SITE and student fieldwork experience.
- D. The UNIVERSITY shall complete periodic observations and/or evaluations of the student regarding his/her performance at the FIELDWORK SITE as per arrangement between the UNIVERSITY faculty or staff member and the FIELDWORK SITE supervisor.

II. RESPONSIBILITIES OF THE FIELDWORK SITE

- A. The FIELDWORK SITE shall provide field experiences in such schools or classes of the FIELDWORK SITE and under the direct supervision and instruction of such employees of the FIELDWORK SITE, as specified by the duly authorized representatives of the FIELDWORK SITE and the UNIVERSITY.
- B. The FIELDWORK SITE shall provide students with experiences with a student population that is diverse in terms of ethnicity, culture, language, socio-economics and/or special needs.

- C. The FIELDWORK SITE staff will promptly and thoroughly investigate any complaint by any participating student of unlawful discrimination or harassment at the FIELDWORK SITE or involving employees or agents of the FIELDWORK SITE, take prompt and effective remedial action when discrimination or harassment is found to have occurred, and promptly notify the UNIVERSITY of the existence and outcome of any complaint of harassment by, against, or involving any participating student.
- D. To notify the UNIVERSITY of any change in its personnel, operation, or policies which may affect the field education experience.
- E. Comply with all federal, state and local statutes and regulations applicable to the operation of the program, including without limitation, laws relating to the confidentiality of student records.
- F. The FIELDWORK SITE staff shall comply with APPENDIX B regarding the FIELDWORK SITE’s supervision of UNIVERSITY students.
- G. The FIELDWORK SITE acknowledges that each INTERN under this Agreement shall be a paid employee of the FIELDWORK SITE and thus covered under the FIELDWORK SITE’S insurance policies, including Workers’ Compensation, to the extent available to other teachers. No intern shall be considered an employee or agent of University of Massachusetts Global while performing services for the District.

III. THE PARTIES MUTUALLY AGREE

- A. Neither party shall discriminate in the assignment of INTERNS on the basis of race, color, disability, gender, religion, national origin, ancestry, sexual orientation, or any other basis prohibited by law.
- B. Any failure of a party to enforce that party’s right under any provision of this Agreement shall not be construed or act as a waiver of said party’s subsequent right to enforce any provisions contained herein.
- C. Notices required or permitted to be provided under this Agreement shall be in writing and shall be deemed to have been duly given if mailed first class to the parties that signed this agreement and to the addresses below.

<p>FIELDWORK SITE CONTACT INFORMATION:</p> <p>Cutler-Orosi Joint Unified School District 12623 Ave. 416 Orosi, CA 93647 Attn: Craig Drennan Phone: 559 528-4763 ext. 1207</p>	<p>UNIVERSITY CONTACT INFORMATION:</p> <p>University of Massachusetts Global 16355 Laguna Canyon Road Irvine, CA 92618 Attn: School of Education, Dean Fax: (800) 775-0128</p>
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- D. If any term or provision of this Agreement is for any reason held to be invalid, such invalidity shall not affect any other term or provision, and this Agreement shall be interpreted as if such term or provision had never been contained in this Agreement.
- E. In the event of any material default under this Agreement, which default remains uncured for a period of twenty-one (21) days after receipt of written notice of such default, or in the event of the loss of WASC accreditation by the UNIVERSITY, this Agreement may be immediately terminated by the non-defaulting party.
- F. This Agreement fully supersedes any and all prior agreements or understandings between the

parties or any of their respective affiliates with respect to the subject matter hereof. No change, modification, addition, amendment, or supplement to this Agreement shall be valid unless set forth in writing and signed and dated by both parties hereto subsequent to the execution of this Agreement.

- G. This Agreement shall be construed in accordance with the laws of the State of California in effect at the time of the execution of this Agreement. Should either party institute legal action to enforce any obligation contained herein, it is agreed that the proper venue of such suit or action shall be Orange County, California.

IV. TERM AND TERMINATION OF AGREEMENT

- A. THE TERM of this Agreement shall be effective 07/01/2024 and shall continue in full force and effect through 07/01/2029. This Agreement may be renewed for one (1) additional term of the contract by mutual written consent of the parties.
- B. THIS AGREEMENT may be terminated by either the UNIVERSITY or the FIELDWORK SITE with or without cause upon thirty (30) days written notice provided that (subject to the other terms of this Agreement) all students performing fieldwork at the time of notice of termination are given the opportunity to complete their fieldwork at the Fieldwork Site.

SIGNATURES:

FIELDWORK SITE: Signature: _____
 Name: _____

 Title: _____

 Date: _____

UNIVERSITY: Signature: _____

 Name: Dr. David Andrews

 Title: Chancellor & CEO

 Date: _____

Appendix A
Definition of Internship

- A. "INTERN" is defined according to the COMMISSION as a person who is enrolled in a COMMISSION-approved internship program and is serving with an Internship Credential issued upon the recommendation of the UNIVERSITY.
- B. INTERNS shall not displace certificated FIELDWORK SITE employees. FIELDWORK SITE further agrees to provide written certification that no person with the appropriate credential, background and qualifications is interested and/or available in the position that is the subject matter of this Agreement.
- C. The internship may continue for a period of up to two years and the credential may be renewed upon a showing of good cause.
- D. The internship program is being implemented in order to provide the INTERN with an opportunity to gain field experience on a paid basis. In the event that the internship is being developed to meet an employment shortage, FIELDWORK SITE agrees to provide a statement regarding the availability of qualified, certificated individuals holding the appropriate credential.
- E. The Internship Credential is issued for service only in the FIELDWORK SITE District and the UNIVERSITY shall notify the COMMISSION of the FIELDWORK SITE'S participation.

Appendix B
Specific Supervision Requirements for Each Program

Intern Teachers:

- A. The intern assumes full teaching and legal responsibility for their classroom from the first day of the teaching assignment as a paid employee of the District for at least one academic year, subject to the District's personnel policies and State law(s).
- B. The intern will attend department and faculty meetings and parent-teacher conferences when appropriate. No intern may coach extracurricular activities nor be required to attend meetings that present a conflict with his/her internship responsibilities at University of Massachusetts Global.
- C. The intern is expected to attend all school and district in-service training sessions whenever possible. The intern will also attend assigned District and School orientations that occur prior to the start of the school. If there is a conflict between University and District training, University meetings shall take priority during the Internship period.
- D. Pursuant to California Education Code §44321, the supervision and support of interns is the responsibility of both the Commission-approved teacher preparation program and the employer. The Commission requires that each approved intern program must have a signed Memorandum of Understanding (MOU) outlining the respective responsibilities of the program and of the employer.

a. General Support and Supervision Provided to All Intern Teachers

The UNIVERSITY and DISTRICT together shall provide a minimum of 144 hours of support/mentoring and supervision to each intern teacher per school year including coaching, modeling, and demonstrating within the classroom, assistance with course planning and problem-solving regarding students, curriculum, and development of effective teaching methodologies. The minimum support, mentoring and supervision provided to an intern teacher who assumes daily teaching responsibilities after the beginning of a school year shall be equal to four hours times the number of instructional weeks remaining in the school year. A minimum of two hours of support/mentoring and supervision must be provided to an intern teacher every five instructional days.

i. The UNIVERSITY shall select supervisors that have current knowledge in their subject matter area; understand the context of public schooling; ability to model best professional practices in teaching and learning, scholarship and service; knowledge about diverse abilities, cultural, language, ethnic and gender diversity; and understanding of academic standards, frameworks, and accountability systems that drive the curriculum of public schools.

ii. The UNIVERSITY shall provide supervision and ongoing support for a minimum of 72 hours per school year. University supervisors will conduct classroom observations a minimum of four times each term that include pre and post observation discussions. Supervisors will maintain weekly contact with the intern to provide support related to planning, curriculum, and instruction in addition to problem solving regarding students.

iii. The DISTRICT shall select mentor teachers who meet the following qualifications:

1. valid corresponding Clear or Life credential in a subject area comparable to that of the intern's subject area,
2. three years successful teaching experience, and
3. the English Learner (EL) Authorization (if responsible for providing specified EL support).

If the mentor does not hold an EL Authorization, the district must identify an individual who does have a valid EL authorization and who is immediately available to assist the intern with planning lessons that are appropriately designed and differentiated for English learners, for assessing language needs and progress, and to support language accessible instruction, through in-classroom modeling and coaching as needed.

- iv. The DISTRICT shall provide supervision and ongoing support for a minimum of 72 hours per school year with a minimum of two hours of support/mentoring and supervision per week. The mentor(s) role is to provide support specifically addressing issues in the intern's classroom (See Appendix B for examples of support/supervision activities). Interns without an English Language Authorization must also receive focused English Language instruction support.
- v. The UNIVERSITY shall provide orientation and training for the district mentors and university supervisors.
- vi. The UNIVERSITY provides the 10 hour CTC mandatory mentor training.
- vii. The DISTRICT requires mentors complete the CTC mandatory 10 hour training. Experienced mentors may be eligible to waive up to 8 hours of this training based on prior experience and professional development.
- viii. The University Supervisor and District Mentor shall meet together regularly with the intern to ensure the intern is following the California Teaching Performance Expectations.
- ix. The UNIVERSITY shall monitor the completion of university and employer-provided support/mentoring to ensure that interns teachers are receiving the minimum 144 hours of mentoring via forms submitted by the interns in LiveText.
- x. The District Mentor and site administrator shall participate in surveys that provide feedback to the university regarding the internship experience.
- xi. University may request use of video capture for candidate supervision, reflection, and CAL TPA completion to reflect to the extent possible Intern's knowledge, skills, and abilities to instruct TK-12 students while meeting state-adopted academic standards. School Site shall inform Teacher Education Credential Interns of video recording policies in place for the CAL TPA task video capture requirement.

b. Support and Supervision Specific to Teaching English Learners

The following additional support/mentoring and supervision shall be provided to an intern teacher who enters the program without a valid English learner authorization listed on a previously issued multiple subject, single subject, or education specialist instruction teaching credential; a valid English learner or Cross-cultural, Language and Academic Development (CLAD) authorization:

- i. The UNIVERSITY shall provide 45 hours of support/mentoring and supervision per school year, including in-classroom coaching, specific to the needs of English learners. The minimum support/mentoring and supervision provided to an intern teacher who assumes daily teaching responsibilities

after the beginning of a school year shall be equal to five hours times the number of months remaining in the school year. The support/mentoring and supervision should be distributed in a manner that sufficiently supports the intern teacher's development of knowledge and skills in the instruction of English learners.

- ii. The DISTRICT shall identify an individual who will be immediately available to assist the intern teacher with planning lessons that are appropriately designed and differentiated for English learners, for assessing language needs and progress, and for support of language accessible instruction through in-classroom modeling and coaching as needed. The identified individual may be the same mentor assigned pursuant to section I above provided the individual possesses an English learner authorization and will be immediately available to assist the intern teacher. (See Appendix B for examples of support/supervision activities).
- iii. An individual who passes the California Teaching of English Learner (CTEL) examinations prior or subsequent to the issuance of the intern credential may be exempted from the additional 45 hours of support/mentoring and supervision specific to the needs of English learners.
- iv. The UNIVERSITY shall monitor the completion of university and employer-provided support/mentoring to ensure that interns teachers are receiving the minimum 45 hours of support/mentoring specific to the needs of English learners via forms submitted by the interns in LiveText.

School Counseling Fieldwork:

- A. Provide an average of one (1) hour of individual or one-and-one-half (1.5) hours of small group supervision per week from an experienced school counselor with at least two years of professional experience.
- B. The program assigns qualified supervisors and provides training based on the program's design.

Qualifications for supervisors must include, but are not limited to:

- a. Possession of a PPS School Counselor credential and a minimum of two years PPS experience as appropriate to the candidate's fieldwork setting.
- b. The University will provide materials for supervisors on training in models of supervision, the SCPEs, and program fieldwork requirements share responsibility for the quality of field experience, design of field experiences, quality of clinical progress, and assessment and verification of candidate competence.

Candidates are required to:

- c. Complete a minimum of eight hundred (800) clock hours in two of three school levels such as elementary, middle, high school with a minimum of two hundred (200) clock hours within each level. Two hundred (200) hours of the eight hundred (800) clock hours may be completed in other areas related to schools and/or counseling, such as field work hours needed for a Child Welfare and Attendance (CWA) authorization.
- d. Meet with their supervisor for one (1) hour of individual or one-and-one-half (1.5) hours of small group (limit 8 candidates per group) supervision per week. 600 clock hours are required in a public Pre-K-12 school, must be supervised by a

professional who holds a valid PPS credential and is always also accessible to the candidate while the candidate is accruing fieldwork hours.

- C. University Supervision Requirements include:
- e. One-and-one-half (1.5) hours per week of group supervision provided on a regular schedule throughout the field experience, usually performed by a program faculty member.
 - f. The program provides preparation and continuing education for field experience supervisors on program requirements, models of supervision, and the SCPEs, in collaboration with site supervisors. Site Supervisors share responsibility for the quality of field experience, design of field experiences, quality of clinical progress, and assessment and verification of candidate competence.
- D. Provide opportunities for students to gain a broad range of experiences, including experiences in:
- a. Personal and career assessments
 - b. Personal counseling experience in either an individual or group context
 - c. Experience in School-based programs serving parents and family members
 - d. Observing classroom instruction
 - e. Attending district and school-based meetings
 - f. Mapping school-based community resources
 - g. The candidate is to perform, under supervision, the functions of school counselors in school counseling domains.
 - h. Participating in professional development activities.
 - i. Participating in individual or group supervision.
 - j. Learning about and using technology and information systems.
 - k. Learning about Individual differences and student diversity.
- E. The FIELDWORK SITE shall provide activities that occur across at minimum of two of four settings, including, (a) elementary, middle school or junior high, and (b) high school.
- F. The FIELDWORK SITE in collaboration with the UNIVERSITY will designate one school counselor who has at least two years' experience in school counseling to serve as the primary supervisor. The candidate may also work with other experienced school counselors for specific activities. In no case shall any supervisor be assigned by the FIELDWORK SITE to provide concurrent supervision for more than two candidates.
- G. The FIELDWORK SITE shall ensure that the candidate receives an average of one hour of individual or one and one-half hours of group face-to-face supervision per week, although more time may be needed, especially at the beginning of the FIELDWORK experience.
- H. The FIELDWORK SITE supervisor, in collaboration with the UNIVERSITY faculty, will complete at least one written evaluation of the student's performance near the end of each university session.
- I. The FIELDWORK SITE shall ensure that the candidate will be treated by the district as part of the professional staff and provided a supportive work environment, adequate supplies, counseling and test materials. In addition, it shall see that the candidate is encouraged to participate in district, SELPA, or county committees; and that he/she is provided release time as needed to attend professional development experiences or professional association meetings.
- I. **Specific Supervision Requirements School Psychology Fieldwork:**

There are two required levels of field based activities. The first level, practicum, consists of a series of supervised experiences that occur prior to the culminating field experience or internship,

and is conducted in field-based settings. The practicum provides for the application of pedagogical knowledge, skills and abilities as identified in the SPPEs.

- A. Provide an average of two (2) hours of individual or small group supervision per week from an experienced school psychologist.
- B. Assigned practicum supervisors must meet the following qualifications for practicum/fieldwork supervisors must include but are not limited to:
 - Minimum of 3 years of experience as professional in the field
 - Possession of a PPS School Psychology Credential
 - Knowledge of context and content appropriate to the practicum experience. A field-based professional holding a current and valid credential authorizing service as a school psychologist provides direct culminating fieldwork or internship supervision.
- C. Provide experiences with a diverse student population.
- D. Provide experiences with a variety of educational programs.
- E. A minimum of twelve hundred (1,200) clock hours of field experience is required as part of the culminating fieldwork or internship according to the following guidelines:
 - i. The culminating field experience or internship is typically completed within one (1) academic year but shall be completed within no more than two (2) consecutive academic years.²
 - ii. The culminating field experience or internship must include a minimum of one thousand (1000) clock hours in a preschool –grade 12 school setting providing direct and indirect services to pupils.³
 - iii. Up to two hundred (200) hours of field experience may be acquired in other settings such as (a) private, state-approved educational programs; (b) other appropriate mental health-related program settings involved in the education of pupils; (c) relevant educational research or evaluation activities. Supervision and principal responsibility for the field experience in other settings is the responsibility of the off-campus agency.
 - iv. A written plan for the culminating field (or intern) experience is prepared and agreed upon by representatives of the local educational agency, the field (or intern) supervisor(s), and program supervisory staff. The field experience plan is completed early in the field experience and is periodically reviewed and revised by the University Supervisor along with input from the site supervisor. The plan identifies the field experience objectives, describes appropriate experiences for the achievement of the objectives across settings, and outlines the evaluation plan for determining the achievement of each objective. The plan also delineates the responsibilities of both the university and the local supervisory personnel.
- F. Provide opportunities for candidates to gain a broad range of experiences, including experiences in:
 - a. Data based decision making: Assessing and reevaluating individual pupils and their programs.
 - b. Collaboration and consultation with school personnel and participation on interdisciplinary teams.
 - c. Developing, implementing and evaluating academic and behavioral interventions.
 - d. Providing counseling and other mental health interventions.
 - e. Home, school, community collaboration: working with parents and community members.

- f. Learning about, helping develop, or evaluating policy, practices and programs.
 - g. Participating in professional development activities.
 - h. Participating in individual or group supervision.
 - i. Learning about and using technology and information systems.
 - j. Learning about Individual differences and student diversity.
- A. The University will provide materials for supervisors on training in models of supervision, the SPPEs, and program fieldwork requirements share responsibility for the quality of field experience, design of field experiences, quality of clinical progress, and assessment and verification of candidate competence.
 - B. The FIELDWORK SITE shall provide activities that occur across at minimum of two of four settings, including (a) preschool, (b) elementary, (c) middle school or junior high, and (d) high school.
 - C. The FIELDWORK SITE in collaboration with the UNIVERSITY will designate one school psychologist who has at least three years' experience in School Psychology to serve as the primary supervisor. The student may also work with other experienced school psychologists for specific activities. In no case shall any supervisor be assigned by the FIELDWORK SITE to provide concurrent supervision for more than two interns or students.
 - D. The FIELDWORK SITE shall ensure that the student receives an average of two hour of individual or two hours of group face-to-face supervision per week, although more time may be needed, especially at the beginning of the FIELDWORK experience.
 - E. The FIELDWORK SITE supervisor, in collaboration with the UNIVERSITY faculty, will complete at least one written evaluations of the student's performance near the end of each university session.
 - F. The FIELDWORK SITE shall ensure that the candidate will be treated by the district as part of the professional staff and provided a supportive work environment, adequate supplies, counseling and test materials. In addition, it shall see that the candidate is encouraged to participate in district, SELPA, or county committees; and that he/she is provided release time as needed to attend professional development experiences or professional association meetings.

School Administration Fieldwork:

- A. The FIELDWORK SITE shall provide student with individual and/or small group supervision from an experienced school administrator.
- B. The FIELDWORK SITE shall provide student with experiences with a diverse student population.
- C. The FIELDWORK SITE shall provide student with experiences with a variety of educational programs.
- D. The FIELDWORK SITE shall ensure that the student receives an average of one hour of individual and/or one and one-half hours of group face-to-face supervision per week, although more time may be needed, especially at the beginning of the FIELDWORK experience.
- E. The FIELDWORK SITE supervisor, in collaboration with the UNIVERSITY faculty, will complete at least one written evaluation of the student's performance near the end of each university semester.
- F. The FIELDWORK SITE shall ensure that the student will be treated by the FIELDWORK SITE as part of the professional staff and is provided a supportive work environment and adequate supplies. In addition, it shall see that the INTERN is encouraged to participate in district or county committees and that he/she is provided release time as needed to attend professional development experiences or professional association meetings.

CUTLER-OROSI JOINT UNIFIED SCHOOL DISTRICT
Board Meeting Agenda
May 9, 2024

AGENDA SECTION: CONSENT

AGENDA ITEM: APPROVE GROWTHPOINT TECHNOLOGIES
MEMORANDUMS OF UNDERSTANDING FOR
CUTLER, PALM, AND GOLDEN VALLEY
ELEMENTARIES

ATTACHMENTS: GROWTHPOINT TECHNOLOGIES
MEMORANDUMS OF UNDERSTANDING

FUNDING SOURCE: EXPANDED LEARNING OPPORTUNITIES
PROGRAM

DISCUSSION: Attached for Board approval are 3 MOUs with GrowthPoint Technologies (GPT). GPT will provide 3 instructional rotations (Digital Entrepreneurs, Digital Art, and Circuit Pro Version 2) daily to students enrolled in the elementary summer programs. Included in the MOUs is access to trained instructors, Cricut machines, laptops, and all other required materials for students to participate. The total estimated cost for these agreements is \$193,500.

**ITEM SUBMITTED AND
APPROVED BY:**

Name and title of administrator who reviewed and approved this item: Shevonne Swanson, Assistant Superintendent of Educational Services.

BOARD GOAL:

1. Achieve academic excellence and meet the needs of all students in a safe supportive environment.

2. Build human capacity by investing in training, coaching, and setting expectations for students, parents, staff, and the Board to support student achievement.

3. Create efficient and effective systems that are innovative, accountable, and proactive.

RECOMMENDATION:

The Superintendent recommends the Board approve the Memorandum of Understanding with GrowthPoint Technologies.

PROPOSED ACTION:

APPROVE

Item #: 8



GrowthPoint Technologies, Inc

PO Box 27486
Fresno, CA 93729
www.gptech.us

Proposed Service Agreement for Cutler Elementary School Summer 2024

February 9th, 2024

OVERVIEW

GrowthPoint Technologies (GPT) will provide Digital Entrepreneurs, Digital Art, and Circuit Pro Version 2 classes to enrich the learning experience for English Learners and students in the Summer program at Cutler Elementary School. GPT will provide trained instructors, Cricut machines, laptops and any other required materials for students to participate. Each class will engage students through challenging learning activities to think critically and solve complex problems. GPT will provide 3 rotations of each class daily, Monday through Friday.

- **Maximum Number of Students:** 20 per class
- **Number of Synchronous Classes:** 3
- **Total Number of Staff GPT Will Provide:** 3
- **Total Number of Program Days:** 19
- **Program Dates:** 06/10/2024 - 07/5/2024 (11:30 AM - 3:30 PM)
- **Frequency:** Monday through Friday (no program on 6/19 due to federal holiday)

Enrichment Class Name and Description

Enrichment Name and Description	Number of Students Per Period
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Name:	20
Digital Entrepreneur	
Description:	
This hands-on “Shark Tank-style class will take students through the process of how to start a business from beginning to end. Students will go from developing their logo and producing their products to pitching their brand to “Sharks” for a possible initial investment. Students will take the investment and take their product to the next level while learning various concepts like cash flow, supply, demand, and more.	
	
Name	20
Digital Art	
Description	
Using Adobe Illustrator, Procreate, and iPad Pro, students learn different techniques to develop digital art in both 2D and 3D. Students will also learn various art styles from famous artists across history like Da Vinci and Van Gogh.	
Name	20
Circuit Pros V2	
Description	
Students learn about how various circuit configurations work by using our hands-on circuit-building kits that are both safe and easy to use. In this class we cover various concepts such as switches, lights, propellers, resistors, capacitors, and more. Each lesson connects to real world applications such as how the motor in your oscillating fan engages once the switch has been clicked.	

Estimated Cost

Cost Description	Dollar Amount
Cost to Provide instructor and equipment for Digital Entrepreneur for 3 rotations per day for the duration of the program (19 days)	$\$8,500.00 \times 3 \text{ rotations} =$ $\$25,500.00$
Cost to Provide instructor and equipment for Digital Art for 3 rotations per day for the duration of the program (19 days)	$\$7,500.00 \times 3 \text{ rotations} =$ $\$22,500.00$
Cost to Provide instructor, equipment, and materials for Circuit Pros V2 for 3 rotations per day for the duration of the program (19 days)	$\$5,500.00 \times 3 \text{ rotations} =$ $\$16,500.00$

Total Cost \$64,500.00



GrowthPoint Technologies, Inc

PO Box 27486
Fresno, CA 93729
www.gptech.us

Proposed Service Agreement for Golden Valley Elementary School Summer 2024

February 9th, 2024

OVERVIEW

GrowthPoint Technologies (GPT) will provide Digital Entrepreneurs, Digital Art, and Circuit Pro Version 2 classes to enrich the learning experience for English Learners and students in the Summer program at Golden Valley Elementary School. GPT will provide trained instructors, Cricut machines, laptops, and any other required materials for students to participate. Each class will engage students through challenging learning activities to think critically and solve complex problems. GPT will provide 3 rotations of each class daily, Monday through Friday.

- **Maximum Number of Students:** 20 per class
- **Number of Synchronous Classes:** 3
- **Total Number of Staff GPT Will Provide:** 3
- **Total Number of Program Days:** 19
- **Program Dates:** 06/10/2024 - 07/5/2024 (11:30 AM - 3:30 PM)
- **Frequency:** Monday through Friday (no program on 6/19 due to federal holiday)

Enrichment Class Name and Description

Enrichment Name and Description	Number of Students Per Period
---------------------------------	-------------------------------

Name:	20
Digital Entrepreneur	
Description:	
This hands-on “Shark Tank-style class will take students through the process of how to start a business from beginning to end. Students will go from developing their logo and producing their products to pitching their brand to “Sharks” for a possible initial investment. Students will take the investment and take their product to the next level while learning various concepts like cash flow, supply, demand, and more.	
	
Name	20
Digital Art	
Description	
Using Adobe Illustrator, Procreate, and iPad Pro, students learn different techniques to develop digital art in both 2D and 3D. Students will also learn various art styles from famous artists across history like Da Vinci and Van Gogh.	
Name	20
Circuit Pros V2	
Description	
Students learn about how various circuit configurations work by using our hands-on circuit-building kits that are both safe and easy to use. In this class we cover various concepts such as switches, lights, propellers, resistors, capacitors, and more. Each lesson connects to real world applications such as how the motor in your oscillating fan engages once the switch has been clicked.	

Estimated Cost

Cost Description	Dollar Amount
Cost to Provide instructor and equipment for Digital Entrepreneur for 3 rotations per day for the duration of the program (19 days)	$\$8,500.00 \times 3 \text{ rotations} =$ $\$25,500.00$
Cost to Provide instructor and equipment for Digital Art for 3 rotations per day for the duration of the program (19 days)	$\$7,500.00 \times 3 \text{ rotations} =$ $\$22,500.00$
Cost to Provide instructor, equipment, and materials for Circuit Pros V2 for 3 rotations per day for the duration of the program (19 days)	$\$5,500.00 \times 3 \text{ rotations} =$ $\$16,500.00$

Total Cost \$64,500.00



GrowthPoint Technologies, Inc

PO Box 27486
 Fresno, CA 93729
www.gptech.us

Proposed Service Agreement for Palm Elementary School Summer 2024

February 9th, 2024

OVERVIEW

GrowthPoint Technologies (GPT) will provide Digital Entrepreneurs, Digital Art, and Circuit Pro Version 2 classes to enrich the learning experience for English Learners and students in the Summer program at Palm Elementary School. GPT will provide trained instructors, Cricut machines, laptops, and any other required materials for students to participate. Each class will engage students through challenging learning activities to think critically and solve complex problems. GPT will provide 3 rotations of each class daily, Monday through Friday.

- **Maximum Number of Students:** 20 per class
 - **Number of Synchronous Classes:** 3
 - **Total Number of Staff GPT Will Provide:** 3
 - **Total Number of Program Days:** 19
 - **Program Dates:** 06/10/2024 - 07/5/2024 (11:30 AM - 3:30 PM)
 - **Frequency:** Monday through Friday (no program on 6/19 due to federal holiday)
-

Enrichment Class Name and Description

Enrichment Name and Description	Number of Students Per Period
---------------------------------	-------------------------------

<p>Name:</p> <p>Digital Entrepreneur</p> <p>Description: This hands-on “Shark Tank-style class will take students through the process of how to start a business from beginning to end. Students will go from developing their logo and producing their products to pitching their brand to “Sharks” for a possible initial investment. Students will take the investment and take their product to the next level while learning various concepts like cash flow, supply, demand, and more.</p> 	<p>20</p>
<p>Name</p> <p>Digital Art</p> <p>Description Using Adobe Illustrator, Procreate and iPad Pro, students learn different techniques to develop digital art in both 2D and 3D. Students will also learn various art styles from famous artists across history like Da Vinci and Van Gogh.</p>	<p>20</p>
<p>Name</p> <p>Circuit Pros V2</p> <p>Description Students learn about how various circuit configurations work by using our hands-on circuit-building kits that are both safe and easy to use. In this class we cover various concepts such as switches, lights, propellers, resistors, capacitors, and more. Each lesson connects to real world applications such as how the motor in your oscillating fan engages once the switch has been clicked.</p>	<p>20</p>

Estimated Cost

Cost Description	Dollar Amount
Cost to Provide instructor and equipment for Digital Entrepreneur for 3 rotations per day for the duration of the program (19 days)	$\$8,500.00 \times 3 \text{ rotations} =$ $\$25,500.00$
Cost to Provide instructor and equipment for Digital Art for 3 rotations per day for the duration of the program (19 days)	$\$7,500.00 \times 3 \text{ rotations} =$ $\$22,500.00$
Cost to Provide instructor, equipment, and materials for Circuit Pros V2 for 3 rotations per day for the duration of the program (19 days)	$\$5,500.00 \times 3 \text{ rotations} =$ $\$16,500.00$

Total Cost \$64,500.00

CUTLER-OROSI JOINT UNIFIED SCHOOL DISTRICT
Board Meeting Agenda
May 9, 2024

AGENDA SECTION: CONSENT

AGENDA ITEM: APPROVE GROWTHPOINT TECHNOLOGIES
MEMORANDUM OF UNDERSTANDING

ATTACHMENTS: GROWTHPOINT TECHNOLOGIES
MEMORANDUM OF UNDERSTANDING

FUNDING SOURCE: EXPANDED LEARNING OPPORTUNITIES
PROGRAM

DISCUSSION: Attached for Board approval is an MOU with GrowthPoint Technologies (GPT). GPT will provide 4 instructional rotations (Digital Entrepreneurs, Ground School for Future Pilots, Content Creator, and Mix Master Workshop) daily to students enrolled in the summer program at El Monte Middle School. Included in the MOU is access to trained instructors, iPads, flight simulators, laptops, and all other required materials for students to participate. The total estimated cost for this MOU is \$155,000.

**ITEM SUBMITTED AND
APPROVED BY:**

Name and title of administrator who reviewed and approved this item: Shevonne Swanson, Assistant Superintendent of Educational Services.

BOARD GOAL:

1. Achieve academic excellence and meet the needs of all students in a safe supportive environment.

2. Build human capacity by investing in training, coaching, and setting expectations for students, parents, staff, and the Board to support student achievement.

3. Create efficient and effective systems that are innovative, accountable, and proactive.

RECOMMENDATION:

The Superintendent recommends the Board approve the Memorandum of Understanding with GrowthPoint Technologies.

PROPOSED ACTION:

APPROVE

Item #: 9



GrowthPoint Technologies, Inc

PO Box 27486
 Fresno, CA 93729
www.gptech.us

Proposed Service Agreement for El Monte Middle School Summer 2024

February 9th, 2024

OVERVIEW

GrowthPoint Technologies (GPT) will provide Digital Entrepreneurs, Ground School for Future Pilots, Content Creator, and Mix Master Workshop classes to enrich the learning experience for English Learners and students in the Summer program at El Monte Middle School. GPT will provide trained instructors, Ipads, flight simulators, laptops, and any other required materials for students to participate. Each class will engage students through challenging learning activities to think critically and solve complex problems. GPT will provide 5 rotations of each class daily, Monday through Friday.

- **Maximum Number of Students:** 20 per class
 - **Number of Synchronous Classes:** 4
 - **Total Number of Staff GPT Will Provide:** 4
 - **Total Number of Program Days:** 19
 - **Program Dates:** 06/10/2024 - 07/5/2024 (7:30 AM - 3:30 PM)
 - **Frequency:** Monday thru Friday (no program on 6/19 due to federal holiday)
-

Enrichment Class Name and Description

Enrichment Name and Description	Number of Students Per Period
<p data-bbox="240 296 326 323">Name:</p> <p data-bbox="240 365 493 392">Digital Entrepreneur</p> <p data-bbox="240 434 396 462">Description:</p> <p data-bbox="240 468 1109 667">This hands-on “Shark Tank-style class will take students through the process of how to start a business from beginning to end. Students will go from developing their logo and producing their products to pitching their brand to “Sharks” for a possible initial investment. Students will take the investment and take their product to the next level while learning various concepts like cash flow, supply, demand, and more.</p> 	<p data-bbox="1252 323 1289 350">20</p>
<p data-bbox="240 1127 318 1155">Name</p> <p data-bbox="240 1194 521 1222">Mix Masters Workshop</p> <p data-bbox="240 1264 388 1291">Description</p> <p data-bbox="240 1297 1076 1463">This class equips students with the skills and knowledge to craft seamless and engaging DJ performances, from selecting safe-for-school soundtracks to mixing and engaging a live audience. It’s a combination of technical expertise, musical creativity, and performance artistry</p> 	<p data-bbox="1252 1152 1289 1180">20</p>

Name:

20

Content Creator (Multimedia Production)

Description:

Develop skills in all aspects of video production including editing in Adobe Premiere Pro. Students will use iPad Pros and various other multimedia equipment to record and edit videos from start to finish. Projects include stop-motion videos, Public Service Announcements, and more.

Name

20

Ground School for Future Pilots

Description

Students learn the fundamentals of flight science, aeronautical science, and weather theory including how to read Terminal Aerodrome Forecasts (TAFs). Students will apply their ground school knowledge by getting hands-on flight practice using a custom flight simulator set up by GrowthPoint Technologies' team.

**Estimated Cost**

Cost Description	Dollar Amount
Cost to Provide instructor and equipment for Digital Entrepreneur for 5 rotations daily for the duration of the program (19	\$8,500.00 x 5 rotations = \$42,500.00

days)	
Cost to Provide instructor and equipment for Mix Master Workshop for 5 rotations daily for the duration of the program (19 days)	\$6,500.00 x 5 rotations = \$32,500.00
Cost to Provide instructor, equipment, and materials for Content Creator for 5 rotations daily for the duration of the program (19 days)	\$9,500.00 x 5 rotations = \$47,500.00

Cost to Provide instructor, equipment, and of the program materials for Ground School for Future (19 days)
Pilots for 5 rotations daily for the duration \$6,500.00 x 5 rotations = \$32,500.00

Total Cost \$155,000.00

**CUTLER-OROSI JOINT UNIFIED SCHOOL DISTRICT
Special Board Meeting Agenda
May 9, 2024**

AGENDA SECTION: CONSENT
AGENDA ITEM: 2024-2025 INTERQUEST DETECTION CANINES
ATTACHMENTS: 2024-2025 INTERQUEST DETECTION CANINES
FUNDING SOURCE: LCAP

DISCUSSION:
Professionally-trained, detection canines will be used on a random and unannounced basis to alert to the presence of substances prohibited by law and/or District policy. When a search is conducted, students will be escorted out of the classroom or facility and the detection canine will then be permitted to enter the facility with the trainer and a school official to conduct the search. Detection canines may also be used to search school facilities unoccupied by students, the parking lots, and student vehicles. Under no circumstance will the detection canines be permitted to search students.

ITEM SUBMITTED AND APPROVED BY: *Name and title of administrator who reviewed and approved this item: Sunsie Tumacder, Director of Accountability, Student Services & Categorical Programs.*

- BOARD GOAL:**
- 1. Achieve academic excellence and meet the needs of all students in a safe supportive environment.
 - 2. Build human capacity by investing in training, coaching, and setting expectations for students, parents, staff, and the Board to support student achievement.
 - 3. Create efficient and effective systems that are innovative, accountable, and proactive.

RECOMMENDATION: **The Superintendent recommends the Board approve the 2024-2025 Interquest Detection Canines.**

PROPOSED ACTION: **APPROVE**

**Interquest Detection Canines™
Of Fresno
(INTERQUEST)
Cutler-Orasi Joint Unified
(the District)**

This shall serve as an agreement by and between Interquest Detection Canines™ of Fresno and the DISTRICT for substance awareness and detection services for the fiscal year of July 1, 2024 through June 30, 2025.

It is understood that the DISTRICT has established and communicated a policy clearly defining contraband as all drugs of abuse (in the broadest terms), alcoholic beverages, firearms and ammunition, prescription and over-the-counter medication, and that this policy has been disseminated to all campus locations. Violations are considered inimical to the welfare of students and contrary to the DISTRICT'S desire to foster an atmosphere conducive to safety and education.

INTERQUEST shall provide contraband inspection services utilizing non-aggressive contraband detection canines. Such inspections will be conducted unannounced to district personnel on a random basis. Visits will be conducted with INTERQUEST acting as an agent of the DISTRICT while conducting such inspections. Special request visits (proms, bus trips, etc) can be scheduled in advance when necessary, but DISTRICT will be responsible for payments for any scheduled visits not cancelled 72 hours prior to the requested date. Communal areas, lockers, gym areas, parking lots (automobiles), grounds, and other select areas as directed by DISTRICT officials, shall be subject to inspection. Contraband detected on DISTRICT property is the responsibility of the DISTRICT. Suspected drugs of abuse may be field-tested to provide preliminary or presumptive identification of the drug.

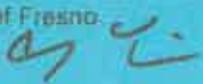
INTERQUEST policy precludes the use of detection canines to "sniff" individuals under any circumstances.

INTERQUEST agrees to provide 1300.00 visits at 30 Hour for the contract period. The DISTRICT may increase or decrease the total number of visits by notifying INTERQUEST in writing. Multiple canine teams will be charged on a per team basis. INTERQUEST will invoice for service on a monthly basis at the conclusion of the service month. The DISTRICT agrees to pay for services within thirty (30) days of receipt of such invoice. Required court testimony will be charged at the same daily rate.

INTERQUEST will provide DISTRICT visits in conjunction with days designated as appropriate for utilizing the DISTRICT'S attached calendar. DISTRICT will provide a school calendar with inappropriate dates for service marked through. This calendar will serve as an addendum to the Agreement. All other dates will be considered acceptable for visits. DISTRICT will be responsible for payment for any visit made on any day other than those days noted as unacceptable on the attached school calendar.

INTERQUEST is licensed and registered by the U.S. Department of Justice, Drug Enforcement Administration, and state regulatory agencies as required.

INTERQUEST DETECTION CANINES™
Of Fresno


Cynthia Yniguez
Owner

FOR THE DISTRICT

DATE: _____

Please return one (1) copy of this Agreement and your District calendar. Visits are provided on an unannounced basis according to the calendar provided.

CUTLER-OROSI JOINT UNIFIED SCHOOL DISTRICT
Regular Board Meeting Agenda
May 9, 2024

AGENDA SECTION: **CONSENT**

AGENDA ITEM: **RATIFY EDUCATIONAL RESOURCE SERVICES – LIBRARY MEDIA AGREEMENT: 2024-2025**

ATTACHMENTS: **EDUCATIONAL RESOURCE SERVICES – LIBRARY MEDIA AGREEMENT FOR 2024-2025**

FUNDING SOURCE: **STATE LOTTERY**

DISCUSSION: The Educational Resource Services Library Media contract provides unlimited resources to support contracting schools. Resources include over 450 bilingual (Spanish/English) books to support English Learners and Dual Immersion classrooms, access to the ERS Portal, and access to Discovery Education’s streaming videos. Teachers utilize resources to create engaging 21st century learning opportunities for all students. The total cost is \$44,510.41.

ITEM SUBMITTED AND APPROVED BY: *Name and title of administrator who reviewed and approved this item: Shevonne Swanson, Assistant Superintendent of Educational Services*

- BOARD GOAL:**
- 1. Achieve academic excellence and meet the needs for all students in a safe supportive environment.
 - 2. Build human capacity by investing in training, coaching, and setting expectations for students, parents, staff, and the Board to support student achievement.
 - 3. Create efficient and effective systems that are innovative, accountable, and proactive.

RECOMMENDATION: **The Superintendent recommends that the Board ratify the Educational Resource Services- Library Agreement for 2024-2025.**

PROPOSED ACTION: **APPROVE**

Tulare County Office of Education

Committed to Students, Support & Service

Tim A. Hire
County
Superintendent
of Schools

P.O. Box 5091
Visalia, California
93278-5091

(559) 733-6300
tcoe.org

Administration
(559) 733-6301
fax (559) 627-5219

Business Services
(559) 733-6474
fax (559) 737-4378

Human Resources
(559) 733-6306
fax (559) 627-4670

Instructional Services
(559) 302-3633
fax (559) 739-0310

Special Services
(559) 730-2910
fax (559) 730-2511

Main Locations

**Administration
Building & Conference
Center**
6200 S. Mooney Blvd.
Visalia

Doe Avenue Complex
7000 Doe Ave.
Visalia

**Liberty Center/
Planetarium &
Science Center**
11535 Ave. 264
Visalia

April 18, 2024

Cutler-Orosi Unified
12623 Avenue 416
Orosi, CA 93647

Ms. Yolanda Valdez,

Attached is your Agency Agreement for 2024-25 from ERS Library Media Services.

Please sign and return either by e-mail or by mail to:

E-mail: karla.doyer@tcoe.org

OR

Mail: Tulare County Office of Education
Attn: Karla Doyer, Purchasing & Agreements Manager
P.O. Box 5091
Visalia, Ca 93278-5091

Please feel free to contact me if you have any questions. Thank you.

Sincerely,

Karla Doyer

Karla Doyer

Purchasing & Agreements Manager | 559-302-3729 | karla.doyer@tcoe.org

SCOPE OF SERVICES - EXHIBIT A

1. RESPONSIBILITIES OF DISTRICT:

(Please provide a detailed description of services and deliverables to be provided by Cutler-Orosi Joint Unified School District.)

See "Exhibit A, Section 3. DISTRICT agrees to:"

2. RESPONSIBILITIES OF SUPERINTENDENT:

(Please provide a list of items The Tulare County Superintendent of Schools will furnish.)

See "Exhibit A, Section 3. SUPERINTENDENT agrees to:"

FEE SCHEDULE

The contract total for services to be provided are estimated to be

SUPERINTENDENT will estimate the agreement using the Average Daily Attendance (ADA) from the 2022-2023 LCFF Summary Data Second Principal Apportionment (P-2). DISTRICT will be invoiced quarterly based on the 23-24 ADA Second Principal Apportionment (P-2) X \$11.50. Upon CDE certification of the 24-25 Second Principal ADA, the adjustment to the ADA will be accounted for in the final quarterly invoice. The minimum agreement for a single school site with an ADA ≤ 86 is \$989.00.

2024-25 Estimate:
\$11.50 x 3870.47 ADA = \$44,510.41
or \$989.00 if ADA ≤ 86

including travel or other expenses.

Payment will be by the job or day unless specified otherwise in a fee schedule attached to this document.

Exhibit (A)	Exhibit A_Cutler Orosi JUSD.pdf	75.21KB
Exhibit (B)		
Exhibit (C)		
Exhibit (D)		

AGENCY AGREEMENT 250042

THIS AGREEMENT, is entered into between the **Tulare County Superintendent of Schools**, referred to as **SUPERINTENDENT** and **Cutler-Orosi Joint Unified School District**, referred to as **DISTRICT**.

ACCORDINGLY, IT IS AGREED:

1. TERM: This Agreement shall become

effective as

7/1/2024

and shall expire on

6/30/2025

2. SERVICES: DISTRICT shall provide services as set forth; (See attached Scope of Services - Exhibit A for details. The Exhibit A is made part of this Agreement by reference.)

3. COST OF SERVICES: DISTRICT shall pay SUPERINTENDENT for the actual cost of such services to the extent they are allowable not to exceed the sum of

sum of \$ 44,510.41

4. METHOD OF PAYMENT:

- a. **SUPERINTENDENT must submit itemized invoices to DISTRICT** for the cost of the services.
- b. **SUPERINTENDENT** is responsible for maintaining verifiable records for all expenditures.

5. INDEMNIFICATION: SUPERINTENDENT and DISTRICT shall hold each other harmless, defend and indemnify their respective agents, officers and employees from and against any liability, claims, actions, costs, damages or losses of any kind, including death or injury to any person and/or damage to property, arising out of the activities of SUPERINTENDENT or DISTRICT or their agents, officers and employees under this Agreement. This indemnification shall be provided by each party to the other party regarding its own activities undertaken pursuant to this Agreement, or as a result of the relationship thereby created, including any claims that may be made against either party by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, or any claims made against either party alleging civil rights violations by such party under Government Code section 12920 et seq. (California Fair Employment and Housing Act). This indemnification obligation shall continue beyond the term of this Agreement as to any acts or omissions occurring under this Agreement or any extension of this Agreement.

6. TERMINATION: Either party may terminate this Agreement without cause by giving thirty (30) calendar days advance written notice to the other party.

THE PARTIES, having read and considered the above provisions indicate their agreement by their authorized signatures below.

DISTRICT
Yolanda Valdez, Superintendent
Cutler-Orosi Joint Unified School District
12623 Avenue 416
Orosi, CA 93647

SUPERINTENDENT
Tim A. Hire, Superintendent
Tulare County Superintendent of
Schools
Tulare County Office of Education
P.O. Box 5091
Visalia CA 93278-5091

SUPERINTENDENT

Signature

Tim O. Hiro

Date

4/18/2024

DISTRICT

Signature

Gelanda Valdez

Sign

Date

22/04/24

TCOE Program Information

Contact Person:

Sara Torabi

Telephone:

(559) 651-3031

Department/Program: ERS Library

Please return an original copy to:

Tulare County Office of Education
ATTN: Internal Business Services Secretary
P.O. Box 5091
Visalia, CA 93278-5091

Exhibit A for
2024-25 ERS LIBRARY MEDIA SERVICES
 AGENCY AGREEMENT BETWEEN
TULARE COUNTY SUPERINTENDENT OF SCHOOLS
 AND
CUTLER-OROSI JOINT UNIFIED SCHOOL DISTRICT

1. **TERM.** This agreement shall be effective **July 1, 2024 – June 30, 2025.**
2. This agreement covers the following sites: **Community Day School (6-12), Cutler Elementary School (K-5), El Monte Middle School (6-8), Esperanza High School (9-12), Golden Valley Elementary School (K-5), Lovell Continuation School (9-12), Orosi High School (9-12), Palm Elementary School (K-5).**

3. SERVICES.

DISTRICT agrees to:

1. Respond to SUPERINTENDENT’S email request to update the previous year’s DISTRICT staff list within a month of the start of the school year for ERS Portal username and password assignments. The initial email will be sent by Sara Torabi; return all changes and updates to sara.torabi@tcoe.org. If you have additional questions about submission or format, please call 559-651-3031.
2. Reimburse SUPERINTENDENT for the replacement value of any item lost, destroyed, or stolen and pay for repair costs for items damaged while in its possession.
3. Understand and acknowledge that copying any materials owned or licensed by SUPERINTENDENT under this agreement is prohibited by federal copyright laws. This includes but is not limited to, videotaping, audiotaping, and photocopying.
4. Contact Valarie Seita, Library Media Coordinator, if there are any questions or concerns about the terms of this agreement at 559-651-3042 or valarie.seita@tcoe.org.

SUPERINTENDENT agrees to:

1. Provide online access to the Educational Resource Services Multimedia Portal. Digital resources, with correlations to the California Standards, include licensed video streaming, research and reference sources for students, digital books (many with audio and/or visual enhancement), and differentiation tools.
 - a. SUPERINTENDENT will provide each teacher and administrator with a username and password to the ERS Portal for access to online subscription content and to reserve circulating collection materials. Each school will be provided a generic student login, allowing students access to resources at school and at home; parents have access to the ERS Portal via their student’s login. Login credentials are site/program specific and should only be shared with staff and students at the sites listed in this contract.
 - b. Annual on-site ERS Portal Presentations, digital citizenship, and information literacy training are available for DISTRICT staff upon request.
2. Provide circulating access to educational resource materials, including print media, STEM kits, robotics, primary document reproductions, art prints, and realia.
 - a. Print media includes core and extended literature in English and Spanish, fiction, informational text, Big Books, and professional development titles.
 - b. Small group and classroom book/multimedia kits are available, with the option of requesting a customized book/multimedia bundle.
 - c. In-person access to media at the ERS Library and Multimedia Center is available Monday – Friday, 8:00 am – 5:00 pm, closely following a traditional school calendar and holidays for

- closure. For hours of operation, see the ERS Library Calendar posted on the library website (<https://tcoe.org/ERS/library>).
- d. According to the delivery schedule, SUPERINTENDENT staff will deliver and pick up circulating materials when materials have been reserved or a pickup has been requested.
 - e. DISTRICT staff will reserve materials online, by phone, or in person prior to the scheduled delivery day. SUPERINTENDENT reserves the right to alter materials reservations, so they align with the site's assigned delivery day.
 - f. DISTRICT staff will renew their checkouts or return circulating items to a centralized location at their site and submit a pickup request by the due date.
3. Provide the services of the ERS Library Coordinator, a credentialed librarian, and holder of the Library Media Teacher Services Credential as "Librarian of Record" for any DISTRICT that does not employ a credentialed librarian. Ed Code 44868 allows a DISTRICT to employ non-credentialed personnel to assist in the provision of school library services. However, these individuals do not supersede the Ed Code requirement that a credentialed librarian provide oversight of school library services. This agreement further fulfills the DISTRICT's obligation under Education Code, sections 18100 and 18120. A DISTRICT is in compliance with the law when it contracts for library services with SUPERINTENDENT for the services of a credentialed librarian.
 4. Provide consultant services relative to the development of library programs, including library facility planning and training of library personnel in the provision of library services. These include the use of digital resources, library management software training, and collection development.
 - a. DISTRICT will be invited to send library personnel from each contracting site to participate in the ERS Library & Multimedia Center's bi-monthly Library Multimedia Network meetings dedicated to developing Future Ready school library programs, exploring new technologies, and discovering how to promote and use the ERS Portal digital resources.
 5. Provide technology education and training to support DISTRICT needs.
 - a. The ERS Library's Instructional Technology Specialists will maintain a collection of pre-recorded training videos to be accessed via the ERS Portal and available to all DISTRICT staff at no charge.
 - b. Work plans are available at an additional fee for customized on-site or virtual technology professional development.
 - c. Paid training opportunities for classified and certificated staff will be offered throughout the school year.
 6. The ERS Library's Teacher Resource Center (TRC) is open for extended hours beyond the classroom day to accommodate teaching schedules. Contracting DISTRICT staff may bring their own supplies and use TRC equipment. Contracting sites pay a reduced fee for TRC materials.
 - a. Contracting agencies may request poster printing services from TRC staff solely for educational purposes. It is noted that the poster printing capacity is subject to limitations. Should the requested quantity exceed ten (10) posters, TRC staff will recommend local print shops that can fulfill the order.
 - b. TRC-made materials can be delivered to contracting sites on the next scheduled delivery day after completion or by mail (postal shipping fee will apply).

250042

Final Audit Report

2024-04-23

Created:	2024-04-22
By:	COJUSD M. Macareno (mmacareno@cojUSD.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAA7okVRG8efr_NJ9ojMxyWZbHe84TCulyt

"250042" History

-  Document created by COJUSD M. Macareno (mmacareno@cojUSD.org)
2024-04-22 - 6:17:13 PM GMT - IP address: 50.115.195.157
-  Document emailed to Yolanda Valdez (yovaldez@cojUSD.org) for signature
2024-04-22 - 6:17:18 PM GMT
-  Email viewed by Yolanda Valdez (yovaldez@cojUSD.org)
2024-04-23 - 1:29:41 AM GMT - IP address: 199.193.136.243
-  Document e-signed by Yolanda Valdez (yovaldez@cojUSD.org)
Signature Date: 2024-04-23 - 1:30:06 AM GMT - Time Source: server- IP address: 199.193.136.243
-  Agreement completed.
2024-04-23 - 1:30:06 AM GMT

**CUTLER-OROSI JOINT UNIFIED SCHOOL DISTRICT
Regular Board Meeting Agenda
May 9, 2024**

AGENDA SECTION: CONSENT

AGENDA ITEM: APPROVE MEMORANDUM OF UNDERSTANDING WITH FAMILY HEALTHCARE NETWORK

ATTACHMENTS: MOU BETWEEN FAMILY HEALTHCARE NETWORK AND CUTLER-OROSI JOINT UNIFIED SCHOOL DISTRICT

FUNDING SOURCE:

DISCUSSION: Attached for Board approval is an Memorandum of Understanding with Family HealthCare Network. The purpose of this MOU is to identify the key roles of each organization when working together to implement school, health based primary care and mental health programs as partners. As two separate organizations, Family HealthCare Network and COJUSD have a shared mission to provide services that strengthen youth, families, and communities. There is no cost connected to the MOU.

ITEM SUBMITTED AND APPROVED BY: *Name and title of administrator who reviewed and approved this item: Laura Gonzalez, Director of Grants and Program Development.*

BOARD GOAL:

- 1. Achieve academic excellence and meet the needs of all students in a safe supportive environment.
- 2. Build human capacity by investing in training, coaching, and setting expectations for students, parents, staff, and the Board to support student achievement.
- 3. Create efficient and effective systems that are innovative, accountable, and proactive.

RECOMMENDATION: The Superintendent recommends the Board approve the MOU with Family HealthCare Network.

PROPOSED ACTION: APPROVE

MEMORANDUM OF UNDERSTANDING

Between

Family HealthCare Network

And

Cutler-Orosi Joint Unified School District

This Memorandum of Understanding (MOU) is made and entered into this 15th day of May 2024 by and between Family HealthCare Network, 305 E. Center Avenue, Visalia, CA 93291 (hereinafter referred to as "FHCN") and Cutler-Orosi Joint Unified School District, (hereinafter referred to as COJUSD).

1. Purpose:

This MOU is being entered into to identify the key roles of each organization when working together to implement school-based primary care and mental health programs as partners. As two separate organizations, FHCN and COJUSD have a shared mission to provide services that strengthen youth, families, and communities.

Both organizations will maintain open communication and operate transparently as partners, serving mutually in many ways to promote and deliver the program's services successfully. Each entity will retain autonomy and execute management decisions within its respective independent organization.

2. Organizations Roles and Responsibilities:

A. COJUSD will provide the following:

1. COJUSD will identify key personnel to represent the district in a coordination of services team to develop an outline of program operations, offer feedback for improvement, and implement the agreed-upon care methods.
2. COJUSD will work with FHCN to develop appropriate primary care, referral, and mental health services registration forms that meet the organization's compliance needs.
3. COJUSD will work with FHCN providers to develop a "triage guide" for primary care and mental health services and referrals.
4. COJUSD will provide adequate space and equipment for students to access confidential telehealth visits. This includes necessary medical equipment and the support of the school nurse or LVNs. Examples of medical equipment are an otoscope, camera, and stethoscope.
5. COJUSD will provide adequate space to park the 38-foot mobile health center in an appropriate area on school grounds during mutually approved scheduled times.
6. Provide access to electrical power for a 30' 125/250 Vac power cord for shore power using a 50 AMP Reel Model.
7. Promote programs and services, including mobile health center availability.
8. Communicate with FHCN within two weeks of any modifications to the agreed-upon mobile schedule.

indemnifying party's expense through counsel reasonably satisfactory to the other party or parties. The obligation to indemnify outlined in this section shall include reasonable attorneys' fees and investigation costs and all other reasonable costs, expenses, and liabilities from the first notice that any claim or demand is made.

- C. The indemnifying party's obligations under this section shall apply regardless of whether the other party (or any of its Board Members, officers, employees, trustees, or agents) is actively or passively negligent but shall not apply to any loss, liability, fine, penalty, forfeiture, cost, or damage determined by an arbitrator or court of competent jurisdiction to be caused by the sole active negligence or willful misconduct of the other party, its officers, employees, trustees, or agents.
- D. These indemnification obligations shall survive the expiration and/or termination of this MOU for any claims during the MOU period.

- 4. Effective Date and Duration. The MOU and the obligations hereunder shall be effective upon the signatures and dates of all parties. The agreement and the scope of services under this MOU will cover all services rendered as of May 15, 2024, and shall remain in effect for as long as mutually decided upon by both parties. MOU will be reviewed annually, and only if changes are needed will amendments be made in agreement by both parties.
- 5. Termination of MOU for the Convenience of Either Party. Either party may terminate this MOU at any time by giving the other thirty (30) days of written notice of each termination. Termination for convenience shall be effective at 11:59 p.m., Pacific Standard Time on the intended date for termination (the "Termination Date"). The termination shall not affect the rights and obligations of the parties arising out of any transaction before the effective date of such termination.
- 6. Termination of MOU for Cause. If either party fails to perform its duties under this MOU or if either party breaches any of the material terms or provisions of the MOU, then the non-breaching party shall have the right to terminate this MOU effective immediately upon giving written notice to the breaching party. Termination shall not affect the rights and obligations of the parties arising out of any transaction before the effective date of such termination.
- 7. Entire Agreement and Modification. This MOU supersedes all previous agreements and constitutes the entire understanding of the parties hereto. All parties expressly acknowledge that when entering and executing this MOU, they shall rely solely upon the provisions contained in this MOU.
- 8. Enforceability. If a court of competent jurisdiction holds any term, covenant, condition, or provision of this MOU to be invalid, void, or unenforceable, the remainder of the provisions hereof shall remain in full force and effect and shall in no way be affected, impaired, or invalidated thereby.
- 9. Employment Status. FHCN and its officers, employees, or agents shall, during the entire term of the MOU, be construed to be an independent contractor, and nothing in this MOU is intended nor shall be construed to create an employer-employee relationship, a joint venture relationship, or to allow COJUSD to exercise direction or control over the professional manner in which FHCN performs the services which

Organization representative and signatory authority:

Cutler-Orosi Joint Unified School District
Superintendent

Family HealthCare Network
President & CEO

Yolanda Valdez

Kerry Hydash

**CUTLER-OROSI JOINT UNIFIED SCHOOL DISTRICT
Regular Board Meeting Agenda
May 9, 2024**

AGENDA SECTION: CONSENT

AGENDA ITEM: WORK BASED LEARNING (WBL): LEADERSHIP DEVELOPMENT AG/FFA REGIONAL OFFICER LEADERSHIP CONFERENCE (ROLC) OVERNIGHT STAY

ATTACHMENTS: ITINERARY

FUNDING SOURCE: STATE FFA ORGANIZATION

DISCUSSION:

Orosi High School is requesting permission to take (1) FFA/ Ag student to the State FFA Regional Officer Leadership Conference (Overnight Stay) on July 22-25, 2024 at Marriot Santa Yenez Valley. This Four Day Annual Leadership Conference for Regional Officers is held each year to help students develop their teams with both the San Joaquin Region and California State officers. All FFA members in attendance at this one-of-a-kind conference will gain communication skills, new connections and friendships, and leadership strategies to bring back to their own chapters. All Hotel, travel and meal expenses will be paid by the State FFA Organization. Chaperones will be Shay Williams Hopper (State of California Regional Supervisor) and Vernnon Clark

ITEM SUBMITTED AND APPROVED BY:

Name and title of administrator who reviewed and approved this item: Lisa Castillo, College & Career Readiness Director

BOARD GOAL:

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- 3. Create efficient and effective systems that are innovative, accountable, and proactive.

RECOMMENDATION:

The Superintendent recommends the Board approve WBL: Leadership Development Ag/FFA Regional Officer Leadership Conference Overnight Stay

PROPOSED ACTION:

APPROVE

Cutler-Orosi Joint Unified School District

12623 Avenue 416 Orosi, CA 93647

ACTIVITY REQUEST FORM

Teacher in Charge: Shay Williams (Regional Supervisor) & Vernon Clark **Date Submitted** 5/1/2024
(must be 2 weeks prior to trip or event)

Type of Activity: Fundraiser Field Trip Assembly/Parent Program

Other WBL Leadership Development Regional Officer Leadership Conference (ROLC) Overnight Stay

How many students will participate? 1 Which grade levels are impacted? 12th

Does this activity require an overnight stay? YES NO

- Please note that any activity requiring an overnight stay MUST be Board approved one month in advance!
- Please submit this paperwork at least 6 weeks before the overnight trip.

Grades/Departments/Club/Team Involved: FFA/Ag Department

Activity Date 7/22-25/2024 **Activity Time** 8:00 am (7/22/24) to 5:00 pm (7/25/2024)

Location: Mariott Santa Ynez Valley 555 McMurray Rd. Buellton, Ca 93427

Activity Purpose: FFA/Ag student will take part in Annual leadership conference for regional officers for the state of California. Student will work in regional team with both the San Joaquin Region and State of California Officers in this four-day conference. All FFA Members in attendance at this one-of-a-kind conference will gain communication skills networking with statewide leadership teams, new friendships and leadership strategies to bring back to the OHS Charter.

Transportation Needed? YES NO **Transportation will be provided by Regional Supervisor**
If "YES" please complete and attach the Transportation Request Form to this Activity Request form.

If transportation is provided by a private vehicle the driver must be registered with the District and meet all requirements of fingerprinting and AB1025.

Name(s) of person(s) driving Shay Willaims Hopper Regional FFA Supervisor and Vernon Clark

What is the impact of this activity/trip on instructional time?

There is no impact on instructional time as this event takes place during the summer (July 2024)

How is this activity correlated to the standards or to topics currently under study?

This activity is directly aligned to the District Student Learning Outcomes and the state of California College and Career Readiness Standards.

If this is a fundraising activity, explain how and when money will be collected. N/A

Who is responsible for collecting money from fundraisers or for field trip? N/A

Remember any field trip must have enough money collected to ensure that all children in the group/club/class can participate whether or not they choose to participate.

Prior to approval of this activity, the Administrator may require input from other staff members to ensure a balance between academic focus and maximization of instructional time. If the request is not approved, the staff should work cooperatively with the Principal to see possible compromises and/or solutions.

Kathryn Walther

5/1/24

Signature of Teacher

Date

Signature of Department Chair, Grade Level Lead or Activity Director

Date

5/1/24

Signature of Administrator

Date

Approved _____ Rejected _____

Pending Board Approval: Rejected _____



Orosi High School
Career Pathway Academy of Sustainable Agriculture
WBL: Leadership Development
Regional Officer Leadership Conference (ROLC) Overnight Stay
Itinerary: Monday July 22- Thursday July 25, 2024

Advisor: Shay Williams Hopper (Regional Supervisor), Vernon Clark

Student: 1

Student: Ethan Lopez /11th grade/ Ag Chemistry, Plant Science, Ag Mechanics 2

Purpose: Annual leadership conference for regional officers is held each year to help students develop. They will work in their teams with both the San Joaquin Region and California State officers in this four-day conference. All FFA members in attendance at this one-of-a-kind conference will gain communication skills, new connections and friendships, and leadership strategies to bring back to their own chapters.

Location: Marriott Santa Ynez Valley, 555 McMurray Rd, Buellton, CA 93427

Monday, July 22nd:

- 8:00 am** Depart from OHS Ag Department
- 12:00 pm** Arrive at the Marriott
- 12:30 pm** Registration
- 1:00 pm** Opening Session- Lunch Provided
 - Opening Ceremony
 - Welcome
 - Introduction of Guests
 - Overview of Conference
 - Expectations
 - Firing Compliments
 - Mixer
- 6:00 pm** Dinner
- 6:45 pm** Workshop 1
- 9:00 pm** Special Activity - Ice Cream Social/Karaoke - Neon Theme
- 10:00 pm** Bedtime!

Tuesday, July 23rd:

8:00 am	Breakfast
8:45 am	Session Two
12:00 pm	Lunch
1:00 pm	Session Three
5:00 pm	Dinner
6:00 pm	Activity
9:00 pm	Bedtime!

Wednesday, July 24th:

8:00 am	Breakfast
8:45 am	Session Four
12:00 pm	Lunch
1:00 pm	Session Five
5:00 pm	Dinner
6:00 pm	Activity
9:00 pm	Bedtime!

Thursday, July 25th:

8:00 am	Breakfast
8:45 am	Session Six
12:00 pm	Lunch
1:00 pm	Depart Mariott Santa Ynez
5:00 pm	Arrive at OHS

Dress Code:

To comply with the OHS school dress code, closed-toed shoes. On August 18th student is required to wear his sectional officer shirt and on August 19th student is required to wear a conference t-shirt.

Student Conduct:

Students are expected to adhere to the same discipline rules/policies set in place at the site of student enrollment. We ask that students be students of character representing themselves, the school, and the community with respect and professionalism when away at school-sponsored events and activities.

**CUTLER-OROSI JOINT UNIFIED SCHOOL DISTRICT
Regular Board Meeting Agenda
May 9, 2024**

AGENDA SECTION: CURRICULUM/ INSTRUCTION
AGENDA ITEM: APPROVE MAY CURRICULUM AND INSTRUCTION REPORT
ATTACHMENTS: N/A
FUNDING SOURCE: N/A

DISCUSSION: The Director of College and Career will provide trends identified during the Student Voice activity conducted during the Board meeting held on April 25, 2024.

ITEM SUBMITTED AND APPROVED BY: *Name and title of administrator who reviewed and approved this item: Shevonne Swanson, Assistant Superintendent of Educational Services*

- BOARD GOAL:**
- 1. Achieve academic excellence and meet the needs of all students in a safe supportive environment.
 - 2. Build human capacity by investing in training, coaching, and setting expectations for students, parents, staff, and the Board to support student achievement.
 - 3. Create efficient and effective systems that are innovative, accountable, and proactive.

RECOMMENDATION: **The Superintendent recommends the Board approve the Curriculum and Instruction Report.**

PROPOSED ACTION: **APPROVE**

**CUTLER-OROSI JOINT UNIFIED SCHOOL DISTRICT
Regular Board Meeting Agenda
May 9, 2024**

AGENDA SECTION: CURRICULUM/INSTRUCTION
AGENDA ITEM: APPROVE LIST OF PROPOSED GRADUATES
ATTACHMENTS: LIST OF EXPECTED GRADUATES FOR OROSI
HIGH SCHOOL AND LOVELL HIGH SCHOOL
FUNDING SOURCE: N/A

DISCUSSION: A list of expected graduates will be provided to the Board for review.

ITEM SUBMITTED AND APPROVED BY: *Name and title of administrator who reviewed and approved this item: Shevonne Swanson, Assistant Superintendent of Educational Services*

- BOARD GOAL:**
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 - 3. Create efficient and effective systems that are innovative, accountable, and proactive.

RECOMMENDATION: The Superintendent recommends the Board accept the list of proposed graduates.

PROPOSED ACTION: ACCEPT

Class of 2024 Proposed Orosi High School Graduates

Last Name	First Name	Last Name	First Name	Last Name	First Name	Last Name	First Name	Last Name	First Name
Adan-Rojas	Jason	Felix Gonzalez	Citlali	Lara Corona	Rosie	Padilla	Anamari	Serano Valencia	Alex
Agluba	Jan Wayne	Fermin	Glenn	Leano	Azriel James	Padilla	Melissa	Silva	Lourdes
Agluba	Janneiah	Fermin	Dustin	Ledezma Cervantes	Alex	Patino	Amada	Solorio	Alexa
Aguilar	Geraldee	Figueroa Manzo	Juan	Lopez	Gracie	Pedregon	Elena	Sotelo	Dulce
Aguilar	Jonathan	Felix Gonzalez	Citlali	Lopez	Lance	Perez	Prisila	Soto	Michael
Aguilar Segura	Daisy	Fermin	Glenn	Lopez	Brian	Perez	Adrian	Torres Puga	Oscar
Aguirre	Alejandro	Fermin	Dustin	Lopez	Brandon	Perez Camacho	Kevin	Trevizo	Desiree
Aguirre Contreras	Jordy	Figueroa Manzo	Juan	Lopez Martinez	Alexis	Perez Lopez	Rafael	Valdez	Leonardo
Agustin Aguilar	Vanessa	Figueroa-Gaspar	Esmeralda	Lopez Raygoza	Alexander	Perez Villarreal	Natalia	Vargas Flores	Jennifer
Alejo Martinez	Eidan	Fonseca	Jimena	Lua	Pablo	Pina	Benjamin	Vasquez	Lucia
Alfarrirano	Yeicel	Franco	Maryjane	Lua	Joseph	Pina Cheluca	Jose	Vasquez Carreon	Crystal
Alvarado Llamas	Emanuel	Frias Celio	Juan	Luna	Emma	Quevedo	Estevan	Vasquez Gasca	Josue
Ambriz Gaytan	Armando	Gaitan Hernandez	Yuliza	Macagba	Sharie Jhane	Quiambao	Josiah	Vasquez Melchor	Jacqueline
Anaya Sanchez	Jenny	Garcia	Bryan	Madrigal Garcia	Cristina	Quinonez	Angeline	Vazquez	Marcelina
Angel	Xana	Garcia	Noc	Manzanarez Herrera	Ezequiel	Quintana	Jose	Velazquez Cruz	Brisa
Aranzazu	Citlali	Garcia	Alexa	Manzo	Miguel	Quintero Flores	Jocelin	Ventura Ortega	Noemi
Araujo	Karina	Garcia	Natali	Manzo Idelfonso	Lesly	Ramales Garcia	Diana	Vera Cortez	Ailin
Arciga Carreon	Maya	Garcia Herrera	Angela	Manzo Lua	Christina	Ramirez	Sharlene	Villa	Diego
Arellano Nunez	Brianna	Garcia Ibarra	Abel	Manzo Lua	Miguel	Ramirez	Yajaira	Villa Emitterio	Alexa
Armendariz	Isiah	Garcia Rodriguez	Sonia	Marroquin	Diego	Ramirez	Evelyn	Villagomez Alcalá	Karina
Arreguin	Alex	Garcia Romero	Jennely	Martin	Annalee	Ramirez Melchor	Damian	Villarreal	Kevin
Arreguin Lua	Bryan	Garcia-Cazares	Bellamir	Martinez	Griselda	Ramos	Alexis	Villatoro	Justin
Arroyo	Armando	Gasca Delgado	Fatima	Martinez	Arvin	Ramos	Celeste	Zapien	Araceli
Arvizu Cervantes	Hector	Gomez	Bryant	Martinez Castaneda	Valeria	Ramos Cruz	Destiny	Zavala Casares	Gisselle
Aviles Esquivel	Eric	Gomez Guzman	Leslie	Martinez Garcia	Heidi	Rangel Nunez	Alexsandra	Zurita	Noemi
Banda	Breanna	Gonzalez	Kayla	Martinez Gomez	Fabian	Raygoza Acosta	Victor		
Barajas Garcia	Juan	Gonzalez	Erik	Medina Luna	Adrian	Rebollar Oliveros	Alexis		
Bermejo	Anahi	Gonzalez	Fatima	Mejia	Alexis	Regis	Daniel		
Bermejo Salazar	Anthony	Gonzalez Flores	Daniel	Melchor Garcia	Kevin	Reyes Vilchis	Brayan		
Bribiesca Estrada	Teresa	Guerra	Liliana	Mendez Navarrete	Miguel	Reynoso Flores	Giovanni		
Cabello	Adrian	Guillermo Valencia	Israel	Mendoza	Sergio	Rivera	Mariana		
Camarillo	Andrew	Gutierrez Angel	Deysi	Meraz	Isaiah	Rivera	Aidee		
Carreon Balbuena	Lizzeth	Guzman	Kayla	Merino Torres	Liliana	Rivera Jimenez	Marcelo		
Carrillo	Liliana	Guzman Ayala	Yaretyz	Mills	Infinity	Rivera Moody	Hugo		
Castorena Casillas	Braulio	Guzman Elias	Emily	Molina	Margarito	Robles Nunez	Alan		
Cebros	Alexander	Hernandez	Eugene	Molina Casillas	Kevin	Rodriguez	Inocencio		
Cervantes Aguilar	Esmeralda	Hernandez	Donna	Mondragon	Melanie	Rodriguez	Jorge		
Chavez	Angel	Hernandez Cruz	Arturo	Monroy Carreon	Abril	Rodriguez	Ashley		
Chavez Arreola	Elsy	Hernandez Mejia	Hernan	Morales	Jayden	Rodriguez	Alexa		
Chavez Tenango	Wendy	Hernandez Rodriguez	Juan	Morales	Alfonso	Rodriguez	Isaiah		
Cheluca Quintanilla	Bryan	Hernandez Soria	Jonathan	Moreno	Tanner	Rodriguez	Melanie		
Cirilo	Kevin	Hernandez Valle	Belinda	Navarrete Reynoso	Mariah	Rodriguez Estrada	Juan		
Cisneros Reynoso	Santiago	Hernandez Velasco	Saul	Navarro	Maya	Rodriguez Guillermo	Isaac		
Cisneros Sanchez	Irene	Herrera	Dianelys	Nieto	Valente	Rodriguez Rodriguez	Nayeli		
Contreras Rosas	Melissa	Herrera	Dailyn	Noriega Chavez	Jorge	Rodriguez-Paz	Adrian		
Cruz	Carlos	Ildefonso	Brianna	Nunez	Kassandra	Rojas Diaz	Gabriela		
Cuevas	Mercedes	Ildefonso Madrigal	Xavier	Nunez	Nathan	Rubio	Alexander		
Diaz Nunez	Belen	Jeronimo	Dominic	Nunez	Yvonne	Rubio	Anna		
Dimas Pierros	Belki	Jimenez	Robert	Nunez Lujano	Liliana	Ruiz Figueroa	Oscar		
Echeverria Mendez	Miguel	Jimenez	Laura	Nunez Rodriguez	Ellen	Saldana	Anthony		
Escobedo Maldonad	Melissa	Jimenez Antunez	Emely	Ocampo Manzo	Genesis	Sanchez	Ruben		
Espinoza Najar	Milton	Jimenez Jimenez	Alexandra	Ochoa	Mathew	Sanchez Giron	Ariana		
Espinoza Reynoso	Ivan	Joachin Vargas	Luis	Orosco Alberto	Emily	Sanchez Jimenez	Guadalupe		
Estrada	James	Khalil	Kareem	Ortiz Piedra	Jose	Santillan	Stephanie		
Estrada Rodriguez	Hilda	Lara	Oswaldo	Osuna	Javier	Segura Rodriguez	Roman		

Class of 2024 Proposed Alternative Education Graduates

Last Name	First Name
De La Cruz	Mario
Iglesias	Emily
Khalil	Sada
Lua	Vanessa
Meraz	Brianna
Montemayor	Manuel
Munoz	Emely
Ramirez	Francisco
Soto	Christopher
Vargas	Emmanuel

**CUTLER-OROSI JOINT UNIFIED SCHOOL DISTRICT
Regular Board Meeting Agenda
May 9, 2024**

AGENDA SECTION: CURRICULUM/INSTRUCTION

AGENDA ITEM: APPROVAL OF EL MONTE MIDDLE SCHOOL'S
2024-2025 BELL SCHEDULE

ATTACHMENTS: EL MONTE MIDDLE SCHOOL'S 2024-2025 BELL
SCHEDULE

FUNDING SOURCE: N/A

DISCUSSION: Attached for Board approval is the 2024-2025 bell schedule for El Monte Middle School. The bell schedule has been modified to provide a block and a half for ELA and Math in 6th grade. The increase in instructional minutes in CORE courses will allow students access to one elective course.

**ITEM SUBMITTED AND
APPROVED BY:**

Name and title of administrator who reviewed and approved this item: Shevonne Swanson, Assistant Superintendent of Educational Services

BOARD GOAL:

1. Achieve academic excellence and meet the needs for all students in a safe supportive environment.

2. Build human capacity by investing in training, coaching, and setting expectations for students, parents, staff and the Board to support student achievement.

3. Create efficient and effective systems that are innovative, accountable and proactive.

RECOMMENDATION:

The Superintendent recommends the Board approve El Monte Middle School's 2024-2025 Bell Schedule.

PROPOSED ACTION:

APPROVE

Item #: 16

El Monte Middle School Bell Schedules 2024-2025

Normal Day Bell Schedule		
6th Grade MORNING ELA/Math BLOCK		
Warning Bell	7:45	
1 st Period	7:50	8:41
Brunch	8:41	8:56
2-3	8:59	10:16
3-4	10:21	11:38
Lunch	11:38	12:08
5 th Period	12:11	1:02
6 th Period	1:05	1:56
7 th Period	1:59	2:50
Normal Day Bell Schedule		
6th Grade AFTERNOON ELA/Math BLOCK		
Warning Bell	7:45	
1 st Period	7:50	8:41
Brunch	8:41	8:56
2 nd Period	8:59	9:50
3 rd Period	9:53	10:44
4 th Period	10:47	11:38
Lunch	11:38	12:08
5-6	12:11	1:20
6-7	1:32	2:50
Normal Day Bell Schedule		
7th & 8th Grade Bell Schedule		
Warning Bell	7:45	
1st Period	7:50	8:41
2nd Period	8:44	9:35
Brunch	9:35	9:50
3rd Period	9:53	10:44
4th Period	10:47	11:38
5th Period	11:41	12:32
Lunch	12:32	1:02
6th Period	1:05	1:56
7th Period	1:59	2:50

Late Start Wednesday		
MORNING ELA/Math BLOCK		
Warning Bell	9:25	
1 st Period	9:30	10:04
2-3	10:07	11:00
3-4	11:03	11:55
Lunch	11:55	12:25
5 th Period	12:28	1:02
6 th Period	1:05	1:39
7 th Period	1:42	2:17
Advisory	2:20	2:50
Late Start Wednesday		
6th Grade AFTERNOON ELA/Math BLOCK		
Warning Bell	9:25	
1 st Period	9:30	10:04
2 nd Period	10:07	10:41
3 rd Period	10:44	11:18
4 th Period	11:21	11:55
Lunch	11:55	12:25
5-6	12:28	1:20
6-7	1:23	2:17
Advisory	2:20	2:50
Late Start Wednesday		
7th & 8th Grade Bell Schedule		
Warning Bell	9:25	
1st Period	9:30	10:04
2nd Period	10:07	10:41
3rd Period	10:44	11:18
4th Period	11:21	11:55
5th Period	11:58	12:32
Lunch	12:32	1:02
6th Period	1:05	1:39
7th Period	1:42	2:17
Advisory	2:20	2:50

El Monte Middle School Bell Schedules 2024-2025

Minimum Day AFTERNOON ELA/ Math BLOCK		
Warning Bell	7:45	
1 st Period	7:50	8:30
Brunch	8:30	8:45
2 nd Period	8:48	9:28
3 rd Period	9:31	10:11
4 th Period	10:14	10:54
Lunch	10:54	11:24
5-6	11:27	12:30
6-7	12:33	1:35
Minimum Day MORNING ELA/ Math BLOCK		
Warning Bell	7:45	
1 st Period	7:50	8:30
Brunch	8:30	8:45
2-3	8:48	9:50
3-4	9:53	10:54
Lunch	10:54	11:24
5 th Period	11:27	12:07
6 th Period	12:10	12:51
7 th Period	12:54	1:35
Minimum Day 7th & 8th Grade Schedule		
Warning Bell	7:45	
1st Period	7:50	8:30
2nd Period	8:33	9:13
Brunch	9:13	9:28
3rd Period	9:31	10:11
4th Period	10:14	10:54
5th Period	10:57	11:37
Lunch	11:37	12:07
6th Period	12:10	12:51
7th Period	12:54	1:35

**CUTLER-OROSI JOINT UNIFIED SCHOOL DISTRICT
Regular Board Meeting Agenda
May 9, 2024**

AGENDA SECTION: ADMINISTRATIVE/ ORGANIZATIONAL

AGENDA ITEM: RESOLUTION NO. 2023-2024-18: IN THE MATTER OF ORDERING REGULAR GOVERNING BOARD ELECTIONS; SPECIFICATIONS OF THE ELECTION ORDER

ATTACHMENTS: RESOLUTION NO. 2023-2024-18

FUNDING SOURCE: N/A

DISCUSSION:

Our district will be one of those holding an election on November 5, 2024. The attached resolution orders the election, makes certain specifications for use by the Election Clerk in arranging for your election, consolidates the school district’s election with the general election, and advises which newspaper the district will list notice of elections for publication.

ITEM SUBMITTED AND APPROVED BY:

Name and title of administrator who reviewed and approved this item: Yolanda Valdez, Superintendent

BOARD GOAL:

- 1. Achieve academic excellence and meet the needs of all students in a safe supportive environment.
- 2. Build human capacity by investing in training, coaching, and setting expectations for students, parents, staff, and the Board to support student achievement.
- 3. Create efficient and effective systems that are innovative, accountable, and proactive.

RECOMMENDATION:

The Superintendent recommends that the Board approve Resolution No. 2023-2024-18.

PROPOSED ACTION:

APPROVE

Item #: 17

BEFORE THE BOARD OF TRUSTEES OF THE
CUTLER-OROSI JOINT UNIFIED SCHOOL DISTRICT
TULARE COUNTY, STATE OF CALIFORNIA

In the Matter of Ordering Regular
Governing Board Member Elections;
Specifications of the Election Order

RESOLUTION NO. 2023-2024-18

RECITALS

1. Election Code sections 1302, 10404.5 and 10405.7 authorize school districts and community college districts to establish the election day for governing board members to regularly occur on the same day as the statewide direct primary election, the statewide general election or the general municipal election is held.
2. The Board of Supervisors has received and approved a resolution from this Board establishing election of governing board members on the same day upon which the statewide general election is held.
3. Education Code section 5322 provides that whenever an election for governing board members is ordered, the governing board shall, by resolution, provide for specifications of the election order which shall be delivered to the county superintendent of schools and the officer conducting the election not less than 123 days prior to the date set for the election.
4. Other elections of school districts or other public agencies may be held in whole or part within the territory of this District and it is to the advantage of the District to consolidate therewith.
5. This district uses a by-trustee area method of electing board members, and has established four (4) separate trustee areas for which board member elections are staggered in alternating election years. Pursuant to the by-trustee area method of election, each incumbent board member and candidate for that seat must reside in one of the four (4) trustee areas, and only the registered voters residing in that trustee area may vote for said incumbent or candidate.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The above recitals are true and correct.
2. This Board hereby orders an election to be held in trustee areas 1, 3, and 4 (*partially in Fresno County*), in this District on the 5th day of November, 2024, for the purpose of electing four (4) members [two from trustee area 1, one from trustee area 3 and one from trustee area 4 (*partially in Fresno County*)] for 4-year terms to the governing board of the District in accordance with the following specifications:

**CUTLER-OROSI JOINT UNIFIED SCHOOL DISTRICT
SPECIFICATIONS OF THE ELECTION ORDER**

- a. The election shall be held on Tuesday, November 5, 2024.
- b. The purpose of the election is to choose four (4) members of the governing board of this District [two from trustee area 1, one from trustee area 3 and one from trustee area 4 (*partially in Fresno County*)] for 4-year terms.
- {**NEW ITEM:** The boxes you check below for c. – e. should match your district’s Board Bylaw regarding Governing Board Elections (usually found at BB 9220).}
Delete this language highlighted in pink for final resolution before printing.
- c. Adopt i or ii (please check one box in this section):
- i. Candidate statements shall be paid for by the candidate. (*Elections Code section 13309 provides procedures for filing by indigent candidates.*)
 - ii. Candidate statements shall be paid for by the District. (*Elections Code section 13307.*)
- d. Adopt i or ii (please check one box in this section):
- i. Candidate statements shall be limited to 200 words.
 - ii. Candidate statements shall be limited to 400 words. (*Elections Code section 13307.*)
- e. Adopt i or ii (please check one box in this section):
- i. In the event of a tie vote, the winner of the election shall be determined by lot at a time and place to be designated by this Board.
 - ii. In the event of a tie vote, the governing board shall call a runoff election on the sixth Tuesday following the election at which the tie vote occurred. (*Education Code section 5016*) **All costs and expenses of conducting the special runoff election shall be borne by the District.**
3. The District will reimburse the county for the actual cost incurred by the county elections official in conducting the general election upon receipt of a bill stating the amount due as determined by the elections official.
4. This Board hereby requests and consents to the consolidation of this election with other elections to be held in whole or in part in the territory of the District, pursuant to Education Code section 5340 et seq. and Elections Code section 10400 et seq.
5. The Clerk of this Board is ordered to deliver copies of this Resolution, not less than 123 days prior to the date set for the election, to the county superintendent of school who shall deliver the order of election to the Tulare County elections official and, if applicable, to the election official of any other county in which the election is to be held, as required by Education Code section 5324.
6. This Board requests that the county superintendent publish the notice of election in the following newspaper, which is a newspaper of general circulation that is regularly circulated in the territory:

Mid Valley Times
(Insert name of newspaper)

THE FOREGOING RESOLUTION was adopted upon motion by Trustee _____, seconded by Trustee _____, at a regular/special meeting held on May 9, 2024, by the following vote:

List Board Members Names Below:

AYES:	
NOES:	
ABSENT:	
ABSTAIN:	

I, Yolanda Valdez, secretary of the governing board of the Cutler-Orosi Joint Unified School District, do hereby certify that the foregoing Resolution was duly passed and adopted by said Board, at an official and public meeting thereof, this 9th day of May, 2024.

Date:

Secretary, Board of Trustees

Distribute as follows:

Original to: Vanessa Cantu, Business Services
Tulare County Office of Education
P.O. Box 5091
Visalia, CA 93278-5091

Copy to: Maryalice Cypert, Elections Program Coordinator
Tulare County Elections
5300 W. Tulare Avenue, Suite 105
Visalia, CA 93277

Copy to: Fresno County Elections
2221 Kern Street
Fresno, CA 93721

Tulare County Office of Education
Committed to Students, Support & Service

March 21, 2024

Tim A. Hire
County Superintendent of Schools

P.O. Box 5091
Visalia, California
93278-5091

(559) 733-6300
tcoe.org

Administration
(559) 733-6301
fax (559) 627-5219

Business Services
(559) 733-6474
fax (559) 737-4378

Human Resources
(559) 733-6306
fax (559) 627-4670

Instructional Services
(559) 302-3633
fax (559) 739-0310

Special Services
(559) 730-2910
fax (559) 730-2511

Main Locations

Administration Building & Conference Center
6200 S. Mooney Blvd.
Visalia

Doe Avenue Complex
7000 Doe Ave.
Visalia

Liberty Center/ Planetarium & Science Center
11535 Ave. 264
Visalia

TO: All Tulare County School Districts Holding elections in 2024
FROM: Tim A. Hire, Tulare County Superintendent of Schools *TAH*
SUBJECT: **GOVERNING BOARD ELECTIONS – NOVEMBER 5, 2024**

Your district will be among those holding an election this year on November 5, 2024 at the time of the statewide general election.

The enclosed resolution for your board’s use contains the specifics of your district’s election order and meets the requirements of Education Code section 5322. **PLEASE SCHEDULE ADOPTION OF THIS RESOLUTION ON YOUR BOARD AGENDA FOR MAY 2024.**

The resolution orders the election, makes certain specifications for County Elections use in arranging for your district’s election, consolidates your district’s election with the general election, and advises this office of the newspaper in which your district’s Notice of Election is to be published.

{NEW ITEM: The boxes you check on page 2, c.-e. of the attached resolution should match your district’s Board Bylaw regarding Governing Board Elections (usually found at BB 9220). Please check your bylaws to make sure these are consistent.}

Also enclosed for your information and guidance is a timetable of deadlines relating to the November election. Dates for candidates to file their declaration of candidacy (nomination papers) at the County Elections office are included in the timetable.

After your board adopts the enclosed resolution, immediately distribute as follows:

Send the ORIGINAL adopted resolution to: Vanessa Cantu, Business Services
Tulare County Office of Education
P.O. Box 5091, Visalia, CA 93278-5091

Send a COPY of the adopted resolution to: Maryalice Cypert, Election Program Coordinator
Tulare County Elections
5300 W. Tulare Ave., Suite 105, Visalia, CA 93277

Send a COPY of the adopted resolution to: Fresno County Elections
2221 Kern Street, Fresno, CA 93721

**PLEASE SEND THE RESOLUTION TO
TCOE, BUSINESS SERVICES ATTN: VANESA CANTU & COUNTY ELECTIONS
NO LATER THAN FRIDAY, JUNE 21, 2024**

If you have any questions, contact Vanessa Cantu at (559) 733-6312 or vanessa.cantu@tcoe.org.

TAH/vc
Enclosures: General Election Timetable and Resolution Ordering Election

**GENERAL ELECTION TIMETABLE
TULARE COUNTY SCHOOL DISTRICTS – ELECTION DAY: NOVEMBER 5, 2024**

DATE/NUMBER OF DAYS TO ELECTION	ACTION
AT LEAST 130 DAYS PRIOR TO THE ELECTION – FRIDAY, JUNE 28, 2024 <i>Ed. Code 5323 and 5340</i>	COUNTY SUPERINTENDENT must notify governing boards in writing that a consolidated election is required to be held.
Between MAY 5, 2024 AND JUNE 28, 2024 <i>Between 6 months and 130 days prior to the election Ed. Code 5093(b)</i>	NO APPOINTMENT OR SPECIAL ELECTION to fill a vacancy for <i>terms not ending this election year only</i> during the period between 6 months and 130 days prior to the election if the position is not scheduled to be filled at such election.
AT MAY OR JUNE BOARD MEETING **Please send by Friday, June 21, 2024** NOT LATER THAN FRIDAY, JULY 5, 2024 <i>Not less than 123 days prior to the election Ed. Code 5322</i>	DISTRICTS ADOPT RESOLUTION ORDERING ELECTION LAST day for districts to deliver resolution to County Superintendent containing the specifications of the election order.
NOT LATER THAN MONDAY, JULY 8, 2024 <i>At least 120 days prior to the election Ed. Code 5324</i>	LAST day for County Superintendent to deliver to County Elections Official the order of election and formal notice of election.
Between JULY 8, 2024 AND AUGUST 7, 2024 <i>At least 90 days, and not more than 120 days before the election Ed. Code 5363 and Election Code 12112, 12113</i>	PUBLISH NOTICE OF ELECTION one time in a newspaper of general circulation for all districts holding an election. [County Superintendent's office will publish school district notices and mail copies to school districts for Election Official. School districts are to post the Notice of Election at their district offices.]
MONDAY, JULY 15, 2024 <i>113th day prior to the election Ed. Code 5014, 5300 et seq. and Election Code 10510</i>	FIRST DAY CANDIDATES MAY FILE forms for Declaration of Candidacy (nomination papers) by using the Nomination Portal on the Tulare County Registrar of Voters website: www.tularecoelections.org . Forms shall be available on the 113 th day prior to the election and must be filed no later than 5 p.m. on the 88 th day prior to the election. CANDIDATE/NOMINATION INFORMATION Contact: Tulare County Registrar of Voters/Election Office Phone: (559) 839-2100 5300 W. Tulare Avenue, Suite 105, Visalia, CA 93277 Office Hours: Mon-Thurs. 7:30 a.m. to 5:30 p.m. and Friday 8:00 a.m. to 12:00 p.m.
TUESDAY, AUGUST 13, 2024 <i>Within 4 months of the end of the term Ed. Code 5093(a)</i>	NO APPOINTMENT OR SPECIAL ELECTION to fill a vacancy for <i>terms ending this election year only</i> if it occurs within 4 months of the end of the term.
FRIDAY, AUGUST 9, 2024 <i>88 days prior to the date of the election Ed. Code 5322 and Election Code 10510</i>	LAST DAY TO FILE for a bond measure. LAST DAY TO FILE declaration of candidacy. LAST DAY TO WITHDRAW declaration of candidacy. County Elections Office will be open until 5:00 p.m. on this day.
WEDNESDAY, AUGUST 14, 2024 <i>83rd day before the election Election Code 10516</i>	LAST DAY OF EXTENDED FILING PERIOD – if a declaration of candidacy for an incumbent is not filed by 5 p.m. on the 88 th day before the election, filing for anyone other than the incumbent shall have until 5 p.m. on the 83 rd day before the election to file a declaration of candidacy. **There is not extension if the incumbent filed by the 88th day or if there is no incumbent eligible to be elected.**
MONDAY, OCTOBER 7, 2024 <i>Beginning no later than the 29th day prior to the election Election Code 3001</i>	VOTER'S BALLOTS ARE MAILED –No later than 29 days before the day of the election, the county elections official shall begin mailing voter's ballots. The county elections official shall have five days to mail a ballot to each active registered voter by the 29 th day before the day of the election and five days for each voter who registers to vote after that date.

CUTLER-OROSI JOINT UNIFIED SCHOOL DISTRICT
Regular Board Meeting Agenda
May 9, 2024

AGENDA SECTION: ADMINSTRATIVE / ORGANIZATIONAL

AGENDA ITEM: RESOLUTION NO. 2023-2024-19 RE: GRANT APPLICATION SIGNING AUTHORIZATION

ATTACHMENTS: RESOLUTION NO. 2023-2024-19

FUNDING SOURCE: N/A

DISCUSSION:

The attached resolution will authorize the School District Director of MOT to sign applications for state and federal zero-emission grant forms on behalf of the School District.

ITEM SUBMITTED AND APPROVED BY:

Name and title of administrator who reviewed and approved this item: Raffi Soghomonian, Director of Maintenance, Operations and Transportation

BOARD GOAL:

- 1. Achieve academic excellence and meet the needs of all students in a safe supportive environment.
- 2. Build human capacity by investing in training, coaching, and setting expectations for students, parents, staff, and the Board to support student achievement.
- 3. Create efficient and effective systems that are innovative, accountable, and proactive.

RECOMMENDATION:

The Superintendent recommends the Board approve the Resolution.

PROPOSED ACTION:

APPROVE

School Board Resolution

It was approved by the Cutler-Orosi Joint Unified School District Governing Board, that the following Resolution be adopted:

RESOLUTION AUTHORIZING THE DIRECTOR OF TRANSPORTATION TO MAKE APPLICATION FOR AND TO SIGN CERTAIN ASSURANCES WITH RESPECT TO APPLICATIONS FOR LOCAL, STATE AND FEDERAL PROGRAMS, PROJECTS OR GRANTS

WHEREAS, Several Local, State and Federal programs allow public and non-profit transportation providers to apply for administration, capital, and operation assistance programs or grants; and

WHEREAS, Cutler-Orosi Joint Unified School District Governing Board must authorize someone by resolution, as the "Authorized Individual" to make application and administer the Zero-Emission School Bus Replacement Incentive Program;

NOW, THEREFORE, BE IT RESOLVED that the Cutler-Orosi Joint Unified School District Governing Board hereby authorizes Raffi Soghomonian the Director of Transportation to make application for, to sign required assurances, and to administer the ZeroEmission School Bus Replacement Program with respect to applications for Local, State and Federal programs, projects or grants, on behalf of this School District.

The foregoing Resolution was passed and adopted by the Cutler-Orosi Joint Unified School District Governing Board at a regular meeting thereof, held on the 9th day of May, 2024.

Signature Authorized School Board Official

CUTLER-OROSI JOINT UNIFIED SCHOOL DISTRICT
Regular Board Meeting Agenda
May 9, 2024

AGENDA SECTION: ADMINISTRATIVE/ORGANIZATIONAL

AGENDA ITEM: RESOLUTION NO. 2023-2024-20 AUTHORIZATION OF APPLICATION FOR STATE FUNDING

ATTACHMENTS: RESOLUTION NO. 2023-2024-20

FUNDING SOURCE: N/A

DISCUSSION:

Cutler-Orosi Joint Unified School District will be applying for state funding for new construction and modernization. The attached resolution will approve the submission of the application and give the listed District employees authorization to sign Office of Public Construction forms on behalf of the School District.

ITEM SUBMITTED AND APPROVED BY:

Name and title of administrator who reviewed and approved this item: Raffi Soghomonian, Director of Maintenance, Operations and Transportation

BOARD GOAL:

- 1. Achieve academic excellence and meet the needs of all students in a safe supportive environment.
- 2. Build human capacity by investing in training, coaching, and setting expectations for students, parents, staff, and the Board to support student achievement.
- 3. Create efficient and effective systems that are innovative, accountable, and proactive.

RECOMMENDATION:

The Superintendent recommends the Board approve the Resolution.

PROPOSED ACTION:

APPROVE

CUTLER-OROSI UNIFIED SCHOOL DISTRICT
 RESOLUTION NO. 2023-2024-20
STATE BUILDING FUNDS APPLICATION

Whereas, the CUTLER-OROSI UNIFIED SCHOOL DISTRICT has eligibility for new construction and modernization projects and desires to apply for state funding under the Leroy F. Greene School Facilities Act of 1998 (Chap. 12.5, Part 10, Div. 1, commencing with Section 17070.10, et seq., of the Education Code) for the following projects

1. Orosi High Construction of 1-Auditorium Building (Modular), 1-Lobby Building (Modular), Relocation of 5-Classroom Buildings (Relocatable)- PTN #71860-112

; And

Whereas, the Board of Trustees of the Cutler-Orosi Unified School District has decided to apply to the State School Building Program for State funds; and

Whereas, the Board of Education (“School Board”) has determined that school facilities within the Cutler-Orosi Unified School District (the “District”), within Tulare County need to be constructed or modernized; and

Whereas, the Board of Trustees has reviewed the application for submittal to the Office of Public School Construction;

Now, therefore be it hereby resolved by the Board of Trustees of the Cutler-Orosi Unified School District, as follows:

Whereas, the State Allocation Board (SAB) has established an “Applications Received Beyond Bond Authority List” for projects that have been received.

Pursuant to title 2, Code of California Regulations section 1859.95.1, the School Board of the Cutler-Orosi Unified School District hereby acknowledges the following:

1. That the statements set forth in the application and supporting documents are true and correct to the best of our knowledge and belief;
2. That Raffi Soghomonian, Director MOT, and Faith Coleman, Chief Financial Officer, is hereby designated as District Representative of the District and is hereby authorized and directed to file, on behalf of the District, such applications with the State Allocation Board;
3. That the District agrees to pay its match of the total costs of the project, unless the District qualifies for financial hardship funding, of which the District may only have to pay a portion or none of its share;
4. That the District certifies that the exact plans and specifications (P & S) for the project will be approved by DSA and CDE prior to requesting final apportionment.
5. The school board acknowledges that the remaining School Facility Program bond authority is currently exhausted for the funds being requested on this application;

- 6. The school board acknowledges that the State of California is not expected nor obligated to provide funding for the project and the acceptance of the application does not provide a guarantee of future State funding;
- 7. The school board acknowledges that any potential future State bond measures for the School Facility Program may not provide funds for the application being submitted;
- 8. The school board acknowledges that criteria (including, but not limited to, funding, qualifications, and eligibility) under a future State school facilities program may be substantially different than the current School Facility Program. The district’s approved application may be returned;
- 9. The school board acknowledges that they are electing to commence any pre-construction or construction activities at the district’s discretion and that the State is not responsible for any pre-construction or construction activities;
- 10. The school board acknowledges that, if bond authority becomes available for the Board to provide funding for the submitted application, the School District must apply for financial hardship status, when applicable.

Enacted this _____ day of _____, 2024
 by the Cutler-Orosi Unified School District Board of Trustees.

Ayes:
 Noes:
 Absent:

 President of the Board of Trustees of
 the Cutler-Orosi Unified School District
 of Tulare County, California

**CUTLER-OROSI JOINT UNIFIED SCHOOL DISTRICT
Regular Board Meeting Agenda
May 9, 2024**

AGENDA SECTION: ADMINISTRATIVE/ORGANIZATIONAL

AGENDA ITEM: CHANGE ORDER APPROVAL FOR OHS AQUATIC FACILITY-UNDERGROUND UTILITIES

ATTACHMENTS: CHANGE ORDER NO. 1

FUNDING SOURCE: N/A

DISCUSSION:

Attached is an additive change order for the underground utilities work on the Aquatic Facility project at Orosi High School. The contract is being revised to include the installation of gas piping.

Original Contract Value	\$409,500.00
Change Order Amount	\$4,184.00
New Contract Value Including Change Order	\$413,684.00

ITEM SUBMITTED AND APPROVED BY:

Name and title of administrator who reviewed and approved this item: Raffi Soghomonian, Director of Maintenance, Operations and Transportation

BOARD GOAL:

- 1. Achieve academic excellence and meet the needs of all students in a safe supportive environment.
- 2. Build human capacity by investing in training, coaching, and setting expectations for students, parents, staff, and the Board to support student achievement.
- 3. Create efficient and effective systems that are innovative, accountable, and proactive.

RECOMMENDATION:

The Superintendent recommends the Board approve the List of contractors.

PROPOSED ACTION:

APPROVE

Change Order No.

1

Contract Date: June 202:

Project: Orosi High School Aquatic Facility - Underground Utilities
DSA Appl #: 02-120365
Contractor: JT2 INC. DBA TODD COMPANIES

Owner: Cutler-Orosi Joint Unified School District

The Contract is hereby revised by the following items:

Item No.	Description	Total Amount
1	Install site gas piping per Plumbing - Gas Site Plan dated 3-29-2024. This is a modification to the site gas layout on bid documents. (COP #1 - \$4,184.00)	\$ 4,184.00

This Change Order constitutes full and complete consideration for any and all direct costs incurred, or to be incurred, by the Contractor for labor, materials, equipment, all overhead (field, home office, extended and additional), profit and encompasses by the above described changes and issues. Contractor waives and releases District from any and all future claims for costs caused by the above described changes and issues.

The original Contract Value was:	\$	409,500.00
Sum of changes by prior Change Orders:	\$	-
Contract value prior to this Change Order was:	\$	409,500.00
The Contract Value will be changed by this Prime Contract Change Order in the amount of:	\$	4,184.00
The new Contract Value including this Change Order will be:	\$	413,684.00
The Contract duration will be changed by (days):		0
The revised Substantial Completion date as of this Change Order is:		TBD

CONTRACTOR
 JT2 INC. DBA TODD COMPANIES
 P.O. Box 6820
 Visalia, CA 93290

DISTRICT
 Cutler-Orosi Unified School District
 12623 Avenue 416
 Orosi CA 93647

Signed: _____
 Print: Dave Todd
 Date: 3/29/2024

Signed: 
 Print: Raffi Souhomonian
 Date: 3/29/2024

ARCHITECT
 Marvin Armstrong, Architect
 1295 N. Wishon Avenue, Suite 101
 Fresno CA 93728

Signed: _____
 Print: Marvin Armstrong

**CUTLER-OROSI JOINT UNIFIED SCHOOL DISTRICT
Regular Board Meeting Agenda
May 9, 2024**

AGENDA SECTION: ADMINISTRATIVE/ORGANIZATIONAL

AGENDA ITEM: ADDITION TO CONTRACTOR
PREQUALIFICATION LIST

ATTACHMENTS: NONE

FUNDING SOURCE: N/A

DISCUSSION:

Pursuant to Public Contract Code 20111.6, prior to bidding or submitting a proposal for projects that exceed \$1,000,000.00 (one million dollars), school districts must have a list of preapproved contractors. The prequalification application is available on the district website for all interested contractors. The following contractors have complied with the application process and will be added to the list of previously approved contractors.

Dynamic Electrical Contracting & Controls, Inc.

ITEM SUBMITTED AND APPROVED BY:

Name and title of administrator who reviewed and approved this item: Raffi Soghomonian, Director of Maintenance, Operations and Transportation

BOARD GOAL:

- 1. Achieve academic excellence and meet the needs of all students in a safe supportive environment.
- 2. Build human capacity by investing in training, coaching, and setting expectations for students, parents, staff, and the Board to support student achievement.
- 3. Create efficient and effective systems that are innovative, accountable, and proactive.

RECOMMENDATION:

The Superintendent recommends the Board approve the List of contractors.

PROPOSED ACTION:

APPROVE

**CUTLER-OROSI JOINT UNIFIED SCHOOL DISTRICT
Regular Board Meeting Agenda
May 9, 2024**

AGENDA SECTION: ADMINISTRATIVE/ORGANIZATIONAL

AGENDA ITEM: FIRST READING: NEW BOARD
POLICY/ADMINISTRATIVE REGULATION 3523.
ELECTRONIC SIGNATURES

ATTACHMENTS: BP/AR 3523

FUNDING SOURCE: N/A

DISCUSSION:

New policy reflects the authorization for districts to use electronic signatures in their communications and operations, including the benefits of electronic records and signatures, the requirement that electronic signatures conform with criteria described in law and that the level of security is sufficient for the transaction being conducted, and that electronic records are retained in accordance with law and regulations and as specified in board policy and administrative regulation.

New regulation establishes procedures for district use of electronic signatures, including that in any business transaction electronic signatures may be used only when each party has agreed to conduct the transaction in such a manner and that in other district operations electronic signatures may be required, criteria that must be met in order for an electronic signature to be used, and specific requirements for notarized signatures and statements that are required to be signed under penalty of perjury.

ITEM SUBMITTED AND APPROVED BY: *Name and title of administrator who reviewed and approved this item: Craig B. Drennan, Assistant Superintendent*

- BOARD GOAL:**
- 1. Achieve academic excellence and meet the needs for all students in a safe supportive environment.
 - 2. Build human capacity by investing in training, coaching, and setting expectations for students, parents, staff and the Board to support student achievement.
 - 3. Create efficient and effective systems that are innovative, accountable, and proactive.

RECOMMENDATION: **The Superintendent recommends the Board review for first reading of the BP/AR 3523.**

PROPOSED ACTION: **FIRST READING**

Policy 3523: Electronic Signatures**Status:** DRAFT**Original Adopted Date:** Pending

The Governing Board believes that the use of electronic records and signatures is a convenient paperless option that can increase efficiency in commercial and administrative transactions, reduce costs, and contribute to environmental sustainability in district operations. The Board authorizes the use of electronic signatures in district operations when authorized by law.

The Superintendent or designee shall ensure that any electronic signature utilized by the district conforms with criteria described in law and that the level of security is sufficient for the transaction being conducted. (Government Code 16.5; 2 CCR 22003, 22005)

The Superintendent or designee shall retain electronic records in accordance with law and regulations, and as specified in BP/AR 3580 - District Records.

Regulation 3523: Electronic Signatures

Status: DRAFT

Original Adopted Date: Pending

When authorized by law, electronic signatures may be used in the operation of district business and/or administration.

In any business transaction, an electronic signature shall only be used when each party has agreed to conduct the transaction by electronic means. In other district operations, the Superintendent or designee may require the use of an electronic signature. (Civil Code 1633.5; 15 USC 7001)

A *digital signature* is defined as an electronic identifier, created by computer, intended by the party using it to have the same force and effect as the use of a manual signature. (Government Code 16.5)

An *electronic signature* consists of an electronic sound, symbol, or process attached to or logically associated with an electronic record and executed or adopted by a person with the intent to sign the electronic record. (Civil Code 1633.2)

In order for an electronic signature to be used, the electronic signature shall be: (Government Code 16.5; 2 CCR 22002)

1. Unique to the person using it
2. Capable of verification
3. Under the sole control of the person using it
4. Linked to data in such a manner that if the data are changed the electronic signature is invalidated
5. Conform to 2 CCR 22000-22005

Prior to accepting an electronic signature, the Superintendent or designee shall ensure the following: (2 CCR 22005)

1. That the signature is created by acceptable technology pursuant to 2 CCR 22003
2. That the level of security used to identify the signer of the document and to transmit the signature is sufficient for the transaction being conducted
3. That, if a certificate is a required component of the electronic signature, the certificate format used by the signer is sufficient for the security and interoperability needs of the district.

If a notarized signature is required with respect to an electronic signature, the electronic signature of the notary public together with all of the other information required by law to be included in a notarization shall accompany the electronic signature. (Civil Code 1633.11)

If a statement is required to be signed under penalty of perjury, the electronic signature shall include all of the information to which the declaration pertains together with a declaration under penalty of perjury by the person who submits the electronic signature that the information is true and correct. (Civil Code 1633.11)

**CUTLER-OROSI JOINT UNIFIED SCHOOL DISTRICT
Regular Board Meeting Agenda
May 9, 2024**

AGENDA SECTION: ADMINISTRATIVE/ORGANIZATIONAL

AGENDA ITEM: FIRST READING: NEW BOARD POLICY 4313.2.
DEMOTION/REASSIGNMENT

ATTACHMENTS: BP 4313.2

FUNDING SOURCE: N/A

DISCUSSION:

New policy reflects the authorization for districts to demote/reassign administrative or supervisory employee upon recommendation of Superintendent or designee.

ITEM SUBMITTED AND APPROVED BY:

Name and title of administrator who reviewed and approved this item: Craig B. Drennan, Assistant Superintendent

BOARD GOAL:

- 1. Achieve academic excellence and meet the needs of all students in a safe supportive environment.
- 2. Build human capacity by investing in training, coaching, and setting expectations for students, parents, staff, and the Board to support student achievement.
- 3. Create efficient and effective systems that are innovative, accountable, and proactive.

RECOMMENDATION:

The Superintendent recommends the Board approve the first reading of the BP 4313.2.

PROPOSED ACTION:

APPROVE

Policy 4313.2: Demotion/Reassignment**Status:** DRAFT**Original Adopted Date:** 09/19/2019

The Governing Board may authorize the demotion or reassignment of any administrative or supervisory employee upon the recommendation of the Superintendent or designee and when such action is determined to be in the best interest of the district.

The Superintendent or designee shall ensure that the district complies with all applicable statutory deadlines and due process procedures when an employee is to be demoted or reassigned.

**CUTLER-OROSI JOINT UNIFIED SCHOOL DISTRICT
Regular Board Meeting Agenda
May 9, 2024**

AGENDA SECTION: ADMINISTRATIVE/ORGANIZATIONAL

AGENDA ITEM: APPROVAL OF (1) FULL-TIME SPEECH AND LANGUAGE PATHOLOGIST, (1) PART TIME 5.5 HOUR OUTREACH AIDE AND (2) PART TIME 5.5 HOUR SPECIAL EDUCATION AIDE POSITIONS, AND ADDITIONAL HOURS TO (6) SPECIAL EDUCATION AIDES

ATTACHMENTS: POSITIONS JUSTIFICATION

FUNDING SOURCE: FEDERAL/STATE SPECIAL EDUCATION/LCFF, SCG GRANT

DISCUSSION:

The District requests that the Board approval of the following new positions:

- (1) Speech and Language Pathologist: This position will be funded by LCFF.
- (2) Special Education Aides: These positions will be paid out of the state/federal special education funds.
- Additional hours to (6) Special Education Aides from 6 hours to 7 hours. The additional hours will be funded by Federal/State Special Education.
- (1) 5.5 hour/ 10 month Part-Time Outreach Aide: These positions will be funded by SCG Grant.

ITEM SUBMITTED AND APPROVED BY:

Name and title of administrator who reviewed and approved this item: Craig B Drennan, CBD, Assistant Superintendent

BOARD GOAL:

- 1. Achieve academic excellence and meet the needs for all students in a safe supportive environment.
- 2. Build human capacity by investing in training, coaching, and setting expectations for students, parents, staff and the Board to support student achievement.
- 3. Create efficient and effective systems that are innovative, accountable and proactive.

RECOMMENDATION:

The Superintendent recommends the Board approve the new positions/added hours.

PROPOSED ACTION:

APPROVE



Added Positions Justification

The District requests that the Board approval of the following new positions:

- (1) Speech and Language Pathologist – This position is necessary due to the increased need for both speech and language services in the student’s IEPs and as a general education intervention to address speech and language needs as part of our tiered systems of support for language development for all students. This position will be funded by LCFF.
- (2) Special Education Aides – These position will provide additional support to the Special Education Department in the secondary level due to the increased demands in special education needs. These positions will be paid out of the state/federal special education funds.
- Additional hours to (6) Special Education Aides – from 6 hours to 7 hours, funded by Federal/State Special Education. These positions will provide additional support due to the increased demands in special education.
- (1) 5.5 hour/ 10 month Part-Time Outreach Aide – This position will support secondary students and Assistant Principals at Orosi High School. This position will be grant funded and paid out of SCG grant.

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Administrative Services

Shiquana Swanson

Assistant Superintendent

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Joint Unified

School District

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**CUTLER-OROSI JOINT UNIFIED SCHOOL DISTRICT
Regular Board Meeting Agenda
May 9, 2024**

AGENDA SECTION: ADMINISTRATIVE ORGANIZATIONAL

AGENDA ITEM: APPROVAL OF A SUBSEQUENT VARIABLE TERM
WAIVER FOR JAVIER GOMEZ

ATTACHMENTS: NONE

FUNDING SOURCE: N/A

DISCUSSION:

It is recommended that the Board approves the Subsequent Variable Term Waiver Request (WV1 Form) for Javier Gomez. Mr. Gomez is the Learning Director at El Monte Middle School and is in the process of obtaining a Preliminary Administrative Services Credential. This waiver will allow him to continue to provide services and support to our students under Education Code EC 44270, until he completes the necessary coursework to obtain a Preliminary Administrative Services Credential.

**ITEM SUBMITTED AND
APPROVED BY:**

Name and title of administrator who reviewed and approved this item: Craig B. Drennan, CBD, Assistant Superintendent

BOARD GOAL:

- 1. Achieve academic excellence and meet the needs for all students in a safe supportive environment.
- 2. Build human capacity by investing in training, coaching, and setting expectations for students, parents, staff and the Board to support student achievement.
- 3. Create efficient and effective systems that are innovative, accountable and proactive.

RECOMMENDATION:

The Superintendent recommends the Board approve the subsequent variable term waiver for Javier Gomez.

PROPOSED ACTION:

APPROVE

CUTLER-OROSI JOINT UNIFIED SCHOOL DISTRICT
Regular Board Meeting Agenda
May 9, 2024

AGENDA SECTION: ADMINISTRATIVE ORGANIZATIONAL

AGENDA ITEM: PUBLIC HEARING TO ACCEPT CSEA’S INITIAL PROPOSAL TO DISTRICT FOR THE 2024-2025 SCHOOL YEAR

ATTACHMENTS: CSEA’S INITIAL PROPOSAL TO THE DISTRICT

FUNDING SOURCE: N/A

DISCUSSION:

CSEA PRESENTS INITIAL PROPOSAL TO DISTRICT FOR 2024-2025:
Pursuant to the Educational Employment Relations Act and the 2022-2025 Collective Bargaining Agreement (“CBA”) between the Cutler-Orosi Joint Unified School District (“District”) and the California School Employees Association and its Cutler-Orosi Chapter #253 (“CSEA”), CSEA submits this initial proposal to commence negotiations with the District for the 2024-2025 Reopener.

CSEA proposes to add, modify, and/or delete language pertaining to:

- ARTICLE 9: Pay and Allowance**
- ARTICLE 13: Health and Welfare**
- ARTICLE 16: Transfers/Promotions/Reclassification**
- ARTICLE 28: Contracting Out**
- ARTICLE 31: After School Program/AVID(ASP)**

ITEM SUBMITTED AND APPROVED BY: *Name and title of administrator who reviewed and approved this item: Craig B. Drennan, CBD, Assistant Superintendent*

- BOARD GOAL:**
- 1. Achieve academic excellence and meet the needs for all students in a safe supportive environment.
 - 2. Build human capacity by investing in training, coaching, and setting expectations for students, parents, staff and the Board to support student achievement.
 - 3. Create efficient and effective systems that are innovative, accountable and proactive.

RECOMMENDATION: **The Superintendent recommends the Board approve CSEA’s Initial proposal the District.**

PROPOSED ACTION: **HOLD HEARING**

INITIAL PROPOSAL
FOR THE 2024-2025 REOPENER
FROM THE
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION AND
ITS
CUTLER-OROSI CHAPTER #253
TO THE
CUTLER-OROSI JOINT UNIFIED SCHOOL DISTRICT
 March 4, 2024

Pursuant to the Educational Employment Relations Act and the 2022-2025 Collective Bargaining Agreement (“CBA”) between the Cutler-Orosi Joint Unified School District (“District”) and the California School Employees Association and its Cutler-Orosi Chapter #253 (“CSEA”), CSEA submits this initial proposal to commence negotiations with the District for the 2024-2025 Reopener.

CSEA proposes to alter and/or amend the following articles as indicated and presents these proposals for public discussion in accordance with Government Code §3547.

ARTICLE 9: PAY AND ALLOWANCES:

CSEA proposes to add, modify, and/or delete language pertaining to salary, salary schedules, and wage related matters.

ARTICLE 13: HEALTH AND WELFARE:

CSEA proposes to add, modify, and/or delete language pertaining to health and welfare benefits.

ARTICLE 16:

TRANSFERS/PROMOTIONS/RECLASSIFICATION:

CSEA proposes to add, modify, and/or delete language pertaining to transfers, promotions, and reclassifications.

ARTICLE 28: CONTRACTING OUT:

CSEA proposes to add, modify, and/or delete language pertaining to contracting out bargaining unit work.

ARTICLE 31: AFTER SCHOOL PROGRAM/AVID/(ASP)

CSEA proposes to add, modify, and/or delete language pertaining to after school programs, avid, and ASP.

**CUTLER-OROSI JOINT UNIFIED SCHOOL DISTRICT
Regular Board Meeting Agenda
May 9, 2024**

AGENDA SECTION: ADMINISTRATIVE ORGANIZATIONAL
AGENDA ITEM: ACCEPT CSEA’S INITIAL PROPOSAL TO DISTRICT FOR THE 2024-2025 SCHOOL YEAR
ATTACHMENTS: CSEA’S INITIAL PROPOSAL TO THE DISTRICT
FUNDING SOURCE: N/A

DISCUSSION:

CSEA PRESENTS INITIAL PROPOSAL TO DISTRICT FOR 2024-2025:

Pursuant to the Educational Employment Relations Act and the 2022-2025 Collective Bargaining Agreement (“CBA”) between the Cutler-Orosi Joint Unified School District (“District”) and the California School Employees Association and its Cutler-Orosi Chapter #253 (“CSEA”), CSEA submits this initial proposal to commence negotiations with the District for the 2024-2025 Reopener.

CSEA proposes to add, modify, and/or delete language pertaining to:

- ARTICLE 9: Pay and Allowance**
- ARTICLE 13: Health and Welfare**
- ARTICLE 16: Transfers/Promotions/Reclassification**
- ARTICLE 28: Contracting Out**
- ARTICLE 31: After School Program/AVID(ASP)**

ITEM SUBMITTED AND APPROVED BY: *Name and title of administrator who reviewed and approved this item: Craig B. Drennan, CBD, Assistant Superintendent*

- BOARD GOAL:**
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 - 3. Create efficient and effective systems that are innovative, accountable and proactive.

RECOMMENDATION: **The Superintendent recommends the Board approve CSEA’s Initial proposal the District.**

PROPOSED ACTION: **ACCEPT**

**CUTLER-OROSI JOINT UNIFIED SCHOOL DISTRICT
Regular Board Meeting Agenda
May 9, 2024**

AGENDA SECTION: ADMINISTRATIVE ORGANIZATIONAL

AGENDA ITEM: PUBLIC HEARING TO ADOPT DISTRICT’S INITIAL PROPOSAL TO CSEA FOR THE 2024-2025 SCHOOL YEAR

ATTACHMENTS: N/A

FUNDING SOURCE: N/A

DISCUSSION:

DISTRICT PRESENTS INITIAL PROPOSAL TO CSEA FOR 2024-2025

The District proposes to add, modify, and/or delete language pertaining to:

Article 9 – Pay and Allowances and **Article 13** – Health and Welfare: The District desires to negotiate these articles to ensure that the District Continues to provide a fair and equitable compensation that also maintains district fiscal responsibility and provides for high student achievement and personal and social development.

Additional articles the District wishes to negotiate:

Article 18 -Leaves: The District proposes to alter and/or amend language regarding sections in the Miscellaneous Provisions article.

The District retains the right to amend, modify, add to or delete from this initial proposal at any time during the negotiations process as may be needed to be responsive to discussions that occur during negotiations.

ITEM SUBMITTED AND APPROVED BY: *Name and title of administrator who reviewed and approved this item: Craig B. Drennan, CBD, Assistant Superintendent*

- BOARD GOAL:**
- 1. Achieve academic excellence and meet the needs for all students in a safe supportive environment.
 - 2. Build human capacity by investing in training, coaching, and setting expectations for students, parents, staff and the Board to support student achievement.
 - 3. Create efficient and effective systems that are innovative, accountable and proactive.

RECOMMENDATION: The Superintendent recommends the Board approve the District’s Initial proposal CSEA.

PROPOSED ACTION: HOLD HEARING

Item #: 28

**CUTLER-OROSI JOINT UNIFIED SCHOOL DISTRICT
Regular Board Meeting Agenda
May 9, 2024**

AGENDA SECTION: ADMINISTRATIVE ORGANIZATIONAL

AGENDA ITEM: ADOPT DISTRICT’S INITIAL PROPOSAL TO CSEA FOR THE 2024-2025 SCHOOL YEAR

ATTACHMENTS: N/A

FUNDING SOURCE: N/A

DISCUSSION:

DISTRICT PRESENTS INITIAL PROPOSAL TO CSEA FOR 2024-2025

The District proposes to add, modify, and/or delete language pertaining to:

Article 9 – Pay and Allowances and **Article 13** – Health and Welfare: The District desires to negotiate these articles to ensure that the District Continues to provide a fair and equitable compensation that also maintains district fiscal responsibility and provides for high student achievement and personal and social development.

Additional articles the District wishes to negotiate:

Article 18 -Leaves: The District proposes to alter and/or amend language regarding sections in the Miscellaneous Provisions article.

The District retains the right to amend, modify, add to or delete from this initial proposal at any time during the negotiations process as may be needed to be responsive to discussions that occur during negotiations.

ITEM SUBMITTED AND APPROVED BY: *Name and title of administrator who reviewed and approved this item: Craig B. Drennan, CBD, Assistant Superintendent*

BOARD GOAL:

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RECOMMENDATION: **The Superintendent recommends the Board approve the District’s Initial proposal CSEA.**

PROPOSED ACTION: **ADOPT**

**CUTLER-OROSI JOINT UNIFIED SCHOOL DISTRICT
Regular Board Meeting Agenda
May 9, 2024**

AGENDA SECTION: CLOSED

AGENDA ITEM: PERSONNEL

ATTACHMENTS: PERSONNEL LETTER

FUNDING SOURCE: N/A

DISCUSSION:

Employment/Additional Positions/Hours, Promotions/Assignments, Leaves, Resignations/Retirements, Employee Discipline/Dismissal/Release. (Personnel Letter will be presented at the meeting during closed session.)

ITEM SUBMITTED AND APPROVED BY:

Name and title of administrator who reviewed and approved this item: Craig B. Drennan, CBD, Assistant Superintendent

BOARD GOAL:

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RECOMMENDATION:

The Superintendent recommends the Board approve the Personnel Letter.

PROPOSED ACTION:

APPROVE

Item #: A, B



TO: Board of Trustees

FROM: Craig Drennan, Assistant Superintendent-Administrative Services

RE: Personnel Recommendations

DATE: May 9, 2024

EMPLOYMENT/ADDITIONAL POSITIONS/HOURS:

1. Grant Funded Custodian Bus Driver at El Monte Middle School and Orosi High School, effective April 8, 2024. GRANT FUNDED
2. Groundskeeper Bus Driver at the District Office, effective April 8, 2024.
3. Food Service Clerk at Cutler Elementary School, effective April 8, 2024.
4. R&E Aide at Palm Elementary School, effective April 10, 2024.
5. Custodian Bus Driver at Palm Elementary School and El Monte Middle School, effective April 29, 2024.
6. Campus Security at El Monte Middle School, effective April 22, 2024.
7. Grant Funded School Psychologist for the 2024-2025 school year, site to be determined, pending verification and clearances. GRANT FUNDED
8. Assistant Superintendent of Administrative Services, start date to be determined, pending verification and clearances.
9. Appointment of Certificated Teacher Contract Renewals for the 2024-2025 school year as per attached list.
10. Appointment of Certificated Administrative Contract Renewals for the 2024-2025 school year as per attached list.

PROMOTIONS/REASSIGNMENTS:

11. from Office Assistant I to Office Assistant II at Orosi High, effective April 15, 2024.
12. from Campus Security Instructional Aide to Library Aide at Palm Elementary School, effective April 22, 2024.

RESIGNATIONS/RETIREMENTS:

13. R&E Aide at Golden Valley Elementary School, resigned effective April 19, 2024.
14. Grant Funded Community Schools Program Coordinator at Monson Sultana School, resigned effective April 12, 2024. GRANT FUNDED
15. Campus Security at Orosi High School, resigned effective April 24, 2024.
16. Instructional Aide at Cutler Elementary School, resigned effective April 8, 2024.

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Administrative Services

Shesha Swanson

Assistant Superintendent

Educational Services

Cutler Orosi

Joint Unified

School District

12823 Avenue 418

Orosi Ca. 93647

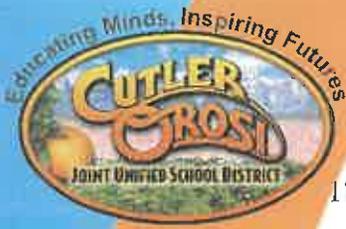
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(559) 528-4763

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- 17. Campus Security at Cutler Elementary School, last workday June 4, 2024 and is retiring effective June 5, 2024
- 18. Agricultural Science Teacher at Orosi High School, resigning effective June 30, 2024.
- 19. Counselor I at El Monte Middle School, resigning effective June 30, 2024.

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- Craig Brownell
*Division Superintendent
Administrative Services*
- Sherome Swanson
*Assistant Superintendent
Educational Services*

LEAVES: (Statutory – For Informational Purposes):

- 1. Bilingual Instructional Aide at Palm Elementary, on Maternity leave beginning April 22, 2024 through 6-8 weeks post-partum.
- 2. Counselor at Monson-Sultana School, on Maternity leave beginning May 2, 2024 through 6-8 weeks post-partum.
- 3. Recreation & Enrichment Aide at Palm Elementary, on Baby Bonding Leave beginning April 2, 2024 through April 30, 2024.
- 4. School Psychologist at District Wide, on Baby Bonding Leave beginning April 23, 2024 through April 26, 2024.
- 5. Counselor II at Orosi High School, on Baby Bonding Leave beginning April 15, 2024 through June 12, 2024.

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**CUTLER-OROSI JOINT UNIFIED SCHOOL DISTRICT
Regular Board Meeting Agenda
May 9, 2024**

AGENDA SECTION: ADMINISTRATIVE/ORGANIZATIONAL
AGENDA ITEM: RESOLUTION NO. 2023-2024-21: AUTHORIZING SALE OF OBSOLETE DISTRICT PROPERTY
ATTACHMENTS: RESLUTION NO. 2023-2024-21
FUNDING SOURCE: N/A

DISCUSSION:

It is requested that the Board declare an obsolete computer and cell phone as surplus property having a total value of less than \$2,500. The resolution authorizes the Superintendent or designee to dispose of the property in a manner beneficial to the District.

ITEM SUBMITTED AND APPROVED BY:

Name and title of administrator who reviewed and approved this item: Craig B. Drennan, CBD, Assistant Superintendent

BOARD GOAL:

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- 3. Create efficient and effective systems that are innovative, accountable, and proactive.

RECOMMENDATION:

The Superintendent recommends the Board approve the Resolution.

PROPOSED ACTION:

APPROVE

**BEFORE THE BOARD OF TRUSTEES
OF THE CUTLER-OROSI JOINT UNIFIED SCHOOL DISTRICT
TULARE COUNTY, CALIFORNIA**

**RESOLUTION AUTHORIZING SALE OF)
OBSOLETE DISTRICT PROPERTY) Resolution No. 2023-2024-21
)**

WHEREAS, the Cutler -Orosi Joint Unified School District ("District") is in the process of purchasing a new laptop computer and cellular telephone for its Assistant Superintendent of Assistant Superintendent

WHEREAS, the old laptop computer; and cellular telephone and the table top glass used by the Assistant Superintendent are obsolete and of no further use to the District; and

WHEREAS, the District Technology Plan establishes that technology is obsolete after 4 years and the district property in question exceeds that age; and

WHEREAS, the Governing Board ("Board") of the District has determined that it is necessary to dispose of such obsolete District property of the District in a cost-effective way; and

WHEREAS, District staff have advised the Board that the obsolete District property to be disposed of has a value of not more than \$2,500; and

WHEREAS, California Education Code section 17546, subdivision (a) provides that if the Board finds by unanimous vote of the Members present that obsolete property belonging to the District has a value of not more than \$2,500, then the property may be sold by private sale, without advertising, by any employee of the District empowered for that purpose by this Board; and

WHEREAS, the Board finds that it is in the best interest of the District to dispose of such obsolete personal property of the District through such private sale.

NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE CUTLER-OROSI JOINT UNIFIED SCHOOL DISTRICT FINDS, DECLARES, AND RESOLVES AS FOLLOWS:

1. The recitals above are true and correct
2. The Board finds by unanimous vote of the Members present that the obsolete District property belonging to the District t and referenced above has a value of not more than \$2,500.
3. The District's Superintendent, or her designee, are authorized and directed to arrange, without advertising, for the private sale, disposal, and removal of such obsolete personal property on such terms as they deem most advantageous to the District.
4. The District's Superintendent, or his designee, are authorized and directed to take all steps necessary or convenient to carry out the purpose and intent of this Resolution.

The foregoing Resolution was adopted by the Board of Trustees of the Cutler-Orosi Joint Unified School District at a meeting of the Board on May 9, 2024, by the following vote:

AYES:

NAYS:

ABSTAIN:

ABSENT:

Attest,

Sandra Williams, Board President

CUTLER-OROSI JOINT UNIFIED SCHOOL DISTRICT